

**PULBOROUGH PARISH COUNCIL**  
Swan View, Lower Street  
Pulborough  
West Sussex RH20 2BF  
Telephone: 01798 873532  
Email: [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)

**MINUTES OF AN ORDINARY MEETING OF PULBOROUGH PARISH COUNCIL**  
**HELD ON THURSDAY 18<sup>th</sup> MARCH 2010**  
**AT THE VILLAGE HALL**

**PRESENT:** Councillors Jolliffe (Chairman), Mrs Barnett, Mrs Black, Boulton, Clarke, Denison, Ellis, Kipp. Mrs Lawson, Parker and Mrs Roberts.

**IN ATTENDANCE:** Dist Cllr Donnelly, Janet Philip (West Sussex County Times) Mrs Rosemary Potter (Volunteer at Pulborough Youth Club) and Sarah Norman (Clerk).

*The meeting opened at 7.31pm*

**137. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Councillors Kiverstein, Queded and Mrs Watson.

**138. DECLARATIONS OF INTEREST**

No declarations of interest were given.

**139. MINUTES**

**139.1 FULL COUNCIL**

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held on 18<sup>th</sup> February 2010 as a true and accurate record of the proceedings and the Chairman of the meeting signed them.

**The Clerk's Report**

**Full Council Meeting – 18<sup>th</sup> February 2010**

- a. Parking at Medical Centre – It was reported at the last Full Council that an email had been sent to Stuart Henderson of Pulborough Patient Link. There has not been any response. In addition, the Clerk has written to the Practice Manager at the PMG asking if there has been any further dialogue between themselves and Tesco to try and solve this problem. As yet, no response has been received.

**139.2 PLANNING & SERVICES COMMITTEE**

Members received the Minutes of the Meetings held on 18<sup>th</sup> February and 4<sup>th</sup> March 2010.

**The Clerk's Report**

- a. Library Opening Hours Review – This exercise has now been completed with recommendation for the hours at Pulborough Library being Monday to Wednesday 1pm to 5pm and Thursday to Saturday 9am to 1pm. This will be

the same as Arundel, Petworth, Southwater and others. The effective date of these changes is not yet known.

### **139.3 FINANCE & POLICY COMMITTEE**

Members received the Minutes of the Meetings held on 11<sup>th</sup> February 2010.

#### **The Clerk's Report**

- a. Section 106 Funds - A response has now been received from HDC and is distributed to members of the Committee.
- b. 5 Year Plan and Wish List - The list has been updated as per the agreement at the meeting and is distributed to all members at this Full Council Meeting on 18<sup>th</sup> March.
- c. Office Equipment - The new equipment has been installed and after a few teething problems is working properly.

### **139.4 RECREATION AND OPEN SPACES COMMITTEE**

Members received the Unconfirmed Minutes of the Meetings held on 25<sup>th</sup> February 2010.

#### **The Clerk's Report**

- a. Groundsman's Equipment – An order has been placed at Burgess and Randall for a hedge trimmer.
- b. Poplar Tree In Pocket Park – Work will be carried out in the next two weeks.

### **140. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no members of the public who had given formal notice of wishing to speak.

### **141. DISTRICT AND COUNTY COUNCILLORS' REPORTS**

Dist Cllr Donnelly had nothing to report.

### **142. POCKET PARK**

Cllr Denison gave a brief history of the Pocket Park Association. It was noted that the Association may come to and end in the next 2 to 3 years or even sooner and as a result the onus would fall upon the Parish Council to fund the future maintenance. It was therefore AGREED that consideration be given when drafting the budget for 2011/12 for a fund in respect of Pocket Park.

Cllr Kipp also suggested that Brinsbury be contacted to see if they can assist with volunteers from their student base and all AGREED that this was a good idea. The Chairman directed the Clerk to contact the Conservation Department at the Collage.

### **143. PLAYGROUND EQUIPMENT**

Members noted and APPROVED the recommendation of the Recreation & Open Spaces Committee under item 130 of Minutes of the meeting 25<sup>th</sup> February 2010. This work was required to extend the lifespan of the equipment from "early removal" to "3 to 5 years" as per the recent report by ARD Ltd.

**Resolved : The quotation of £1,320 plus Vat be accepted for the repairs to the Wicksteed 3 Tower Rainbow Unit.**

### **144. YEAR END FINANCES**

In the absence of the Chairman and Vice Chairman the report on year end finance would be postponed. The Clerk however, referred to the Recommendation of the Finance & Policy Committee under 126 of Minutes of

the meeting 11<sup>th</sup> March whereby £3929 be transferred immediately into the Capital Account for earmarking in respect of the Pavilion Rebuild. The recommendation was duly APPROVED by Council.

**Resolved : The sum of £3929 be transferred into the Capital Account for earmarking in respect of the Pavilion Rebuild.**

**145. YOUTH FACILITIES**

Members debated the issues regarding opening the Youth Club more than one night per week. The Chairman noted that Council had been advised that whilst there was funding available at West Sussex County Council, the problem was finding volunteers to support the paid youth workers. Cllr Clarke suggested that the local Churches be approached to see if they could fill this gap. The Chairman then invited Mrs Rosemary Potter a Volunteer Youth Worker from the Youth Club for any information she could give on this issue. Mrs Potter advised that the Youth Clubs perception was very different in that not only were they unaware of any available funding for extra nights but there is a very real fear that due to changes in the provision of youth programmes in West Sussex, the club may be forced to close.

It was therefore AGREED that in the first instance the Clerk is to contact West Sussex County Council Youth Services and ascertain, if funding is available for further nights, how the Parish Council may help facilitate this. When the funding situation has been clarified, it was AGREED that contact should be made with the various Churches to see how this issue may be progressed.

