

PULBOROUGH PARISH COUNCIL
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MINUTES OF AN ORDINARY MEETING OF PULBOROUGH PARISH COUNCIL
HELD ON THURSDAY 21st JANUARY 2010
AT THE VILLAGE HALL

PRESENT: Councillors Jolliffe (Chairman), Mrs Barnett, Boulton, Clarke, Denison, Kipp, Ellis, Mrs Lawson, Parker, Quested and Mrs Roberts.

IN ATTENDANCE: Sarah Norman (Clerk), County Cllr Arculus (from 7.40pm), District Cllr Donnelly and 1 member of the public.

The meeting opened at 7.30pm

105. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Mrs Black, Kiverstein and Mrs Watson. Apologies for absence were also received from District Councillor Paterson.

106. DECLARATIONS OF INTEREST

Cllr Boulton declared an interest in item 8, as he is a member of the Sports & Social Club Committee

107. MINUTES

107.1 Full Council

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held on 26th November 2009 as a true and accurate record of the proceedings and the Chairman of the meeting signed them.

The Clerk's Report

Electronic Noticeboard - Work on the repair of the electronic noticeboard continues and an engineer is due to visit next Wednesday 27th January.

Parish Plan - The Parish Office have attended a meeting with Les Ampstead regarding the Parish Plan and a list of potential consultees is being drafted. The Rother room has been booked for Thursday 29th April for a first introductory meeting for all those wishing to be involved.

Playground Equipment - The tyre swing has been removed from the playground and is in storage. We have now received a replacement Gong for the Hightower Unit, FOC, and the handyman is to see if he can install it.

Grants - All grant cheques have been issued. Unfortunately, the Parish office was unaware that the 1st Pulborough Guides, to whom the PC donated £150, closed at Easter 2009. There is a suggestion that the funds are redirected to the 1st Pulborough Brownies and this will be on the next Agenda of the Finance & Policy Committee.

107.2 PLANNING & SERVICES COMMITTEE

The Council received the Minutes of the Meetings held on 26th November and 17th December 2009.

The Clerk's Report

Parking in East Glebe Field - a letter has been sent to Father Paul stating the Parish Council's support for the idea and referring him to Pat Arculus.

Traffic Regulation Order - The next meeting of the VTP is on 1st February.

Hanging Baskets - A response has been received from Danny Flynn regarding the timetable for watering and this item will be on the next P&S Agenda in February

BT Adoption of Kiosks - A letter has not yet been written to Nutbourne Residents Association. Cllr Quedstedt advised that he will be attending the Association's AGM later in the month and he will update them on what has happened

107.3 FINANCE & POLICY COMMITTEE

There were no new Minutes to circulate.

107.4 RECREATION AND OPEN SPACES COMMITTEE

The Council received the Minutes of the Meetings of the Recreation and Open Spaces Committee held on 19th November 2009.

The Clerk's Report

Groundsman - Peter Lee, introduced as the new Groundsman at this meeting decided that he was not able to take the role on. Fred Bushby has now been appointed as the Groundsman.

Access to Committee Room - The Clerk now has a key to the exterior door to the Committee Meeting Room.

Nutbourne Common Recreation Ground - Despite several emails nothing has been heard from Bruce Middleton or Dan Cornell.

Public Rights of Way Improvements - Quoted have been requested from the three contractors suggested by WSCC and there is nothing further to report at this time.

108. ADJOURNMENT FOR PUBLIC SPEAKING

There were no members of the public who had given formal notice of wishing to speak.

109. DISTRICT AND COUNTY COUNCILLORS' REPORTS

Dist Cllr Donnelly advised that Horsham District Council would be carrying out a review following the recent bad weather. County Cllr Arculus advised that West Sussex County Council Highways would be carrying out a similar exercise. This is to be led by David Jenkins with the intention of tying down Emergency Planning for these scenarios to a local level. It was noted that West Sussex County Council grit/salt reserves were more than adequate at the start of the winter. However, due to enforced reallocation to other areas of the Country and a mandatory maximum as set out by Central Government in the number of roads that could be gritted, the ability to grit roads had been severely affected. It was AGREED that the Clerk would draft a list of problem

areas within the village and email to Tom Crowley, David Jenkins and County Cllr Arculus.

