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**MINUTES OF THE RECREATION AND OPEN SPACES COMMITTEE  
MEETING**

**HELD ON THURSDAY 22<sup>nd</sup> April 2010 AT THE SPORTS PAVILION**

**PRESENT:** Cllrs. Mrs Barnett (Vice Chairman), Mrs Lawson, Parker, Denison, Clarke, Boulton (Chairman), Jolliffe and Quedsted.

**IN ATTENDANCE:** Sally Cooper (Deputy Clerk)

*The meeting opened at 7.57 pm*

**149. APOLOGIES FOR ABSENCE** – Apologies received and accepted from Cllr. Kipp.

**150. DECLARATIONS OF INTEREST** – The following declarations of interest were given:

Cllr Parker – Item 9 – based on his employment with HDC.

Cllr. Bouton – Item 5 – based on his position as Chairman of The Sports & Social Club.

**151. MINUTES** - The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 25<sup>th</sup> of March 2010 as a true and accurate record of the proceedings and the Chairman signed them.

**152. ADJOURNMENT FOR PUBLIC SPEAKING** – There were no members of the Public wishing to speak.

**153. THE CLERK'S REPORT**

**Notice Board at Recreation Ground** – The new notice board has now been erected. Deputy Clerk to obtain cork for interior, and get it into use.

**Playground Equipment Maintenance** - Works now completed.

**Rectory Lane Bridleway** – Sarah Norman to write once again to WSCC, County Councillor Pat Arculus has confirmed she will support

the Parish Council in it's request to keep the hardened surface to no more than 1.5 metres wide.

**Drainage at Rectory Close/Sports & Social Club.** – Specification received from Robert Clarke Associates 21/4/10. This specification to be sent out to three contractors for quotation.

**Netball Posts& Five A Side Football Goals.** - Some difficulties encountered ordering these items online, as need prior payment with credit card ( small credit card payments usually made by staff and re claimed) . Awaiting reply from stadia sports to invoice us. Both Cllrs. Jolliffe and Cllr Clarke advised that if a credit card had to be used they would be prepared to use theirs, and reclaim.

**Dog Poo Bins On East Glebe Field** – Awaiting a response from the Diocese.

**PocketPark Volunteers** – Awaiting response from Brinsbury

#### **154. RECHARGING OF UTILITIES TO SPORTS CLUB USERS.**

Members asked why the electricity and gas were not being recharged as well as the water. Deputy Clerk advised that this had been discussed with and considered at length by the Clerk but there appears to be no equitable way of splitting these charges, as the building is used by many people/organisations not just the clubs.

General discussions were held about the principles of recharging, and it was AGREED that a proposal should be put to Full Council as follows:

Decision was as follows:

10 % of overall bill to be paid by Pulborough Parish Council. From this 90% the amount used by Sports & Social Club to be deducted. From the balance remaining the split between the Football Club and Cricket Club as follows:

September	50/50
October	Football
November	Football
December	Football
January	Football
February	Football
March	Football
April	50/50
May	Cricket
June	Cricket
July	Cricket
August	Cricket

That written notification of PPC be sent to Football, Cricket Clubs, of intention to charge with effect from September 1<sup>st</sup> 2010 – at 50% of actual liability. That from September 1<sup>st</sup> 2011 the full liability will be payable.

As the Sports & Social Club have check meters in place, they will be liable in full from September 1<sup>st</sup> 2010.

**155. MILLENIUM CLOCK**

Discussion was held regarding the high cost of this repair. The deputy clerk was instructed to make enquiries with local horologists to see if this fault can be remedied more cost effectively.

**156. LIGHTING AT RECTORY CLOSE PLAY AREA**

Discussion was held regarding the quotation and members noted that at £4321.33 plus VAT , it was less than had been originally indicated. Deputy Clerk had previously advised that part of the cost of these works could be covered by a Community Safety Grant and was instructed to make an application for this grant. To await the outcome of this application and report back to Committee before instructing the contractor to carry out the works.

**157. SPORTS PITCHES WEED/FEED.**

It was AGREED that the Deputy Clerk is to instruct PWS to carry out weed/feed treatment and sterile strips treatment at the main recreation ground only.

**158. CARPENTERS MEADOW PLAY AREA.**

Cllr Parker, who had previously declared his interest in this item as he is employed by Horsham, gave a report on the Carpenters Meadow Play Area. This land was not transferred to Saxon Weald by HDC and remains in the ownership of HDC. It currently has a slide, two swings and a climbing frame, all of which is now quite old. It is not a well used area, and has limited appeal to users. HDC wish to improve this facility, but do not have the funds to do so. It is proposed that all existing equipment is removed and a combined football goal and basketball hoop is installed, with the rest of the area left as a green space. It is intended to attract use from 10-15 year olds. Cllr Parker will be approaching Saxon Weald to discuss them contributing to these works. A request was made that Pulborough Parish Council make an application for Section 106 monies for part of the cost of these works. No formal quotations for these works have yet been obtained, however, it is estimated that the cost to remove the existing equipment and make good would be £3,000- £4,000 and the cost to remove existing equipment, install new equipment and improve the whole area would

be £10,000 - £15,000. Cllr Parker to report back to the Committee once he has spoken to Saxon Weald.

**159. LAMP POST AT LANE END.**

This light is still faulty, despite being reported a number of times. Deputy clerk advised that this had been re reported again only yesterday. It was felt that during the period of handover to Southern Electric some faults had not been remedied as quickly as before.

**160. ADDER SIGN AT NUTBOURNE RECREATION GROUND.**

The Deputy Clerk was asked to check if there is a sign in the office, as members believed there had been one bought recently. To then arrange for this to be attached to the gate at Nutbourne Recreation Ground. If one is not in the office to purchase one, ensuring it is slim enough to fit on the top rail of the gate.

**161. SURFACE WATER ON STEPS LEADING TO NEW ENTRANCE OF PARISH COUNCIL ROOMS AT PAVILLION.**

Discussion was held regarding the ongoing problems of water coming off the car park and generally from the land around the building and sitting at the bottom of the steps, and around the building, as there are no working drains to take this away. It was confirmed by The Deputy Clerk that no action has yet been taken regarding this issue, as until the main land drain problem is resolved this issue will continue. Also that much of the water is created by poor connections of rainwater goods taking water from the roof, into inadequate/faulty drains. Also that until decisions have been reached regarding proposed changes to the Pavilion building the final routing of rainwater goods and associated linking into the drainage pipes cannot be finalised. This matter to be revisited once the land drain has been installed.

**162. LIGHTING TO THE REAR OF THE PAVILION BUILDING.**

Discussion was held regarding the poor level of lighting to the side and rear of the Pavilion.

The Deputy Clerk was instructed to obtain quotations for the installation of three PIR lighting units, which can be set for different lighting periods as follows:

1. In corner near UPVC doors.
2. Outside the Silver door entrance to the Parish Committee Rooms.
3. Outside the double fire exit doors to the Snooker Rooms.

**163. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON NEXT AGENDA.**

- \* Proposed new access to Snooker Rooms – via double doors.
- \* Pathways around the side and rear of Pavilion building.

**164. PAYMENTS RESOLVED:** that the following payment be made and cheque drawn:

Travis Perkins	£ 40.82
Primus Telecoms	£ 6.05
HALC	£ 15.00
New Place Nurseries	£200.00

***The meeting closed at 9.07pm***

.....CHAIRMAN

.....DATE