**146. REPORT FROM PCSO**

The Chairman welcomed PCSO Hannah Venus and invited her to report on the village policing. PCSO Venus updated Members on the current crime statistics for Pulborough. It was noted that criminal damage had seen a marked decrease and much of this was down to the Oddfellows Arms being under new ownership. PCSO Venus reported that there had been a car stolen in the village in the previous 24 hrs but with the assistance of CCTV they already have an identity for the thief. It was reported that Officers had been able to attend Pop into Pulborough and Wednesday Club sessions in the previous month and this would continue.

**147. ODDSTONES DC/09/0488**

Members had all received a copy of the Inspector's letter allowing the Appeal. District Cllr Donnelly advised that HDC have asked their Barrister to consider whether an Appeal at the High Court should be lodged and a decision is due by the end of next week. Cllr Clarke proposed that a letter be sent immediately to Horsham District Council to support a High Court bid against the Appeal for the following reasons :-

The Inspector does not dispute that this site lies outside the settlement boundary and is contrary to Policy DC1.

The site is compared to the recent Riverside development. However, Riverside was a Brownfield Site and Oddstones a Greenfield; the sites are therefore incomparable.

The Decision is based on the Inspector's *opinion* that “.the District has a significant shortfall in its housing supply and certainly less than a five year supply of identified and deliverable sites.”

The Parish Council opposed the inclusion of the Oddstones site within the Reserve Sites DPD but discussions were not concluded as the DPD was abandoned.

The site is currently unsustainable due to the lack of pedestrian access between the north and south of the village. The Inspector states that "All of the village's facilities are therefore within the distance that is regarded as walkable in the 'FAD' SPD". Whilst the distance may be acceptable the Council felt that actual location and condition is not. There is one very narrow footway, with virtually no points where pedestrians, especially those with pushchairs or mobility buggies may pass without stepping into the road. The A29 is a very busy trunk road used by HGVs to access the South Coast. The Council felt that the fact that the Inspector is ". . . unaware of any significant history of accidents" is not appropriate. Furthermore, the Inspector noted that the footway is ". . . quite well used." The reason it is well used is simply because there is no alternative and any additional housing would simply mean more people using this narrow footway to access schools, shops, station etc.

The Inspector refers to the Pulborough Village Transport Plan as ". . . apparently awaited" and that therefore "No weight can therefore be attached now to these unforeseen future plans." This is incorrect. This plan was prepared, with the assistance of West Sussex County Council, after widespread public consultation, has been published and is available from West Sussex County Council or from the Parishes own website.

The Inspector refers to the Pulborough Position Statement, a document that was prepared without any consultation with the Parish Council.

The site has been merely identified as a potential site for development.

The site has subsequently been removed from SHLAA as there is no support from either the Parish or District Council.

No consideration has been given to public recreational facilities which are totally inadequate in this part of the village.

Cllr Black seconded Cllr Clarke's proposal and all members were in agreement.

**Resolved** : A letter be sent immediately to Horsham District Council supporting the request for a referral to the High Court for the reasons stated.

**148. QUALITY COUNCIL INITIATIVE.**

Cllr Clarke advised that there had been no meetings of the group since the last Full Council and therefore there was nothing to report.

**149. REPRESENTATIVES.**

Cllr Roberts had attended two of the recent sessions organised by Kent Architecture and her report is attached as Appendix 1.

Cllr Ellis reported that the LAT continues to work with the Police to prioritise areas of concern. An article for the Parish Newsletter had been passed to the Parish Office regarding the drug mephadrone or "Meow Meow" but had not been included in the last issue. The Clerk acknowledged that some articles had been left out due to lack of space but she has now agreed with Eyelevel Design that when articles are sent through they will be ranked in order of importance to ensure that this does not happen again.

Cllr Black asked members to note that the Village Hall AGM would take place on Monday 29<sup>th</sup> March and would be an opportunity for the Trustees to Thank all the users of the Hall for their support.

**150. CORRESPONDENCE**

The Correspondence is attached to these minutes as Appendix 2.

**151. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA.**

Request the attendance of a representative of Highways to report on maintenance not only within the village but the County as a whole.

The Section 106 Agreement for the Oddstones application.

**152. PAYMENTS**

**RESOLVED:** that the payment of the following payments be approved and cheques signed:

	<b>£</b>
RBS Software Solutions	92.82
Robert Clarke Associates	916.50
NatWest	18.88

***The meeting closed at 9.02pm***

.....Chairman

.....Date

CORRESPONDENCE  
18<sup>th</sup> March 2010

FULL COUNCIL

**Diocese of Chichester**

Letter from Les Brown regarding East Glebe Field. Copied to Council. It was AGREED that the Clerk and Cllr Denison will work to try and ascertain when and by whom approval was given to the Parish Council to install the bench.

**Self Guided Walks**

Leaflet from HDC (via email). Copied to Council.

**Mobile Waste Services**

Details of changes to Mobile Waste changes with effect from April 2010. Copied to Council.

**HDCP Annual Conference**

Invitation to conference. Two places available. Reply cut off extended so must reply on Friday 19<sup>th</sup> March. Copied to Council.

**Chanctonbury Unmanned Speeding Indicator Device (CUSID)**

Details of scheme together with cut off date of 5<sup>th</sup> May for expression of interest. Copied to Council.

**Network Rail**

Details of new Railway Communication System and erection of 29m mast. Copied to Council.

**Pulborough, Nutbourne & Coldwaltham Area Map**

Updated sample map prepared by W G Publications available in office .

**Strategic Planning Advisory Group**

Minutes of the meeting 26<sup>th</sup> January 2010. Copied to Committee.