110. VILLAGE POLICING

The Chairman welcomed Sergeant Makepeace of the Neighbourhood Policing team and invited him to speak about policing in the village and the recent spate of vandalism.

The chairman adjourned the meeting at 7.45pm.

The chairman reconvened the meeting at 8.20pm.

The Chairman thanked Sergeant Makepeace for taking the time for coming and speaking to the Council.

111. REGENERATION OF LOWER STREET

The Chairman welcomed Les Ampstead of Action in Rural Sussex and Richard Keatley and invited them to give a short presentation on the process to be undertaken with regard to the Lower Street Regeneration project.

The chairman adjourned the meeting at 8.21pm.

The chairman reconvened the meeting at 8.36pm.

The Chairman thanked Mr Ampstead and Mr Keatley for their time.

Cllr Clarke proposed that the Chairman be delegated power to agree to the appointment of Kent Architecture at the next meeting in February and this was carried unanimously.

RESOLVED: The Chairman is authorised to agree to the appointment of Kent Architecture.

112. SPORTS AND SOCIAL CLUB LEASE

Cllr Boulton, having declared an interest in this item, gave a short précis of the Clubs request and then withdrew from the decision making process. He advised that the Club currently had a maximum of 25% placed on the number of Social Club Members. He stated that they were having to turn away potential members, as they were wholly reliant on how many members of the affiliated sports clubs joined to determine how many social club members they may have. He stated that there was no intention to turn the club into a "Pub on the Green".

A discussion followed and the Clerk advised that Horsham District Council Licensing have confirmed that this is not an issue which concerns their Licence. The Chairman therefore proposed that the maximum number of Social club members be increased to 40% and this was carried, with 1 abstention.

RESOLVED: The new Sports & Social Club lease should state that the percentage of Social Club members may not exceed 40% of the total membership of the Club.

113. NEW YEARS HONOURS

The Council discussed a suggestion from a member of the Public that the Parish Council nominate a local resident for the Queen's New Years Honours 2011. It was AGREED that this was a good idea and several suggestions were made. It was therefore AGREED that any Councillor with a suggestion

should provide the Clerk with more information about their Nominee and a summary as to why they feel they should be nominated. These will then be presented back to Full Council for further consideration.

114. PARKING AT MEDICAL CENTRE

Cllr Ellis raised this issue was identified as a problem back in 2007. A lengthy discussion took place about the history of the problems with vehicular access to the area and the safety of pedestrians attending the Medical Centre. It was noted that Tesco submitted plans in 2008. These plans had received approval from Horsham District Council but subsequently Tesco had advised that they had no funds available for the project. County Cllr Arculus advised that as this was private land, the influence of Highways was very limited but she would seek their advice. It was therefore AGREED that the Clerk contact Stuart Henderson of Pulborough Patient Link to ask for his input on the matter.

115. PLAYGROUND LIGHTING

The Council received and discussed the quotation from West Sussex County Council with regard to the installation of 2 no lights at the Rectory Close Playground. It was noted that normally more than one quotation would be required for expenditure of this size but as the lights will be linked into the existing street lighting they would need to organise the work. It was noted that the Parish Office hoped to fund at least 50% of the cost through the West Sussex County Council Community Safety Capital Grant Scheme. There may be a further application for Section 106 funding to reduce the Council's share of the expenditure.

On the subject of design it was felt that downlighters would be favourable to limit the impact on nearby houses.

The Council received and AGREED a draft consultation letter to nearby residents.

RESOLVED: To proceed with the consultation and report back to Full Council when completed.

116. SOUTH DOWNS NATIONAL PARK AUTHORITY NOMINATIONS

Members had previously received details and Curriculum Vitae for those standing in West Sussex for election to South Downs National Park Authority. All members were given two votes as there are two places available. At the end of the voting Richard Jerman of Storrington Parish Council was duly nominated and David Burden and Alun Aylesbury were tied in second. The Chairman therefore had the casting vote and David Burden was duly chosen as the Parish Council's second nomination.

