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**MINUTES OF THE RECREATION AND OPEN SPACES COMMITTEE MEETING**

**HELD ON THURSDAY 25<sup>th</sup> MARCH 2010 AT THE SPORTS PAVILION**

**PRESENT:** Cllrs. Mrs Barnett (Vice Chairman), Kipp, Mrs Lawson, Parker, and Denison .

**APOLOGIES:** Cllr. Clarke

**IN ATTENDANCE:** Sally Cooper (Deputy Clerk)

*The meeting opened at 8.01 pm*

131. **APOLOGIES FOR ABSENCE** – Apologies received and accepted from Cllr. Jolliffe and Cllr Clarke.
132. **DECLARATIONS OF INTEREST** – No declaration of interest in any agenda items were declared.
133. **MINUTES** - The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 25<sup>th</sup> of February 2010 as a true and accurate record of the proceedings and the Vice Chairman signed them.
134. **ADJOURNMENT FOR PUBLIC SPEAKING** – There were no members of the Public wishing to speak.
135. **THE CLERK’S REPORT**

**Groundsman’s Equipment** – Petrol hedge trimmer purchased from Burgess and Randall at a cost of £499 incl VAT.

**Notice Board at Recreation Ground** – Deputy Clerk met with Cllr. Mrs Barnett and Peter Lee to agree exact location of new notice board, in far left hand corner (looking from Sports & Social Club) approx 10/12 feet back from kerb and in line with the edge of the red markings on the road – facing towards school. Board to be erected within next week.

**Playground Equipment Maintenance** - At full council meeting of 18/3/10 approval granted for expenditure of £1,320 plus VAT for refurbishment/painting of Wickstead 3 Tower Unit. These works along with all works approved at meeting of February 25<sup>th</sup> have been instructed, and are due to commence w/c 29<sup>th</sup> March subject to weather conditions.

**Rectory Lane Bridleway** – As instructed the Clerk wrote to Jonathan Perks and requested that there be no increase to the current width of the path. Correspondence received via e mail from Johathan Perks – WSCC advising that following an inspection of the bridleway, he confirms the current width is almost 2m, and therefore as we requested it can stay the same at 2m. Cllr Dennison has contacted the Clerk asking that the original width of 1.5m be reconsidered as it is only recently that the path has been at it's current width, however WSCC have already confirmed that they will not consent to a reduction in width of the path. It was therefore AGREED that this will need to go before Full Council for agreement to write to Jonathan Perks again as this will overturn a previously Agreed Action.

Contact has been made with Bruce Middleton and he is to speak to Dan Cornell about a date for a working party. He has also agreed to give a talk at the Annual Parish Meeting on 13<sup>th</sup> May.

Letters of thanks have been sent to Phil Williams and Ted Sylvester for work with Pocket Park and congratulations to Ted on recent 80<sup>th</sup> birthday.

A letter has been sent to Brinsbury College regarding volunteers/working parties for environmental parties and a response is awaited.

#### **136. CRICKET CLUB SCORE BOARD & SHED**

The chairman welcomed Mr Maurice Woolgar of Pulborough Cricket Club who wished to speak regarding the possibility of a new Electronic Score Board and Shed.

**Meeting adjourned 8.15pm**

**Meeting reconvened 8.17pm**

Members then discussed this request and received a photographic representation of the score board/shed . It was noted that the location may be an issue, as the proposed new shed would be approx four feet longer and one foot higher than the existing one, which may impact on the potential extension of the Pavilion building which the Council hopes to undertake within the next 12 – 18 months. It was AGREED that there was no objection in principle and the Cricket Club are to contact HDC planning department to obtain further advice regarding planning requirements. It was AGREED that this issue would have to come back before the committee once the planning issue has been clarified.

#### **137. DRAINAGE AT RECTORY CLOSE/SPORTS & SOCIAL CLUB**

The quotation from Robert Clarke Associates for £950 plus VAT to prepare specification for tendering quotations was received, discussed and APPROVED.

