

PULBOROUGH PARISH COUNCIL
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Pulborough
West Sussex RH20 2BF
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MINUTES OF AN ORDINARY MEETING OF PULBOROUGH PARISH COUNCIL
HELD ON THURSDAY 15th APRIL 2010
AT THE VILLAGE HALL

PRESENT: Councillors Jolliffe (Chairman), Mrs Barnett, Mrs Black, Boulton, Clarke, Denison, Ellis, Kipp. Mrs Lawson, Parker, Qusteded and Mrs Watson.

IN ATTENDANCE: Dist Cllr Donnelly, County Cllr Arculus, Richard West (Reside Developments) and Jason Clemons (D&M Planning Partnership) and Sarah Norman (Clerk).

The meeting opened at 7.32pm

153. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Kiverstein and Mrs Roberts. Dist Cllr Paterson also gave his apologies.

154. DECLARATIONS OF INTEREST

No declarations of interest were given.

155. MINUTES

155.1 FULL COUNCIL

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held on 18th March 2010 as a true and accurate record of the proceedings and the Chairman of the meeting signed them.

The Clerk's Report

Full Council Meeting – 18th March 2010

- a. Parking at Medical Centre – A response has been received from Pulborough Medical Group (PMG) to a letter by the Clerk. PMG are hoping to have another meeting with Tesco on 16th April and they will advise of any further progress in due course.
- b. Youth Facilities – After the last meeting an email was received from Robin Charter who concerned that he had not been included when it came to the discussion about the Youth Club. The Clerk explained that the Parish Council thought he was no longer involved. Email sent to Cllr Arculus regarding funding for further nights at the Youth Club. Subsequently, Cllr Arculus confirmed that the budget for youth services was being really squeezed. The Clerk advised that the Parish Council was considering the suggestions that the churches be approached to see if they can assist. Cllr Arculus thought this was a very good idea as WSCC could possibly then provide advice/support to third parties and should be investigated further. Cllr Arculus advised that WSCC is

- currently conducting a consultation on the review of youth services and she will keep the Parish Council Office informed as this progresses.
- c. Oddstones - All Cllrs received a copy of the letter sent to HDC. A copy of their reply is enclosed with the correspondence. The matter will not be taken further.

155.2 PLANNING & SERVICES COMMITTEE

Members received the Minutes of the Meetings held on 18th March and 1st April 2010.

The Clerk's Report

There was nothing to report.

155.3 FINANCE & POLICY COMMITTEE

Members received the Minutes of the Meetings held on 11th March 2010.

The Clerk's Report

- a. Drains at Rec - The Clerk advised that as requested at the last meeting a letter had been sent to Martin Brightwell at Horsham District Council who had confirmed that they would not assist with the cost of the repairs to the drains at the Recreation Ground. Mr Brightwell did suggest that both Southern Water and WSCC be contacted to request financial assistance as the former was currently charging the residents of Rector Close for surface water drainage and the latter as it is water from the WSCC Highway that is running into the drain. As yet no response had been received from either party.
- b. Licences/Leases - The Clerk was asked for an update of the Licence/Lease situation and advised that the Deputy Clerk had finalised the documents for all of the Sports Club and the Social Club. However, the issue of water still needed to be resolved and a relevant clause included in the agreements. A meeting has been arranged with representatives of all the clubs to agree how to move forward with this.

155.4 RECREATION AND OPEN SPACES COMMITTEE

Members received the Unconfirmed Minutes of the Meetings held on 25th March 2010.

The Clerk's Report

- a. Lock to External Committee Room Door – Locksmith has now been out and lock repaired with replacement keys cut.

156. ADJOURNMENT FOR PUBLIC SPEAKING

There were no members of the public who had given formal notice of wishing to speak.

157. ARUNDALE SCHOOL DEVELOPMENT

The Chairman welcomed Richard West of Reside Developments and Jason Clemons of D&M Planning Partnership and invited them to make their presentation regarding the proposals for the development of the Arundale School site.

Meeting adjourned 7.42pm

Meeting reconvened 7.58pm

The Chairman thanked Mr West and Mr Clemons for their time.

There was a general agreement with the plans although concern was expressed about the parking and urged the developers to provide 2 spaces per dwelling.

158. DISTRICT AND COUNTY COUNCILLORS' REPORTS

Neither Dist Cllr Donnelly nor County Cllr had anything to report that was not already on the Agenda. .

159. WORKS TO PUBLIC RIGHTS OF WAY BW2328

The Clerk explained that, as instructed previously, she had written to Jonathan Perks of WSCC PROW and requested that there be no increase to the width of this path. Mr Perks had subsequently agreed to this but there was some confusion as to the existing size as water logging had resulted in the path being somewhat wider than it has ever been in the past. Council agreed that if at all possible they would like the path to be 1.5m wide – as it had been originally. County Cllr Arculus advised that she would support the Parish Council on this matter if requested.

The issue of bollards was also discussed and all members felt it a necessity to have a bollard placed at either end of the footpath to ensure that it is no longer used by cars. It was noted that permission for this would have to be given by the Diocese of Chichester.

Resolved: That WSCC PROW be written to (copied to Cllr Arculus) and request that the width of the made up path be 1.5m. Also request that a bollard is erected at either end and advise that the Parish Council will approach the Diocese of Chichester for permission.

160. SPEED INDICATING DEVICE IN NUTBOURNE

As PCSO Venus was unable to attend, this matter could not be discussed. It was also noted that the Nutbourne Residents Association would be discussing the issue, and whether to pursue it, at their next meeting on Monday 19th April.