RESOLVED: Richard Jerman and David Burden be nominated by Pulborough Parish Council for election to the South Downs National Park Authority.

117. QUALITY COUNCIL INITIATIVE

Cllr Clarke advised that the next meeting of the QCWG is due to take place on 16th February and there was nothing else to report.

118. PAUL ADDISON

Members received the Minutes from the final meeting with Paul Addison in December 2009.

The Clerk advised that she had written to all three suggested Contractors requesting quotations for the work to the Public Rights of Way.

Cllr Denison raised an issue within the Village Transport Plan regarding bridleway 2328 in Old Rectory Lane. During the consultation for the Plan it had been noted that there was a problem with waterlogging in the narrower 50m stretch from Land End to Dormers and it was agreed that this could be rectified. However, it was noted that in addition to work necessary to rectify the waterlogging problem, there are also plans to widen the path considerably and put in bollards. Cllr Denison has raised this issue with Paul Addison who advised that this was as per instructions from the Public Rights of Way Team Leader that "this would be consistent with our bridleway standard around the county ". Cllr Denison had received notes of concern from residents on this issue as they felt it affected the rural and aesthetically pleasing feel of the footpath. Cllr Barnett commented that the path is already much wider than 50 years ago.

Regarding bollards, it was felt that if these are to be installed they should be of the hardest material and sunk deep into the ground. There was concern that should the bollards be knocked down by cars trying to access the widened stretch (which has happened already), as replacement would not be the responsibility of West Sussex County Council they would not be replaced and the bridleway would eventually become a thoroughfare for traffic.

County Cllr Arculus expressed concern at last minute changes to the plan when so much time and been given be West Sussex County Council offers to the process and consultation.

It was therefore AGREED that Clerk would write to Jon Perkins, the Public Rights of Way Team Leader and ask if there was an possibility that the current width could be retained and request that any bollards that are erected are of the strongest available material and well sunken.

119. REPRESENTATIVES' REPORTS

Councillor Ellis reported that the LAT is still considering applying for a ban on alcohol in public places and is currently compiling a map of "hotspots" for drinking.

Cllr Ellis also confirmed that he will be attending the meeting between HALC and Horsham District Council on 5th February.

120. CORRESPONDENCE

The Correspondence is attached to these minutes as Appendix 1.

121. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA

Cllr Clarke suggested that the Youth Club provision be discussed.

Cllr Ellis requested that alternative venues for the surgeries be revisited.

122. PAYMENTS

RESOLVED: that the payment of the following payments be approved and cheques signed:

J R Davy	£985.00
Pulborough Fairtrade Group	£100.00
TDS Joinery	£625.24
Professional Weed Solutions	£123.38
EDF Energy	£586.51

Primus Telecommunications	£5.56
St Mary's Church	£6.00
Pulborough Social Centre	£61.75
WSCC	£5,704.41

The meeting closed at 9.32pm

.....Chairman

.....Date

CORRESPONDENCE
21st January 2010

FULL COUNCIL

HDC - Stronger Engagement with Communities - A letter from Tom Crowley at HDC regarding strategies of HDC to engage with local communities to identify local needs and aspirations. Copied to Committee.

West Sussex County Council - Details of Streetlighting PFI contract and consultation criteria (via email).

Sussex Police - Message from C I Mark Trimmer on changes within the District. Previously circulated.

Chichester District Council - Documentation for Consultation on Core Strategy until 1st February 2010.

Grit Bins - Telephone call from Hillside Care Home regarding grit bins. Also, emails received from other residents regarding provision of Grit Bins. Discussed at F&P meeting of 14th January 2010. *Following a discussion it was AGREED that the Clerk should investigate this issue further.*

LAT - Minutes of the recent meetings are available in the Parish Office.

CAB - Details of merger of Horsham, Crawley and Mid Sussex CAB into new Bureau called Central Sussex CAB. .