

**PULBOROUGH PARISH COUNCIL**  
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**MINUTES OF THE RECREATION AND OPEN SPACES COMMITTEE MEETING**

**HELD ON THURSDAY 19<sup>TH</sup> NOVEMBER 2009 AT THE SPORTS PAVILION**

**PRESENT:** Cllr Mrs Barnett, Clarke, Denison, Jolliffe, Kipp, Mrs Lawson, Parker and Queded.

**IN ATTENDANCE:** Sarah Norman (Clerk), Ms C Ebelewicz (HDC)

*The meeting opened at 7.37 pm*

In the absence of Cllr Boulton, Cllrs Mrs Barnett chaired the meeting.

**91. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**92. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**93. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 29<sup>th</sup> October 2009 as a true and accurate record of the proceedings and the Chairman signed them.

**94. THE CLERK'S REPORT**

**Licences** - The Clerk is still trying to sort these out with Laura Williamson at ALH and will hopefully have something to bring to the first R&OS meeting of the New Year. However, regarding the Social Club Licence, Ahmed Ramiz, Licensing Officer at HDC, has advised that the social club membership percentage is an issue for the Parish Council only. It is not a Licensing Issue.

**Allotments** - A letter was sent to JR Davy instructing him to carry out the water works as soon as possible.

**Parking within Recreation Ground** - A letter has been sent to Mr Ellis.

**NCRG** - Bruce Middleton has been written to regarding Nutbourne Recreation Ground but as yet no response has been received.

**95. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no members of the public wishing to speak.

**96. GROUNDS MAINTENANCE VACANCY**

The Chairman had introduced the new Groundsman, Peter Lee, at the Advisory Group meeting.

**97. ACCESS TO COMMITTEE ROOM**

The Chairman noted that it had been suggested some time ago that the outside door to the Committee Room be used for all Council meetings to avoid having to use the main entrance.

The Clerk advised that she did not have a key to this door. It was suggested that she speak to the manager of the Sports & Social Club, Fred Bushby, who has a key and to take copies.

**98. NUTBOURNE COMMON RECREATION GROUND**

The Committee received the email from Mr Riddle regarding the discussion of this item at the previous meeting. With reference to Cllr Boulton's comment about rubbish, this could not be recalled and all agreed that there is no rubbish at the Ground. With regard to the removal of birch trees, it was noted that all works carried out are under the guidance of the South Downs Joint Committee and the Recreation & Open Spaces Committee would continue to be guided by their expertise in this area. As noted in the Clerks Report, an email has been sent to Bruce Middleton and it was agreed that this should be chased up. The Clerk will respond to Mr Riddle's email thanking him for his input and responding as per the above.

**99. WORM SUPPRESSANT AT RECREATION GROUND**

The Committee received the email from PWS Ltd and it was AGREED that the outfield, and in particular the football pitches, need to be sprayed. It was noted that the cricket square does not need attention as this is dealt with by the Cricket Club.

**100. HALF YEAR PLAYGROUND INSPECTIONS**

The Committee received the half yearly inspection from ARD Ltd. It was agreed that some of the works such as back filling of gate entrances etc can be completed in house. The Clerk advised that she had contact ARD requesting quotes for all the required work and would report back in due course. When the Committee is in possession of this information and timetable of work will need to be drafted in line with the budgetary constraints.

A lengthy discussion ensued about the vandalism to the playground. The Clerk advised that the tyre on the canter lever swing, which had only just been replaced, had been cut with a knife. Furthermore, a gong from the Hightower Climbing Frame has been kicked off. There was disappointment that the Hightower had been damaged in this way as it had been sold to the Council as Vandal Proof. The Clerk was instructed to convey this disappointment to Monster Play Systems when arranging the repair. The perspex bubble had been repaired after the fire damage and an insurance claim was pending. It was AGREED that a sign be obtained stating that the Hightower is out of order due to vandalism as soon as possible.

The Clerk advised that the issue of vandalism would be on the Agenda for the next Full Council. It was noted that there had been a suggestion that if, for example, the tyre on the cantilever swing is damaged again, then the equipment is removed for the winter. It had also been reported to the Clerk that children from St Mary's, while clearly not responsible for the major damage, had been seen treating some of the equipment badly and whether Mrs Heath could assist in the Parish Council in making the school children aware of the problems. It was also felt there needs to be a significant Police presence in the area in the evenings. The need for a light was also raised once again.

**101. PULBOROUGH YOUTH**

The Chairman welcomed Claire Ebelewicz from Horsham District Council who had been invited to provide feedback from the youth of the village after the recent Roadshows and Snack Wagon visits.

The meeting adjourned at 8.06pm.

The meeting reconvened at 8.45pm

Cllr Barnett thanked Claire her attendance and the information provided.

**102. POCKET PARK BRIDGE**

The Committee received an email from Paul Addison of West Sussex County Council regarding the new footbridge advising that he has contacted the Environment Agency for their comments and he will refer back to the Parish Council when has heard back from them.

**103. PUBLIC RIGHTS OF WAY IMPROVEMENTS**

The Committee received details of the works proposed from Paul Addison at West Sussex County Council Highways Department as attached as Appendix 1. The Clerk was instructed to contact the contractors listed, to obtain quotations for the works required. The Clerk was advised that quotations should include the works to the footpath through Pocket Park as marked in red on the plans which is not designated as a Public Right of Way footpath.

**104. CORRESPONDENCE**

The Correspondence is attached to these minutes as Appendix 2.

**105. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA**

No matters were raised

**106. PAYMENTS**

**RESOLVED:** that the following payments be made and cheques drawn:

	£
Mrs S Norman	39.10
Burgess & Randall	50.39
Ricoh UK	264.32
WSCC	3555.41
Martin Ireson	74.75
Johnstone Publishing Ltd	160.27
Monster Play Systems	603.75
Pulborough Social Centre	34.14
Billingshurst Parish Council	500.00
BT	52.99
BT	56.69

***The meeting closed at 9.09pm***

.....CHAIRMAN

.....DATE

Correspondence

**Wey & Arun Canal** - Half yearly newsletter is available in the Parish Office. In future, this will be sent electronically to minimise their costs.

**South Downs Joint Committee** - 2008/09 Annual Review is available in the Parish office.

**NCRG Charity** - Half yearly newsletter is available at [www.charitycommission.gov.uk/tcc/newslist.asp](http://www.charitycommission.gov.uk/tcc/newslist.asp) .

**Sussex County Playing Fields Assoc.** - 2008/09 Annual Report available in the Parish Office together with a request for a donation of £15.