

**PULBOROUGH PARISH COUNCIL**  
Swan View, Lower Street  
Pulborough  
West Sussex RH20 2BF  
Telephone: 01798 873532  
Email: [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)

**MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING  
HELD ON THURSDAY 4<sup>th</sup> February 2010  
AT PULBOROUGH SPORTS AND SOCIAL CLUB**

**PRESENT:** Cllrs Boulton (Vice Chairman), Mrs Barnett, Denison and Jolliffe, Qusted, and Mrs Lawson.

**IN ATTENDANCE:** Mrs Deverson (Committee Clerk)

*The meeting opened at 7.30pm*

**151. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllrs Mrs Black, Mrs Watson and Clarke.

**152. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**153. MINUTES**

The Council **RESOLVED** to agree and approve the Minutes of the Meetings held on 14<sup>th</sup> January and 21<sup>st</sup> January 2010 as a true and accurate record of the proceedings and the Chairman signed them.

**153.1 THE CLERK'S REPORT ON ITEMS RAISED AT THE MEETING**

Cllr Jolliffe will attend the Oddstones Appeal on 9<sup>th</sup> February 2010 due to Cllr Mrs Black being unwell.

**154. PUBLIC SPEAKING**

There were no members of the public who had given notice of wishing to speak.

**155. PLANNING APPLICATIONS**

The Committee considered the planning applications, attached to these Minutes as Appendix 1.

**156. PLANNING APPLICATION DECISIONS**

The Chairman read out to the Committee Members the Planning Applications received from Horsham District Council.

**157. CLOSURE OF ARUNDALE SCHOOL**

The Committee ascertained the need for the chalet style cabins currently sited at Arundale School for the children need to be relocated to a suitable site. Cllr Qusted suggested the land behind Coughtrey's Butchers.

**RESOLVED : Cllr Qusted will speak to Mr Coughtrey and report back.**

**158. LIBRARY OPENING**

All Committee members were in agreement that Library opening times should be uniform throughout West Sussex. Cllr Mrs Barnett told the Members that there is a questionnaire in Pulborough Library detailing the options.

**159. HANGING BASKETS**

The Clerk to contact Mayfield Nurseries to ascertain the cost of the baskets for this year. It was AGREED by the Members that once we have obtained a cost of the Hanging Baskets for this year, the Clerk will accept the quote for watering/tending to the hanging baskets from Danny Flynn. It was suggested that perhaps the provision of flower troughs might be an alternative to hanging baskets. The Members thought it would be nice to ask the traders to provide their own with the help of a grant in 2011.

**RESOLVED: The Clerk will ring Mayfield Nursery to obtain cost of baskets for the village and also investigate the possibility of obtaining a Grant to assist with the flowers for the local Traders for 2011.**

**160. WEST SUSSEX COUNTY COUNCIL**

The Committee Members await the proposal before commenting.

**161. HORSHAM DISTRICT COUNCIL STRATEGIC PLANNING ADVISORY GROUP (SPAG)**

The Clerk to circulate a copy of the letter sent to David Jenkins to Committee Members. After a lengthy discussion the Committee Members agreed that in the first instance we need to contact Brian Donnelly to ask him to nominate a suitable person to give a presentation to the Planning & Services Committee Members. Not the elected members.

**RESOLVED: Clerk to contact Brian Donnelly to arrange a suitable candidate and date. The Clerk to circulate a copy of the letter to David Jenkins to all Committee Members.**

**162. CORRESPONDENCE**

The Correspondence is attached to these Minutes as Appendix 2.

**163. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA**

The Committee Clerk (Lisa Deverson) to form a small working group for the Christmas lights/decorations in Pulborough for 2010.

**164. PAYMENTS**

RESOLVED: that the payments of the following cheques be approved and signed:

J Randall	£432.31
Sarah Norman	£14.72
EDF Energy 1 Ltd	£485.83
Auditing Solutions	£414.00
Burgess & Randall Ltd	£26.33
Nat West Bank	£28.17

***The meeting closed at 9.10 pm***

.....Chairman .....Date

**Recommendations of the Planning & Services Committee meeting of the  
Thursday, 4<sup>th</sup> February 2010.**

**5. PLANNING APPLICATIONS**

The Committee considered the following planning applications:

**DC/10/0111- 26 Riverside, Codmore Hill, Pulborough**

Conservatory to rear elevation.

**No Objections**

**DC/10/0022 – National Westminster Bank Plc, Station Road, Pulborough**

Installation of 2 air conditioning units to the rear sunken courtyard of the building.

**No Objections**

**DC/10/0019 – Takanzo, 19 Swan Corner, Pulborough**

Renewal of unimplemented planning permission DC/06/1031 for a 2-storey side extension.

**No Objections**

**DC/09/2287 – Church Hill House, Church Hill, Pulborough**

2-storey and single storey extensions.

**No Objections**

## **CORRESPONDENCE**

### **1. PULBOROUGH VILLAGE TRANSPORT PLAN**

A draft report has been received from Paul Addison.

### **2. CROUDACE – PROPOSED DEVELOPMENT**

Received a flyer from Croudace regarding proposed development of Land North of Glebelands, Pulborough. They will be submitting a planning application shortly.

*The Members agreed that there was less need for 4/5 bed houses and more need for the smaller properties (ie terraced). Also the access has not been thought out as this incorporates Spinney North, Link Lane, past the Primary School, onto New Place Road in this development.*

### **3. SOUTH DOWNS NATIONAL PARK AUTHORITY**

Results of Poll.

Alun Alesbury Stoughton Parish Council – 15 votes  
David Burden Northchapel Parish Council - 23 votes

### **4. STRATEGIC HOUSING LAND AVAILABILITY ASSESSMENT (SHLAA) GUIDE**

Members to receive a document from Horsham District Council.

With regard to housing developments, the Committee suggested that we obtain a desktop sized street map to assist them when discussing housing developments.  
**Clerk to obtain a desk size map.**