

PULBOROUGH PARISH COUNCIL
Swan View, Lower Street
Pulborough
West Sussex RH20 2BF
Telephone: 01798 873532
Email: clerk@pulboroughparishcouncil.gov.uk

MINUTES OF THE RECREATION AND OPEN SPACES COMMITTEE
MEETING HELD ON THURSDAY 27th of May 2010
AT THE SPORTS PAVILION

PRESENT: Cllrs. Mrs Lawson, Parker, Denison, Clarke, Boulton (Vice Chairman), Jolliffe Kipp and Qusted.

IN ATTENDANCE: Sally Cooper (Deputy Clerk)

The meeting opened at 8.07 pm

1. APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr. Mrs Barnett (Chairman).
Cllr Boulton (Vice Chairman) apologised for his non attendance at the Advisory Committee prior to this meeting.

2. DECLARATIONS OF INTEREST

No declarations of interest were given.

3. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 22nd of April as a true and accurate record of the proceedings and the Vice Chairman signed them.

Cllr. Denison advised that with reference to minute 153. Of 22/4/10, he had attended a meeting with Paul Addison and Jon Perks of WSCC. It has been advised that a 2m width hardened surface will give the best economy, and ensure sufficient camber for good surface drainage. Two posts at the Eastern End of the path will be set into ground, 1.5metres apart. It is anticipated that vegetation will seasonally grow over the edges of the hardened surface, improving the visual aesthetic.

4. THE CLERK'S REPORT

Notice Board at Recreation Ground – The new notice board is now in full use.

Drainage at Rectory Close/Sports & Social Club. – Specification received from Robert Clarke Associates 21/4/10. Application for Building Regulations Consent has been made. Enquiries with Environment Agency has confirmed that consent will be required. Query re size of discharge pipe raised by EA. Awaiting their clarification on this issue before making full application, and issuing specification for tender. Both Martin Brightwell of HDC and Harwoods Garage have confirmed that the plans are acceptable to them, and they have no issues to raise.

Netball Posts & Five A Side Football Goals. - These have now all been delivered to the MSF.

Dog Poo Bins On East Glebe Field – Awaiting a response from the Diocese.

Pocket Park Volunteers – Awaiting response from Brinsbury - chasing letter has been sent.

Millenium Clock – This is now working. The fault was remedied quite quickly by Martin Ireson, electrical contractor, for less than £50.

Lighting At Rectory Close Play Area – Application has been made for Community Safety Capital Grant Funding. This has passed the first stage of in principle acceptability, and has been put to the committee for consideration, at a meeting on 17th May. I am awaiting the outcome of this initial stage. The next stage is to clarify public support for the works. As we received such a limited response to our consultation in February, I intend to do a door to door petition call. The Deputy Clerk has drawn up a draft letter to go to local residents prior to being called on personally. It is intended to do this in next couple of weeks; part two of the Grant Application will then be submitted.

Sports Pitches Weed/Feed – Works have now been completed.

Lamp Post At Lane End - It transpires that this lamp post is not currently covered under our contract. Sarah Norman awaiting confirmation from the contracts department of Southern Electric in order that this can be added to the list, and repairs instructed again.

Lighting To The Rear Of The Pavilion Building. – Awaiting quotation for these works.

Redecoration Of Sports & Social Club Fascias/Windows/Doors - Quotation received and accepted from Lyndon Knight for £800. The Clerk to purchase materials, and work to commence forthwith.

5. ADJOURNMENT FOR PUBLIC SPEAKING

There were no members of the Public wishing to speak.

6. PROPOSED NEW ACCESS TO SNOOKER ROOMS

Current access to the snooker rooms is via the shared access corridor that leads to the parish meeting rooms, the changing rooms, and the snooker rooms (as well as the fire escape door to the Sports and Social Club). Concerns have been raised regarding the suitability of this arrangement, as doors have been left open, and the fire alarms set off, at times when no one should be in the building, placing the security of the other parts of the building at risk. The Committee instructed the Deputy Clerk to contact a locksmith/carpenter to advise (and quote as appropriate) if the current double fire doors can be modified to be accessed by an external lock, whilst still retaining their use as an escape route.

