

PULBOROUGH PARISH COUNCIL
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The Annual Meeting of Pulborough Parish Council was held in Pulborough Village Hall on Thursday 20th May 2010 at 7.30 pm.

Present: Cllrs Mrs Barnett, Mrs Black, Clarke, Denison, Ellis, Jolliffe, Kipp, Kiverstein, Mrs Lawson, Parker, Qusted, Mrs Roberts and Mrs Watson.

In Attendance: Cllr Mrs Arculus (County Councillor), Cllr Donnelly (District Councillor) and Mrs Norman (Clerk)

1. ELECTION OF CHAIRMAN

RESOLVED: that Mr D Jolliffe be elected Chairman of the Council for the ensuing municipal year. Cllr Jolliffe signed a Declaration of Acceptance of Office.

ELECTION OF VICE-CHAIRMAN

RESOLVED: that Mr R Qusted be elected Vice-Chairman of the Council for the ensuing municipal year.

2. APOLOGIES FOR ABSENCE

There were no apologies for absence

3. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

4. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN OF COMMITTEES AND COMMITTEE ALLOCATIONS

Cllr Kiverstein stated that, due to other commitments, he intended to stand down as a Councillor at the next elections. He therefore felt that it would be prudent to stand down as Chairman of Finance & Policy immediately, to allow the new incumbent to take office for a year before he left the Council completely. The Chairman thanked Cllr Kiverstein for all his efforts over the year as a Councillor, Chairman of Finance & Policy and for some years as Responsible Financial Officer.

RESOLVED: that the following Councillors be elected Chairmen and Vice-Chairmen of the Committees for the ensuing municipal year and the membership of the Committees be approved:

FINANCE & POLICY COMMITTEE

Chairman

Mr P Clarke

Vice Chairman

Mr I Kiverstein

Members

Mrs H Black
Mr L Ellis
Mr D Jolliffe
Mr R Qusted
Mrs M Roberts

PLANNING & SERVICES COMMITTEE

Chairman

Mrs H Black

Vice-Chairman

Mrs K Watson

Members

Mrs C Barnett

Mr D Boulton
Mr C Clarke
Mr J Denison
Mrs A Lawson

Cllr Jolliffe and Cllr Queded are ex-officio members as Chairman and Vice Chairman of the Council.

RECREATION & OPEN SPACES COMMITTEE

Chairman	Mrs C Barnett
Vice Chairman	Mr D Boulton
Members	Mr C Clarke Mr J Denison Mr D Jolliffe Mr A Kipp Mrs A Lawson Mr P Parker

Cllr Queded is an ex-officio member as Vice Chairman of the Council.

5. PARISH COUNCIL REPRESENTATIVES

RESOLVED: that the Parish Council representatives on the following Outside Bodies be approved:

Community Care Association	Mrs J Seagram (MBE)
Community Mini Bus	Mr J Denison
Horsham Association of Local Councils	Mrs K Watson Mr L Ellis
Local Action Team	Mr L Ellis
Nutbourne Recreation Ground Trustees	The Parish Council
Pulborough Community Partnership	Mrs H Black Mrs M Roberts
Sports & Social Club	Mrs C Barnett Mr D Jolliffe
Sussex Association of Local Councils	Mrs K Watson Mr D Jolliffe
Village Hall Trustees	Mrs H Black (Chairman) Mr L Ellis Mr D Jolliffe Mrs M Roberts Mr R Queded Mrs K Watson
Traders Group	Mr R Queded
Parent/Teacher Association (PTA)	Mr J Denison
Community Rail Partnership	Mr J Denison
Youth Club	Mr A Kipp

6. REGISTER OF MEMBERS' INTERESTS

Members were asked to review their entries in the Register of Members' Interest and either to notify any changes or confirm that there were no changes. The Register was made available at the meeting.

7. ANNUAL REPORTS

Members received the Annual Report as distributed at the Annual Parish Meeting.

RESOLVED: to accept the Annual Report.

8. ANNUAL ACCOUNTS

Members received the Income & Expenditure and Balance Sheet for the year ended 31st March 2010.

RESOLVED: to accept the Annual Accounts for the year ended 31st March 2010.

Members received the Internal Auditors Statement from the Annual Return.

RESOLVED: to accept the Internal Auditors Statement.

Members proceeded to review Section 2 of the Annual Return, the Annual Governance Statement. All Councillors AGREED to respond "Yes" to questions 1 to 8 with question 9 not applicable. The Chairman completed accordingly.

RESOLVED: to accept the Annual Return for the year ended 31st March 2010 and the Chairman signed accordingly.

9. STANDING ORDERS

Members received the revised Standing Orders and ratified the recommendation of the Finance & Policy Committee.

RESOLVED: to approve and accept the revised Standing Orders as based on the model produced by the National Association of Local Councils (NALC).

10. REFURBISHMENT OF SPORTS PAVILION

It was **RESOLVED** that Cllrs Boulton, Clarke, Jolliffe, Kiverstein & Quedstedt be elected to a sub-committee to study the reports from the architects on the refurbishment of the Sports Pavilion. It was AGREED that Mr Barry Vincent, Treasurer to the Sports & Social Club also be invited to the meetings. The first meeting was arranged for Wednesday 2nd June 2010 at 7.30pm.

11. TRAINING

Whilst the Council approved the expenditure of £95 for the VAT course, the Clerk was instructed that the Financial Regulations permit her expenditure up to £500 when there is available budget.

12. PAINTING AT PAVILION

Members received the quotation from Lyndon Knight for the painting at the Pavilion. It was noted that this issue had been discussed at the Finance & Policy Committee meeting and whilst the Committee agreed in principle, no firm decision could be taken until figures were supplied.

A discussion followed and it was AGREED to instruct Lyndon Knight to proceed with the painting of the top and bottom fascia boards, doors and windows.

RESOLVED: expenditure of £800 plus the cost of the equipment for painting at the Pavilion.

13. DISTRICT AND COUNTY COUNCILLORS' REPORTS

Cllr Donnelly advised that the Appeal at the site in Billingshurst, similar to Oddstones, had also been allowed at Appeal. The main reason for the Appeal was that HDC could not demonstrate a five year supply of housing as required under PPS3. HDC would now wait and see if other applications came forward on the same basis.

The sandpit at Fittleworth is currently under consideration and HDC are making representations regarding Air Quality which is already towards the maximum of acceptable levels in the area of Swan Corner and a large increase in HGV movements would exacerbate this.

Cllr Arculus referred to the Youth Services review and Council to respond to review documents issued by WSCC. Many other areas of the County Council

are in limbo until the new Coalition Government publishes its plans and in particular the Emergency Budget on 22nd June.

14. PAYMENTS

RESOLVED: that the following payments be made and the cheques drawn:

	£
Arun Mowers	52.88
George Potbury	235.00
M Ireson	58.75
Viking Direct	49.07
Evans of Longton	8.72
WSCC	5339.36
S Cooper	33.12
Primus Telecoms	6.79
HDC	86.36
L Deverson	16.40
Netball UK	230.00
S Norman	49.58
Nat West	20.60
BT	54.85
BT	56.83
Vodafone	13.80

The meeting closed at 8.45 pm

.....Chairman

.....Date