

PULBOROUGH PARISH COUNCIL
Swan View, Lower Street
Pulborough
West Sussex RH20 2BF
Telephone: 01798 873532
Email: clerk@pulboroughparishcouncil.gov.uk

MINUTES OF THE RECREATION AND OPEN SPACES COMMITTEE MEETING

HELD ON THURSDAY 30th July 2009 AT THE SPORTS PAVILION

PRESENT: Cllrs Boulton (Chairman), Mrs Barnett, Clarke, Denison,
Jolliffe, Kipp, Mrs Lawson, Parker and Quested

IN ATTENDANCE: Lesley Hoff (Clerk)

The meeting opened at 7.53pm

38. APOLOGIES FOR ABSENCE

There were no apologies for absence.

39. DECLARATIONS OF INTEREST

Cllr Boulton declared an interest in any discussions regarding the Social Club, as he is the Chairman.

40. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 25th June 2009 as a true and accurate record of the proceedings and the Chairman signed them.

40.1 THE CLERK'S REPORT

The Clerk reported that the wooden shed had been given to the Cricket Club by the Rugby Club and had recently been refelted.

The Chairman advised he had a quotation for painting the outside of the Pavilion, which he would deliver to the Parish Office. He stated the Council would have to supply the paint.

The Clerk informed members that the resiting of the basketball hoop would be on the next agenda for the Recreation and Open Spaces Committee. This was because the young people attending the Roadshow on the 4th and 11th of August would be asked for their input as to the best location.

41. ADJOURNMENT FOR PUBLIC SPEAKING

There were no members of the public wishing to speak.

42. RECREATION AND OPEN SPACES COMMITTEE EXPENDITURE AND BUDGET

The Committee received the financial reports. Cllr Quested, as Vice Chairman of the Finance and Policy Committee, stated the reports were inaccurate and difficult to understand. He advised he would liaise with the Deputy Clerk on producing a better document but pointed out this was the first attempt with a new system.

It was agreed that the reports should be circulated monthly.

43. PLAYGROUNDS

The members received quotations for the remedial work to be done at the Rectory Close play area. Cllr Mrs Barnett proposed the quotations be accepted and this was seconded by Cllr Jolliffe and passed unanimously.

RESOLVED: to accept the quotation from ARD to undertake necessary repairs at the play area.

44. BOLLARDS AT MAIN RECREATION GROUND

The Clerk advised that the Groundsman had found two bollards behind the Pavilion but also that the mechanism for a dropping bollard was still in place. Following a brief discussion, it was agreed to use a concrete bollard to fill the gap, which allowed unauthorised vehicles onto the Recreation Ground.

45. ROUNDABOUT AT MAIN RECREATION GROUND PLAYGROUND

The Committee received two quotations for roundabouts for the Rectory Close play area, to include wetpour.

Cllr Jolliffe proposed the Park Leisure quotation be accepted and this was seconded by Cllr Mrs Barnett and passed unanimously.

RESOLVED: To recommend to full Council that the quotation for the Park Leisure Roundabout be accepted.

46. FIRE ALARM SYSTEM

Following a brief discussion, the Clerk was instructed to write to the Social Club steward, requesting he carry out a fire alarm test on a weekly basis.

47. PAVILION DRAINS

After a lengthy discussion when Councillors were updated on the flooding that regularly occurs to the Social Club due to a broken pipe under the Recreation Ground, it was agreed that this problem needed solving before any other refurbishment work could take place.

The Clerk was instructed to contact WSCC Highways, as part of the foul water drained from its roads; the Environment Agency, as the best course of action seemed to be to divert the water into the ditch and Southern Water for advice on how to do this.

48. CAR PARKING AT COUSINS WAY

Following a lengthy discussion, it was AGREED that two councillors would borrow a measuring wheel to obtain accurate measurements and report back to the next meeting of the recreation and Open Spaces Committee.

49. HORSE MANURE

The Committee discussed the complaints received concerning horse manure dropped all over the Pavilion car park. It was agreed the Steward should speak to owners, asking them to clear up after the horses. Other than that, no further action should be taken.

50. HANDYMAN TASKS

Members noted the Handyman was available to carry out tasks during the school vacation. A short list was composed by the Committee including cutting back vegetation along the footpath from Link Drive to the Moat; repairing the wooden bridge in Pocket Park; refurbishing the noticeboard in Nutbourne Village and removing the grass cuttings left by the Cricket Club at the edge of the Recreation Ground.

The Clerk was instructed to pass on the list of tasks to the handyman.

51. ALLOTMENTS

The Committee received quotations for the levelling of the car park at the old allotment site and the building of a new bridge at the new allotment site. Cllr Mrs Lawson proposed accepting the quotation from S R Brierley Landscape Designs and this was seconded by Cllr Denison and passed unanimously.

RESOLVED: to accept the quotation for works from S R Brierley.

The Members received a quotation from Garden and Design to mow and rotovate the new allotment site. Cllr Parker proposed the quotation was accepted and this was seconded by Cllr Mrs Lawson and passed unanimously.

RESOLVED: to accept the quotation from Garden and Design.

The Committee received a verbal request from the Allotment Society to take down the existing fence between the old and new allotment sites and to provide water for the new site. Following a brief discussion, it was agreed the Clerk should ask for the proposals in writing.

52. POWERS AND DUTIES

After reading through the powers and duties of the Recreation and Open Spaces Committee, it was agreed a paragraph should be added to the licences of both the Cricket and Football Clubs that it was the Club concerned who should be responsible for not playing in inclement weather. The Clerk was instructed to speak to the contractors to see whether they wished to take responsibility for the decision.

53. GROUNDSMAN REPORT TO ADVISORY COMMITTEE

Following a brief discussion, it was agreed that one representative of the contractors who were to take over the maintenance of the Recreation Grounds, should attend the monthly Advisory Committee meetings.

53. CORRESPONDENCE

The Correspondence is attached to these minutes as Appendix 1.

54. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA

Cllr Jolliffe mentioned the new fence was already loose and needed concreting in.

55. PAYMENTS

RESOLVED: that the following payments be made and cheques drawn:

KR Nickolson	Fencing	£655.00
Winstonmead	Broom and broom head	£6.48
SALC	Clerks' Networking	£103.50
S Norman	Postage Stamps	£53.50
Burgess and Randall	Locking cable	£43.78
P Clarke	Councillors' surgery table	£9.00
Southern Counties Glass	25% deposit for doors	£559.47

The meeting closed at 9.55pm

.....CHAIRMAN

.....DATE