

PULBOROUGH PARISH COUNCIL
Swan View, Lower Street
Pulborough
West Sussex RH20 2BF
Telephone: 01798 873532
Email: clerk@pulboroughparishcouncil.gov.uk

MINUTES OF THE RECREATION AND OPEN SPACES COMMITTEE MEETING

HELD ON THURSDAY 28th JANUARY 2010 AT THE SPORTS PAVILION

PRESENT: Cllrs Boulton (Chairman) Mrs Barnett (Vice Chairman), Clarke, Jolliffe, Kipp, Mrs Lawson, Parker .

IN ATTENDANCE: Sarah Norman (Clerk), Sally Cooper (Deputy Clerk)

The meeting opened at 7.46 pm

- 107. APOLOGIES FOR ABSENCE** – Received and accepted from Cllr. Denison
- 108. DECLARATIONS OF INTEREST** – Cllr. Boulton declared an interest in Item 7, in his capacity as Chairman of The Sports and Social Club.
- 109. MINUTES** - The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 19th of November 2009 as a true and accurate record of the proceedings and the Chairman signed them.
- 110. ADJOURNMENT FOR PUBLIC SPEAKING** – There were no members of the Public wishing to speak.
- 111. THE CLERK'S REPORT**

Access To Committee Room – The Clerk has had a key cut to the exterior door to the Committee Meeting Room. Unfortunately this does not work, therefore the Deputy Clerk will get another one made.

Nutbourne Common Recreation Ground – Despite several e mails nothing has been heard from Bruce Middleton or Dan Cornell. Cllr. Mrs Lawson has now passed the mobile number for both Bruce Middleton and Dan Cornell to the Parish Office, who will endeavour to contact them by phone.

The Parish Office has recently been advised that there are some branches in a dangerous condition at the Recreation Ground and Rupert Cleaver is to meet Cllr. Mrs Lawson at the site to discuss required works. As this is an issue of public safety the works will be carried out under the delegated authority of The Parish Clerk.

Playground Equipment – A replacement gong has been received from Monster Play Equipment, and has been fitted by our Handyman.

Public Rights Of Way Improvements – Quotes have been requested from three contractors suggested by WSCC. Nothing further to report at this time.

Cinder Path Lighting – A letter was sent on 5th January 2010 to Mr Edward Thornton of Mare Hill House requesting that he cut back trees that were obscuring the streetlight in Cinder Path. He has now responded and advised that the streetlight sited on his land is not obscured by vegetation, and it lighting on the other side of the path, on land owned by The Railway, that is affected.

Drains At Recreation Ground – At a meeting of the Finance and Policy Committee on January 14th it was agreed to appoint Robert Clarke Associates to carry out stage one of the investigations/recommendations for remedying the issue with the drains. Cllrs. Jolliffe and Quedstedt will be meeting the contractors on Friday, January 29th 2010.

112. LIGHTING AT RECTORY CLOSE PLAY AREA

A draft letter for public consultation on this issue, and a map showing the location of proposed lighting was handed out. (Appendix 2 & 3) Discussion ensued and queries regarding the location of the lights, and that it may be more beneficial to have a light at the North end rather than the South. However it was determined that the lights had been placed in the most appropriate location to give maximum coverage of light, at the minimum cost (due to the cost of engineering over an extended distance). It was AGREED that the consultation letter should be sent to occupants of housing from Street Light location 008 on Rectory Close to Street Light 002, and along Link Lane to Street Light 005, as well as affected houses along Rectory Lane.

113. PLAYGROUND MAINTENANCE

The Clerk advised that the Bubble on the Hightower has once again been burnt by vandals. Therefore, as Agreed previously (Full Council Meeting 26th of November 2009 – Item No.96) that this will not be replaced again but a blanking plate installed. Deputy Clerk to obtain quotes for Priority One works as shown in the recent report November 4th (previously circulated), and obtain a schedule of works. The Clerk to devise a budget for these works.