**RESOLVED to instruct Rob Clarke Associates to prepare the specification for the sum of £950 plus VAT.**

**138. SPORTS & SOCIAL CLUB LEASE.**

The FINAL draft lease was approved, however, the issue of recharging for Utilities for both the Sports & Social Club and also other Clubs using the facilities is not incorporated within the lease(s). Instruction was given to the Deputy Clerk to liaise with the Cricket Club and Football Club regarding the recharging of Utilities.

**139. FUN FAIR AT TOP RECREATION GROUND IN MAY 2010.**

The request from Mr Shayler to return to Pulborough with his family fun fair in May was considered. No objections were raised, however, it was suggested that photographs of the site, the trees, and gates/posts were taken prior to the fair arriving, to ensure that the site is left as it is found. Deputy Clerk was instructed to write to residents of Orchard Way, Cousins Way, and Aston Rise, advising them that the fair is coming, and also advising them that the Police have been notified of this event, and have raised no objections.

**RESOLVED to permit the return of Shaylers Funfair for the weekend of 7<sup>th</sup>/8<sup>th</sup>/9<sup>th</sup> of May.**

**140. NETBALL POSTS & FIVE A SIDE FOOTBALL GOALS.**

The request for replacement netball hoops/posts and five a side football goals/nets was considered. The wheeled version of the netball post at £99.62 from [www.asll.co.uk](http://www.asll.co.uk) and the Goals from [www.stadia-sports.co.uk](http://www.stadia-sports.co.uk) at £625.68, plus £20.84 for nets represented the best value for money. The Deputy Clerk was instructed to check the delivery costs from both companies, and also to check if stadia-sports sell the same netball posts – to try and save on two lots of delivery costs. It was agreed that the above items should then be purchased, having taken account of overall cost including delivery.

**RESOLVED to purchase Netball Posts/Nets and 5 a side Goal Posts and Nets for maximum price of £746.14 plus VAT plus delivery.**

**141. COMMITTEE ROOM AT PAVILION – DOOR LOCK**

The quotation for call out and first hours work of £65 plus VAT, with an allowance of approx £75 for new lock from Lockwizard was APPROVED – maximum expenditure £150 plus VAT.

**RESOLVED to proceed with repairs to lock to maximum of £150 (plus VAT).**

**142. DOG POO BINS ON EAST GLEBE FIELD.**

Cllr. Dennison advised that he and a group of volunteers would be prepared to utilise the metal bin frame on the field if The Parish Council will provide the heavy duty bin liners, and be responsible for the collection of dog poo, and litter on the field on a regular basis. The Parish Office to contact the Diocese for their consent to do this, and to stress the “goodwill of the volunteers”.

**143. ACCESS TO SPORTS & SOCIAL CLUB.**

This issue to be discussed at Full Council, in order to bring it to the attention of those developing plans for the building.

**144. TENNIS COURT MAINTENANCE.**

The expenditure of £160 plus VAT was AGREED for CLEARWAY to treat the tennis court to control moss, algae and weeds on the playing surface.

**RESOLVED to instruct CLEARWAY to undertake these works for the sum of £160 plus VAT.**

**145. PROPOSED NEW PARKING RESTRICTION – NEW PLACE ROAD/LONDON ROAD.**

No comment to be made.

**146. RISK REGISTER.**

Current Risk Register acceptable.

**147. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON NEXT AGENDA.**

- **Carpenters Meadow Play Area**
- **Lampost At Lane End**
- **Adder sign at Nutbourne Recreation Ground.**
- **Surface water on steps leading to New Entrance of Parish Council Rooms at Pavilion.**
- **Lighting to rear of Pavilion building.**

**148. PAYMENTS RESOLVED:** that the following payment be made and cheque drawn:

Pulborough Social Centre	152.08
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*The meeting closed at 9.40pm*

.....CHAIRMAN

.....DATE

