

PULBOROUGH PARISH COUNCIL
Swan View, Lower Street
Pulborough
West Sussex RH20 2BF
Telephone: 01798 873532
Email: clerk@pulboroughparishcouncil.gov.uk

MINUTES OF AN ORDINARY MEETING OF PULBOROUGH PARISH COUNCIL
HELD ON THURSDAY 15th July 2010
AT THE VILLAGE HALL

PRESENT: Councillors Jolliffe (Chairman), Mrs Black, Ellis, Kipp, Kiverstein, Parker, Mrs Roberts and Qusted.

IN ATTENDANCE: District Cllr Donnelly and Sarah Norman (Clerk).

The meeting opened at 7.30pm

33. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Mrs Barnett, Clarke, Denison, Mrs Lawson and Mrs Watson. Dist Cllr Paterson and County Cllr Arculus also gave their apologies.

34. DECLARATIONS OF INTEREST

No declarations of interest were given.

35. MINUTES

35.1 FULL COUNCIL

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held on 15th June 2010 as a true and accurate record of the proceedings and the Chairman of the meeting signed them.

The Clerk's Report

Nothing to report.

35.2 PLANNING & SERVICES COMMITTEE

Members received the Minutes of the Meetings held on 10th June and 1st July 2010.

The Clerk's Report

Nothing to report

35.3 RECREATION AND OPEN SPACES COMMITTEE

Members received the Unconfirmed Minutes of the Meetings held on 24th June 2010.

The Clerk's Report

FP2330 – Public Rights of Way are aware of the situation of this path and have assured the Parish Office that they will ensure that everything is returned to normal.

36. ADJOURNMENT FOR PUBLIC SPEAKING

There were no members of the public who had given formal notice of wishing to speak.

37. DISTRICT AND COUNTY COUNCILLORS' REPORTS

Cllr Donnelly advised that the main issue at Horsham District Council was the Lean Review, the outcome of which was eagerly awaited over concerns about future funding levels.

A decision about the proposed sandpit at Fittleworth had been delayed by West Sussex County Council. Cllr Donnelly advised the pollution levels at Swan Corner are already close to dangerous levels and an increase in HGV traffic would exacerbate this problem.

38. POLICE COMMUNITY SUPPORT OFFICER REPORT

Members received an update from PCSO Neville Warner on current policing in the parish.

Meeting adjourned at 7.45pm

Meeting reconvened at 8pm.

The Chairman thanked PCSO Warner for his time and members thanked him and his colleagues for their efforts in the village.

39. COMMUNITY ACTION PLAN

Mr Ampstead was unable to attend but in his absence Cllr Roberts advised that the Steering Group had met once already and was due to meet again on the 22nd July. The initiative was still in the very early stages and there was little to report at the present time.

40. BW2328, RECTORY LANE

Members received the copy emails from Cllr Denison and West Sussex County Council Public Rights of Way team. A discussion followed about the necessity to have bollards installed as vehicles were often seen using the path. It was AGREED that the Clerk contact the Diocese of Chichester to obtain their formal approval to have concrete bollards installed at either end on the understanding that the Parish Council would take responsibility for maintenance. The Clerk is then to write to Jon Perks at West Sussex County Council to request that concrete or stronger bollards be erected as soon as possible.

Resolved : The Clerk is to progress with the action to have bollards installed at each end of the footpath with the Parish Council taking responsibility for future maintenance.

41. SPORTS AND SOCIAL CLUB FUNDAY

Members were notified that the Sports & Social Club wished to hold their annual funday on Monday 30th August. There were no objections.

Resolved : Permission be granted subject to receipt of copy insurance documentation.

42. STANE STREET CLOSE – ROAD CLOSURE

Members received details of the closure and noted that Rydon Homes had confirmed that no HGV's would be using Stane Street Close to access the site. It was noted that during the closure there will be considerable problems with parking in the area and that any member of the public with such concerns could contact Saxon Weald to raise the issue. It was AGREED that no objections would be raised.

43. STREET LIGHTING

Members were advised that the cost of upgrading the lights in Little Dippers and Rectory Lane light would be £1011.36(exc VAT). It was noted that there is a budget for the entire year for repairs to street lighting of £1000. After a lengthy discussion, Cllr Black proposed

that the upgrading be carried out. Cllr Jolliffe seconded the motion and all those present were in favour.