161. ODDSTONES DC/10/0488

Dist Cllr Donnelly confirmed that HDC had taken legal advice and it was felt that there was no further course of action to be taken. The allowing of this Appeal could set a very serious precedent for the District. Billingshurst are currently awaiting the outcome of an Appeal which is being contested on the same grounds.

Cllrs were disappointed that no weight had been given to the Village Transport Plan (VTP) and questioned the point of these type of exercises. Cllr Arculus agreed that it was disheartening that it had not been taken into account but it was still a very worthwhile exercise as it directed WSCC Highways when it came to future expenditure/improvements within the Parish.

With regard to the Section 106 Agreement it was noted that this had never been discussed with Pulborough Parish Council and was not satisfactory. A discussion followed regarding the individual clauses and it was AGREED that HDC be written to as soon as possible and request the following:-

- a. The Public Art contribution (vii) is totally unnecessary and the amount of £16,198 should be reallocated to (i) Community Buildings contribution.

- b. Ascertain by whom and for what would (viv) Local Recycling contribution be used.
- c. Confirm that (viii) Leisure Contribution can be used by the Parish Council to purchase an additional piece of land in the area to provide an additional recreation ground.

Resolved: HDC be written to and asked for clarification on the S106 Agreement as noted above.

162. SURGERY VENUES

Cllr Ellis advised that whilst the Farmers Market Surgery was very successful, it was limiting the scope of residents that were being spoken to as the same people attended every month. A discussion ensued regarding possible locations. A Cllr commented that the only problem with the medical centre and Tesco is the time restriction on parking. It was AGREED that the following contacted to discuss the possibility of holding sessions 2 to 3 times a year.

Pulborough Medical Group
St Mary's School – at Parents evenings, fetes etc
Tesco

It was also AGREED that the Parish Council should have a stall at the Harvest Fayre in September but with more advance planning this year.

163. ACCESS TO PAVILION

The Clerk advised that this issue had come to light because the fire alarm had been triggered on several occasions by people in the pavilion in the middle of the night. It was then noted that the Snooker Club members have access to the building at any hour of the day or night. There were serious Health & Safety and insurance issues with this situation and it was AGREED that there needed to be clarity on when the members would have access to the building. Cllr Clarke proposed that a curfew from x am to y pm be included in the terms of their Lease and all members were in agreement. After some discussion, it was agreed that the hours should be 10am to 11pm. For any use of the building outside of these times, express written permission must be obtained from the Parish Council. Other suggestions to control access included master keys or one key holder having responsibility for the entire building and opening and closing at the end of the day. It was AGREED that the Chairman of the Snooker Club be requested to attend a meeting in to the Parish Office to discuss this issue.

Resolved: A curfew be included in the Snooker Club's Lease limiting access to the building to 10 and to 11pm unless express permission in writing is obtained.

164. HIGHWAYS

As instructed at the last meeting, the Clerk had contacted Neil Smith of WSCC Highways to request that he attend a meeting of the Parish Council. Mt Smith had responded that whilst he was unable to attend evening meetings he would be happy to meet with member of the Council during the day.

Cllrs Ellis and Jolliffe both offered to attend. Cllr Ellis requested that Cllrs advise the Parish office of any specific highways issues that need raising. The Clerk is to contact Mr Smith to arrange a suitable time and date.

165. REPRESENTATIVES.

Members received written reports from Cllr Ellis from the recent farmers Market and Community Partnership meetings.

166. CORRESPONDENCE

The Correspondence is attached to these minutes as Appendix 1.

167. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA.

Cllr Bolton requested that the issue of refuse lorries damaging grass verges and drains in the Spinney be discussed. It was agreed that details of this issue would be passed to Cllr Ellis for his meeting with Mr Smith of WSCC Highways. It was noted that a similar problem exists at the entrance to the Pavilion car park.

168. PAYMENTS

RESOLVED: that the payment of the following payments be approved and cheques signed:

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Assessment Solutions	200.00
EDF Energy Customers plc	337.72
Clearway	188.00
WSCC	5109.02
Nat West	24.02

The meeting closed at 9.07pm

.....Chairman

.....Date

CORRESPONDENCE
15th April 2010

FULL COUNCIL

Horsham District Community Transport sub group

Details of meeting 27th May 2010 at 10am. Could any Cllrs wishing to attend contact the Clerk. Copied to Council.

Message for CI Mark Trimmer – District Commander

Update (via email). Copied to Council.

Storrington & Sullington Village Design Statement

Details of statement, which is to be submitted to HDC shortly, is available in the Parish Office. Any comments must be made to HDC by 29th April 2010.

CPRE

Fieldwork publication available in Parish Office.

West Sussex Library Service Consultation

Details of consultation with exhibition dates. Any Cllrs wishing to attend either of the events should contact the Parish Office. Copied to Council.

Lower Street Car Park Recycling Bins

Copy email from Rob Aylott regarding recycling Bins. Copied to Council.

Parish Office now spoken to Lyndon Johnson at HDC and he has advised that whilst they cannot be removed – there are still houses that do not get the kerbside recycling - the need has dramatically reduced and they will therefore be reducing the size/number of recycling receptacles.

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Grasstex Ltd

Details regarding verge cutting in addition to WSCC's 7 per annum. Copied to Council.

WSCC PROW

Notice of temporary closure to FP 2230 for 21 days from 31 March while building works undertaken.

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Notes from Jean Seagram from session held 5th March. Copied to Committee.

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