



PULBOROUGH PARISH COUNCIL

Working together for a better future

PULBOROUGH PARISH COUNCIL

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MINUTES OF AN EXTRAORDINARY MEETING OF PULBOROUGH PARISH COUNCIL HELD ON 5TH APRIL 2018 AT THE SPORTS PAVILION

PRESENT: Cllrs: Qusted (Chairman), Bignell, Clarke, Court, C Esdaile, J Esdaile, Hare (from part Min 189), Henly, Kay, Lawson and Tilbrook

IN ATTENDANCE: Mrs H Knight (Clerk)

The meeting opened at 7.00pm

187. APOLOGIES FOR ABSENCE

Apologies for absence were received and approved from Cllrs Reddin and Kipp due to work commitments.

188. DECLARATIONS OF INTEREST AND CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest made or changes to register of interests.

189. SPORTS PAVILION REBUILD PROJECT:

To consider response from MacConvilles Surveying to Council's decision following previous request for fee payment of £25,000

Following the Council's request for further information prior to reimbursement, Members considered the letter and schedule received from MacConvilles Surveying (previously circulated). The Clerk had sought legal advice on the formal contract documents, and had also taken the opportunity at the same time of seeking the solicitor's view regarding payment of the fee to date (paper circulated).

Following discussion, it was **RESOLVED** to approve reimbursement of the £25,000 fee due for architectural and project management services, upon receipt of MacConvilles' invoice. The Clerk was asked to request that MacConvilles provide a Gantt chart for the project within that sum to provide the Council with a clear understanding of expected timelines and tasks undertaken or to be completed. The Clerk was also asked to convey that the Council wished to maintain the good relationship with the contractor and architects and confirm its commitment to the project; that following advice the matter of VAT implications for the Council was clearer; and that the Council now needed to finalize investigations into funding and grant sources to finance the project before further work could proceed.

190. FORMAL APPOINTMENT OF MACCONVILLES SURVEYING:

To consider approval of signing formal contract, following legal advice

Legal advice had been sought by the Clerk, as authorized by Council, however as this had only been received on the date of meeting, Members wished to have more time to consider both the solicitor's report and the contractual documentation.

It was therefore **RESOLVED** to defer this item to the full Council meeting of 19th April 2018, when Members had had ample opportunity to read papers.

The meeting closed at 7.30pm

.....Chairman

.....Date

UNCONFIRMED