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**MINUTES OF THE RECREATION AND OPEN SPACES COMMITTEE MEETING**

**HELD ON THURSDAY 24<sup>th</sup> Sept 2009 AT THE SPORTS PAVILION**

**PRESENT:** Cllrs Boulton (Chairman), Mrs Barnett, Clarke, Jolliffe, Kipp,  
Mrs Lawson and Parker

**IN ATTENDANCE:** Sarah Norman (Clerk) Liz Farrell (Deputy Clerk)

*The meeting opened at 7.55 pm*

**56. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mr Denison and Qusted.

**57. DECLARATIONS OF INTEREST**

There were no declarations of interest

**58. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 30<sup>th</sup> July 2009 as a true and accurate record of the proceedings and the Chairman signed them.

**58.1 THE CLERK'S REPORT**

The Clerk reported that the repairs and resurfacing at the playground had now been carried out.

The Clerk advised that despite numerous letters no contact had been received from Callum Laidlaw regarding installation of a new bollard. The Chairman advised that Mr. Laidlaw had been away but had now returned to the village. The Clerk will send another letter.

The Clerk reported that Park Leisure have been instructed to install the new roundabout as soon as possible. Delivery time quoted from Park Leisure is 4 weeks.

The Clerk advised that she is trying to pick up where the previous Clerk left off re the Pavilion Drains as no one has been willing to take any responsibility. The Chairman advised that he will help with this.

The Clerk advised that all the works at the new and old allotments had now been completed and the new plot holders would take possession shortly.

**59. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no members of the public wishing to speak.

**60. YOUTH ROADSHOWS**

Claire Ebelewisz was unable to attend the meeting. It was agreed to ask Claire to speak again after the Snack Wagon in approximately 4 weeks.

**61. NOTICE BOARD**

After discussion it was agreed that a 3' x 4' lockable two door Notice Board for use by both the Parish Council and local groups would be acceptable. However It was agreed that all notices for the Board would come to the office in the first instance. A discussion followed on the positioning of the Notice Board and it was suggested near the school avoiding the trees

**RESOLVED:** The Handyman be asked to install a new Noticeboard.

**62. POCKET PARK BENCH**

It was agreed to move this item to the next meeting of the Recreation and Open Spaces Committee on 29<sup>th</sup> October 2009.

**63. BASKETBALL HOOP**

The new clerk advised that in order to receive a quote it was necessary to know the location of the practice court. It was suggested at the other side of the Multi Sports Facility. It was suggested that Billingshurst Parish Council and Southwater Parish Council be contacted for details as they have recently had practice courts installed.

**64. CAR PARKING AT COUSINS WAY**

During discussion it was stated that this car park was purely for Allotments, users of the Top Recreation Ground and school. There was concern about teenagers parking at night. It was suggested that the car park was locked at night by the Caretaker. Planning permission and funding are to be looked at.

**65. NUTBOURNE COMMON NOTICE BOARD**

During discussion regarding the report from Mr Riddle, several of the committee voiced their concerns over the draft and felt that the wording on the Notice Board should be more clear and welcoming with a map also.

In conclusion it was agreed that the Parish Council should redraft the text after seeing Bruce Middleton's presentation at the next Full Council Meeting. Mr. Riddle was to be contacted thanking him for his suggestion but a decision would be delayed until after that time.

**66. ALLOTMENTS**

After discussion final approval of new agreements and annual charges for plots and water was given. It was noted that the water charges would change with usage. It was also noted that a skip had not been ordered as yet. It was suggested that someone from the Allotment Society could attend a meeting of the Recreation and Open Spaces Committee.

After discussion regarding a quotation from P D Plumbing for the installation of 4 taps at the new allotments it was agreed to get a quote for two taps. Furthermore due to the price quoted it was agreed that a second quote be obtained and the Chairman advised that he will attend to this.

**67. GUTTERING**

The Committee discussed the erection of guttering and suggested that the old guttering which was around the back of the sheds could be fitted by our handyman.

**68. GROUNDS MAINTENANCE**

After a lengthy discussion it was suggested that a list of complaints should be drawn up and a meeting arranged with the contractors. It was agreed that one representative of the contractors who had taken over the maintenance of the Recreation Grounds, should attend the monthly Advisory Committee meetings and that this was not happening. It was noted that no timesheets had been received from them for some time.

It was **AGREED** that the treatment of the Main Recreation Ground with worm suppressant was to go ahead.

**69. MULTI SPORTS FACILITY EQUIPMENT**

New netball posts were requested, but this will have to be considered for next year's budget.

The Chairman will weld the Five Aside Goal Posts. The Clerk is to find out the cost of new ones.

**70. CORRESPONDENCE**

The Correspondence is attached to these minutes as Appendix 1.

**71. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA**

Planting of Glebelands Open Spaces - Cllr Parker  
Van Parking within Recreation Ground area - Cllr Barnett

**72. PAYMENTS**

**RESOLVED:** that the following payments be made and cheques drawn:

L Deverson	£5.20
P.D. Plumbing	£30.00.

*The meeting closed at 9.30pm*

.....CHAIRMAN

.....DATE