- 7. PATHWAYS AROUND SIDE AND REAR OF PAVILION BUILDINGS.**
It was AGREED to defer decisions regarding the pathways around the side of the building as well as making the currently sloped area more accessible to those with mobility difficulties, until the proposals for the overall refurbishment of the building are discussed.

It was noted that the steep steps leading down to the Parish Meeting Rooms would benefit from having clearly defined edges. It was AGREED that the edges of the steps should be painted in white paint. The Deputy Clerk was instructed to ask Lyndon Knight to add this on to the decorating works that his is due to undertake to the exterior of the building.
- 8. REVIEW TERMS OF REFERENCE FROM STANDING ORDERS**
The Terms of Reference were discussed, and it was AGREED that no amendments were necessary.
- 9. PROPOSED DIVERSION OF PART OF FOOTPATH 2308/3 AND UPGRADE TO BRIDLEWAY.**
The proposed re routing of the footpath and upgrading to bridleway were considered and discussed. It was AGREED that there were no objections to the application, subject to the upgrading of the surface to ensure that use by horses does not diminish the footpath for walkers.
- 10. BOWLING GREEN HEDGE/TREES.**
These are in addition to the trees that have been recently removed. They are mostly dead, and not causing obstruction or overhang to the bowling greens. It was AGREED that the issue be re considered in the Autumn.
- 11. PULBOROUGH STOOLBALL CLUB – REQUEST FOR PARKING ON THE RECEREATION GROUND.**
The committee considered this request for the two dates 18th July and 5th of September, and AGREED they had no objections, subject to ground conditions on the day. The groundsmans advice to be sought in the event of heavy rain. The parking area to be clearly marked with red and white tape as in previous years.
- 12. UNAUTHORISED PARKING ON RECREATION GROUND.**
A number of vehicles are regularly parking on the edges of the recreation. This is causing damage to the grass, potentially causing damage to the kerbs, and contravenes the use of the land. Signs advising that parking is not allowed are ignored. The Committee discussed the option of building a low level (1 – 2 ft high) bund along the Rectory Close edge of the recreation ground, to prevent vehicles parking there. The Deputy Clerk was instructed to contact HDC Planning and Building Control Departments, for their views/advice on this issue.

13. PARISH COUNCIL CONSULTATION: DELIVERING THE SOUTH DOWNS NATIONAL PARK AUTHORITY PLANNING SERVICE.

The Committee instructed The Deputy Clerk to complete and return the questionnaire, confirming their view that the option of DELEGATION is their preference, on the basis that this system has worked very well in the past, and they see no reason to change it.

14. NEW DOG POO BIN AT RECREATION GROUND/POCKET PARK ENTRANCE.

It was AGREED that a new bin is to be placed by a small tree about 15 metres in from the end of Collingwood, by HDC who will also be responsible for emptying the bin.

15. CORRESPONDENCE

The following items of correspondence were noted.

Proposed New Footpath at Pulborough Brooks

Letter from Mr George Prokopowicz regarding changes to footpath across Brooks. (Copied to Committee). The Committee are in support of this application, however, this is something that the applicant would have to pursue himself. There are no available funds or resources available from The Parish.

Wey & Arun Canal Trust’s Newsletter - Available by email.

South Downs Joint Committee Newsletter - Quarterly Bulletin available via email.

FWAG - Details of course on the correct methods of pest control. Copied to Committee. This course is being held in Warwickshire, and is therefore not viable for our staff.

16. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON NEXT AGENDA.

Footpath 2309 – To discuss the current closure of the footpath, and the re alignment of the route when re opened to ensure it follows it’s historical route.

Interpretation Board at Nutbourne Common.

17. PAYMENTS

RESOLVED: that the following payment be made and cheques drawn:

Broxap Ltd	£723.21
SLCC Enterprises Ltd	£111.62
WSCC	£263.53

The meeting closed at 9.45pm

.....CHAIRMAN

.....DATE