114. LICENCES/LEASES FOR USERS OF PAVILION AND RECREATION GROUND

The DRAFT lease for Sports & Social Club was discussed. It was noted that at the Full Council meeting of 21st January 2009 it was agreed that the split for Sports/Social members could be changed to 60% Sports and 40% Social. Cllr. Boulton advised that current membership is approximately 500 members.

A motion to approve the DRAFT lease was proposed by Cllr. Parker, seconded by Cllr. Mrs Barnett and AGREED unanimously.

115. POPLAR TREE IN POCKET PARK

A quote has been received from George Potbury for the required works of £480 (plus VAT). A further quote is awaited from Rupert Cleaver .

A motion was proposed by Cllr. Boulton, seconded by Cllr. Mrs Barnett and AGREED unanimously to await the second quote, and then delegated authority to The Clerk to proceed with the cheapest quote.

116. GROUNDS MAINTENANCE

The Committee received a request from Fred Bushby (Groundsman) for a petrol hedge cutter. The Deputy Clerk to research the Internet for suitable equipment, and provide three quotes to the next meeting.

117. COUSINS WAY CAR PARK.

The Committee received an update from The Clerk following her meeting with Alyson Heath , head teacher at St Mary's School. Mrs Heath feels it would be a very good idea for this car park to be provided, and would be of benefit to the school and parents. The Clerk reported that Mrs Heath felt that the best way to engage with the parents was by personal contact in the locality of the school, rather than by mailshot or other forms of consultation. It was AGREED that consultation on this matter should form part of the overall Public Consultation for The Parish Plan. The issue of bollards outside the school was also discussed and it was AGREED that this should also form part of The Consultation Process for The Parish Plan in order to ensure continuity of style for any new street furniture within the village.

118. BOWLING GREEN HEDGE/TREES.

The Clerk reported that she had met with Mrs Henly at The Bowling Green and there is a large holly bush, a Dutch Elm Tree and various other bushes which have become very overgrown, are casting shadows over the green, thus encouraging growth of moss on the green. The Bowling Club would like as much of this vegetation removed as possible. The Clerk suggested bringing the overall height of these trees/bushes down to the height of the established hedge. The Clerk will discuss the proposed works with Phil Williams (Tree Warden), and obtain quotes from Rupert Cleaver and George Potbury.

119. CORRESPONDENCE

A list of all correspondence , as attached in Appendix 1 was read by all present.

120. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA.

1. A letter to be sent to David Smith, regarding the unauthorised parking of a large van and trailer under the OAK Tree at the entrance to the Recreation Ground Car Park.

2. Basketball Hoop Removal – It was asked if this issue is still current. The Clerk confirmed yes it is, however it is to be looked at in the next Financial Year.

121. PAYMENTS RESOLVED: that the following payments be made and cheques drawn:

Wightman & Parrish Ltd	£ 72.67
Viking Direct	£211.58

The meeting closed at 8.34pm

.....CHAIRMAN

.....DATE

Correspondence Appendix 1.

WSCC Public Rights Of Way Routine Maintenance

Details of summary of works carried out in the Parish. Return visit approx September 2010.

Also advised by PROW that on FP2428 on Barnhouse Lane the farmer has now agreed to have a kissing gate installed.

The Pulborough Society

Agenda for meeting 27/01/10 available in The Parish Office.

S G Baker Ltd

Info about sand less sand bags available in The Parish Office.

RSPB – Pulborough Brooks

Copy of latest newsletter available online at www.rspb.org.uk

Monster Play

Details about Youth Shelters available in The Parish Office.

Wey & Arun Canal Trust

Latest Copy of quarterly bulletin available in Parish Office. E newsletter available at www.weyandarun.co.uk

Pulborough Sports & Social Club

Correspondence regarding flooding issue at Recreation Ground – Car Park and Clubhouse. See Clerks Report.

CPRE

December Newsletter available in Parish Office.