

PULBOROUGH PARISH COUNCIL
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MINUTES OF THE RECREATION AND OPEN SPACES COMMITTEE
MEETING HELD ON THURSDAY 29th of July 2010
AT THE SPORTS PAVILION

PRESENT: Cllrs. Mrs Barnett (Chairman), Boulton (Vice Chairman),
Mrs Lawson, Parker, Denison, Jolliffe, Clarke, Queded.

IN ATTENDANCE: Sally Cooper (Deputy Clerk)

The meeting opened at 7.50 pm

1. APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr. Kipp.

2. DECLARATIONS OF INTEREST

No declarations of interest were given.

3. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 24th of June as a true and accurate record of the proceedings and Cllr Mrs Barnett signed them.

THE CLERK'S REPORT

Dog Poo Bins On East Glebe Field/Recreation Ground (Towards Pocket Park) – Bins both now in place.

Unauthorised Parking On Recreation Ground – Confirmation received from HDC that planning consent would be required to build a bund around the recreation ground.

Interpretation Board at Nutbourne Common - Awaiting response from Bruce Middleton.

Rectory Lane Bridleway – Confirmation now received from WSCC that a set of 2 wooden bollards will be erected at each end of the bridleway, 1.52 metres apart.

CORRESPONDENCE

Wey & Arun Canal Trust's Newsletter
Available by email.

South Downs Joint Committee – Newsletter

Available by e mail.

Schoolscapes

Marketing Information regarding childrens play areas.

4. ADJOURNMENT FOR PUBLIC SPEAKING

There were no members of the Public wishing to speak.

5. CARPENTERS MEADOW LIFE BUOY

As part of recent HDC consultation with residents, Cllr Parker had raised the issue of the Life Buoy located at the bottom of the childrens play area in Carpenters Meadow. The life buoy has historically been removed/stolen and therefore unavailable in the event of an emergency. Discussion was held regarding the liability on Pulborough Parish Council in the event that the life buoy is not available if needed. Deputy Clerk advised that she had discussed this with the Clerk, and that as we make regular checks on the life buoys, and these checks are recorded, and that replacement life buoys are purchased if missing, we are doing all that can be reasonably expected. Discussions were held about the option of removing the life buoy. It was decided to monitor the situation closely over the next year, and to record how many life buoys need replacing during the period, and revisit the issue if necessary.

6. DRAINAGE AT RECTORY CLOSE/SPORTS & SOCIAL CLUB.

Discussion were held regarding the three quotations. The Deputy Clerk confirmed that this quotation was for the new surface water drain only, and did not cover any drainage issues at the club itself. This would need to be dealt with as a separate issue, once the new surface water drain has been installed. The quotation from James Hennessy Construction was double the other two so was disregarded. The two remaining were A A Contractors £12,760.00 plus VAT and Landbuild £10,083.98 plus VAT. All three contractors had been given the same specification. On the basis that Landbuild are the cheapest, and are a local company, it was proposed by Cllr Jolliffe to accept their quotation. This was seconded by Cllr. Mrs Barnett and AGREED by all. Discussion was held regarding the need to have a professional to project manage these works. It was proposed by Cllr Mrs Lawson and seconded by Cllr Jolliffe that Robert Clarke Associates are asked to quote for this service, as they have drawn the plans and specification, and know the site well. This was AGREED by all. It must be ensured that steel rods are placed through the headwall, to prevent removal of bags. The Deputy Clerk was also instructed to proceed with an application to Horsham District Council Planning Department to build a bund around the recreation ground from the spoil of these works, to prevent unauthorised parking.

7. OUTSIDE LIGHTING TO REAR OF SPORTS PAVILION.

The quotation from M Ireson in the sum of £195.00 plus VAT was discussed and Cllr Mrs Barnett proposed that this quotation is accepted. This was seconded by Cllr Qusted, and AGREED by all..

8. TREE SURVEY.

The three quotations were discussed. Cllr. Clarke suggested that 10% of all trees should be tagged for identification purposes, and it appeared from the quotations that only the trees requiring work would be tagged. Cllr Qusted proposed that the quotation from Quaife Woodlands of £650 plus VAT be accepted. This was seconded by Cllr. Denison and AGREED by all. The Deputy Clerk was instructed to obtain a quotation for 10% of trees to be tagged from Quaife Woodlands, and for this expenditure to be authorised by The Clerk under her delegated powers, in order to expedite completion of the Survey.

9. HOLIDAY COVER FOR MSF ADMINISTRATOR.

This issue had been raised at the meeting of June 24th. However the person available to cover the caretaking element of the postholders duties, is unable to cover the MSF administration, as she does not live in Pulborough, and the post can require regular trips back and forth on a daily basis dependant on usage. The Deputy Clerk asked if the Committee had any suggestions as to who could cover the role for two weeks in August. Cllr. Boulton suggested that he could contact Lyndon Knight, who is local and has previously done some work for The Parish Council. This was AGREED by all as being a practical solution.

10. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON NEXT AGENDA

- Atroturf for goal practice area.
- Commuted Sums from Oddstones development for maintenance of the public areas.
- Bracken removal at Nutbourne Common Recreation Ground.
- Increasing safety to users/visibility of footpath across Car Park at Sports and Social Club.

11. PAYMENTS.

To approve the following payments and sign cheques for same.

Travis Perkins	£180.22
Connaught Fire Services	£370.52
Primus Telecommunications	£ 3.92

The meeting closed at 9.05pm.

.....CHAIRMAN

.....DATE

UNCONFIRMED