Resolved : to instruct West Sussex County Council that the lights in Little Dippers and Old Rectory Lane be upgraded as per the quotation dated 2nd July 2010.

44. TRAFFIC REGULATION ORDER FOR SPINNEY NORTH, GLEBELANDS, THE SPINNEY AND LINK LANE.

Members received details of the proposed yellow lines currently under informal consultation and agreed that action was necessary. There were no objections to the proposal.

45. EMERGENCY PLAN

Members were advised that Tony Skelding of Horsham District Council had recently visited the Parish Office to assist in the preparation of an Emergency Plan. A simple template has been prepared and it was AGREED that a working group should be formed to prepare a draft document for recommendation to Council in September. It was AGREED that the members of the groups should be the Clerk and Cllr Jolliffe and that the meeting would be held at a time convenient to both.

46. PARISH COUNCIL SURGERIES

Members were advised that Pulborough Medical Group had kindly agreed to allow the use of their Foyer for one to two surgeries per year. It was AGREED that the first of these should be in the New Year and the Clerk is to contact the medical group to agree a mutually convenient date. It was agreed that this surgery would be best placed during the morning.

47. CHRISTMAS LIGHTS

The Clerk advised that the Community Partnership had offered a grant to the Parish Council to assist with the provision of the new Christmas Lighting in 2011. This issue had actually been discussed at the recent Finance & Policy Committee meeting where it had been AGREED that such a grant would be welcome and a formal request made to the Community Partnership.

48. REPRESENTATIVES.

Cllr Ellis referred to the minutes of the recent LAT meeting (circulated to members as part of the Correspondence) and in particular noted the problems at Church Place since the CCTV had been removed. Peter Jones is working with residents in the area to try and find other solutions/preventions.

Cllr Ellis had also attended the first meetings of the Neighbourhood Policing Association in Horsham and members agreed that he should continue to attend these meetings.

49. CORRESPONDENCE

The Correspondence is attached to these minutes as Appendix 1.

50. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA.

There were no matters for inclusion.

51. PAYMENTS

RESOLVED: that the payment of the following payments be approved and cheques signed:

	£
Wightman & Parrish	50.46
Viking Direct	25.60
Sally Cooper	2.00
Sally Cooper`	20.24

Sarah Norman	14.72
WEST SUSSEX COUNTY	5,329.36
Information Commissioners Office	35.00
Vodafone	10.73

The meeting closed at 8.43pm

.....Chairman

.....Date

APPENDIX 1

CORRESPONDENCE

FULL COUNCIL 15th July 2010

FP2430 – Temporary Closure Notice

Details of closure for 21 days from 12th July 2010.

County Council Outlines First Stage of Spending Cuts

Press release dated 2nd July. Copied to Council

WEST SUSSEX COUNTY COUNCIL Connections magazine .

WEST SUSSEX COUNTY COUNCIL Youth Service Review

Update from recent Stakeholder events. Copied to Council.

Local Action Team

Minutes of meeting 23rd June 2010.

Community Partnership

Minutes of meeting 21st June 2010.

Review of HDC's Statement of Licensing Policy

Comments to be made by 1st October 2010. Cllr Black AGREED to read and make comments on this document.

West Sussex Sustainable Business Partnership

Summer 2010 Newsletter.

Laybrook Landfill

Email from Gordon Lindsay regarding Laybrook for info. Copied to Council.

NHS West Sussex

Ebulletin available.

Snow and Gritting

Legal Advice Note issued by Sussex Association Local Council regarding snow, ice and gritting. Copied to Council.

Members Involvement in Planning Decisions

Clarification on what Members may say and do when a dealing with planning applications. Copied to Council.

DC/108/0586 Oak Tree View, Lane Top, Nutbourne Road

Notification that application will be considered at Dev Control South Meeting on 20th July. Recommended for Approval. Committee did not object.

South Downs Joint Committee

Annual Parish Letter 2010. Copied to Council.

West Sussex Highways

Notification of road closure 19 to 23 July at Pickhurst Lane.