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**MINUTES OF THE RECREATION AND OPEN SPACES COMMITTEE MEETING**

**HELD ON THURSDAY 25<sup>th</sup> June 2009 AT THE SPORTS PAVILION**

**PRESENT:** Cllrs Boulton (Chairman), Mrs Barnett, Denison, Jolliffe, Mrs Lawson and Parker

**IN ATTENDANCE:** Lesley Hoff (Clerk)

*The meeting opened at 7.53pm*

**20. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Clarke and Mrs Lawson.

**21. DECLARATIONS OF INTEREST**

Cllr Boulton declared an interest in any discussions regarding the Social Club, as he is the Chairman.

**22. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 28<sup>th</sup> May 2009 as a true and accurate record of the proceedings and the Chairman signed them.

**22.1 THE CLERK'S REPORT**

The Clerk advised members that Paul Day installed the water meters on 25<sup>th</sup> June 2009.

The Clerk reported that it had been impossible to contact a contractor regarding the erecting and maintenance of the hanging baskets. Another contractor would be found in time for next year's baskets.

**23. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no members of the public wishing to speak.

**24. BASKETBALL HOOP**

Following a short discussion, it was **AGREED** to move the basketball hoop to the other side of the Multi-Sports Facility, in such a position that the ball would be aimed away from the Facility. The Chairman stated he would take the measurements for the surface required. It was suggested that the Basketball Association, who had supplied the hoop free of charge, should be approached for the funding of the relocation.

**25. FENCING AT CHESTNUT WALK**

The Clerk advised that only one written quotation had been received. Cllr Jolliffe proposed the motion to accept the quotation from K Nickolson and ask him to go ahead with the work. This was seconded by Cllr Denison and carried unanimously.

**RESOLVED:** to accept the quotation from K Nickolson for the replacement fencing leading through to Chestnut Walk.

**26. NEW DOORS AND PLASTIC CLADDING FOR THE SOCIAL CLUB**

Cllr Jolliffe advised he had met three contractors at the Pavilion to obtain quotations for replacing the exterior doors to the changing rooms and for plastic cladding. He stated he agreed with Cllr Kiverstein's suggestion at the full Council meeting that only essential work be done, as a repair and refurbishment would soon be underway. The Committee agreed and the Chairman said he would ask the Steward to paint the outside of the building with emulsion paint supplied by the Council.

The quotations for doors were then studied. Cllr Mrs Barnett proposed accepting the quotation from Rapid Windows and this was seconded by Cllr Parker and passed unanimously.

**RESOLVED:** to recommend to full Council accepting the quotation from Rapid Windows for the replacement of the doors and sidelights at the Pavilion.

**27. SECURITY OF THE RECREATION GROUND**

The Committee discussed at length the problem of unauthorised vehicles driving onto the Recreation Ground.

It was AGREED that the cheapest deterrent would be to insert a concrete bollard by the hatching near the Pavilion. Cllr Jolliffe proposed and Cllr Denison seconded the motion, which was carried unanimously. The Clerk was instructed to obtain a bollard from McVeigh Parker and she was given the contact details of a person who would install it.

**RESOLVED:** to install a concrete bollard on the edge of the Recreation Ground by the hatching.

**28. SPORTS CLUB SHEDS**

The members received a quotation from one contractor who would take away and safely dispose of the roof and follow it up with a clean of the sheds. It was AGREED that only the removal of the roof was necessary. The Clerk was instructed to set this in motion.

The Committee AGREED to ask TDS Joinery to fit a new roof on the same day as the removal. A skylight would not be required.

**29. WORK TO THE ALLOTMENT SITE**

Following a lengthy discussion on the extension of the existing car park at the old allotment site, it was AGREED a digger and driver should be hired for the day, as other work needed to be undertaken. A skip should also be hired for the rubbish. The Clerk was given contact details of two contractors who could do the work.

Cllr Jolliffe proposed that the work should go ahead, as long as the combined quotation for the digger and the skip did not exceed £600. Cllr Denison seconded the motion, which was agreed unanimously.

**RESOLVED:** to obtain two quotations for the hire of a digger and driver for one day and if this did not exceed £600 when the price of skip hire was included, the work should go ahead.

**30. POWERS AND DUTIES OF THE RECREATION AND OPEN SPACES COMMITTEE**

The Committee reviewed the powers and duties of the Recreation and Open Spaces Committee. It was found that there were some anomalies, as the Advisory Group was included in the powers and duties. It was AGREED the

Clerk should split the duties and the documents should be presented at the next meeting of the Recreation and Open Spaces Committee to be reviewed.

**31. BRIDGE TO NEW ALLOTMENT SITE**

Following a long debate, it was AGREED the bridge should be constructed using a pipe, for which Cllr Jolliffe had obtained a quotation. The Clerk was to ask for a price from the supplier of the digger (min 29) to fit the pipe on the same day and also to move the sleepers used as a footbridge to further up the Recreation Ground. Cllr Jolliffe stated he would ensure the pipe was delivered on time.

**32. PLAYGROUND INSPECTION**

The Committee received the Playground Inspection Report and noted the Deputy Clerk was querying the inclusion of some items corrected by ARD in March.

The Clerk was instructed to obtain three quotations for the wetpour that needed replacing and the Handyman would be asked to fix the gate catch.

It was noted that this covered all the Priority One repairs.

**33. PULBOROUGH ROADSHOW**

Members gave the Pulborough Roadshow its full backing. It was noted the Purple Bus would be on the Recreation ground on Tuesday 4<sup>th</sup> August 2009 and Tuesday 11<sup>th</sup> August 2009 with a full agenda for the young of the villages.

**34. ROUNDABOUT AT RECTORY CLOSE PLAY AREA**

The Committee had previously accepted the quotation for the Kidabout roundabout but Council had wanted a retrospective grant for funding to be obtained. The Parish Office had ascertained this was not possible and the Committee agreed that as there was money set aside in the budget, the purchase of the roundabout should proceed.

**35. CORRESPONDENCE**

The Correspondence is attached to these minutes as Appendix 1.

**36. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA**

A Councillor requested the provision of a car park on Cousin's way Recreation Ground should be included on the next agenda.

**37. PAYMENTS**

**RESOLVED:** that the following payments be made and cheques drawn:

Pulborough Stoolball Club	£5.88
JR Sports Turf	£462.47
L Hoff	£137.17

***The meeting closed at 9.55pm***

.....CHAIRMAN

.....DATE

## **CORRESPONDENCE**

- 1. Bowling Club**  
Members received an update on the maintenance of the bowling green. Copied to Committee.
  
- 2. Studio 5 Architects**  
The Committee received a reply from Studio 5 Architects stating their disappointment at not being appointed at the first stage of the project to repair and refurbish the Sports and Social Club but advising they would be delighted to tender for any subsequent stages.
  
- 3. HDC - Official Guide**  
Members received an email from HDC requesting the entry for Pulborough be reviewed. Copied to Committee.