

**MINUTES OF THE RECREATION AND OPEN SPACES COMMITTEE MEETING**

**HELD ON THURSDAY 28<sup>th</sup> May 2009 AT THE SPORTS PAVILION**

**PRESENT:** Cllrs Boulton (Chairman), Mrs Barnett, Denison, Jolliffe, Mrs Lawson and Parker

**IN ATTENDANCE:** Cllr Clarke and Lesley Hoff (Clerk)

*The meeting opened at 8.09pm*

**1. APOLOGIES FOR ABSENCE**

There were no apologies for absence as all members of the Committee were in attendance.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 23<sup>rd</sup> April 2009 as a true and accurate record of the proceedings and the Chairman signed them.

**3.1 THE CLERK'S REPORT**

The Clerk reported that Shane Keen had visited the site and a quotation was awaited. Two letters have been delivered to all residents of Chestnut Walk regarding the hole in the fence.

The Clerk informed the Committee quotation has been received from Tidey and Webb for the concreting around the sports clubs' sheds.

Members were informed that grant funding could not be requested retrospectively and therefore the new roundabout would be ordered immediately.

The Clerk advised that approval, with conditions, had been received from Saxon Weald concerning a car park off Cousins Way and would be discussed at the June meeting of the Committee.

**4. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no members of the public wishing to speak.

**5. PURPLE BUS**

The Committee discussed the request of the Purple Bus to be on the Recreation Ground on 4<sup>th</sup> and 11<sup>th</sup> August 2009.

It was **AGREED** the bus should be allowed on the Ground as long as the weather had been good and the ground was firm. The Chairman stated he would test the ground and make a decision the previous day. The key would need to be collected from the Parish Office.

In the event of wet weather, the Bus would have to be positioned on the car park.

**6. REPLACEMENT SURFACE FOR TOWER RAINBOW UNIT**

Cllr Parker advised that he had obtained a quotation for wet pour of £4500, which was much cheaper than the quote already received. He stated he had checked the site and felt it was not an immediate priority. The Clerk was instructed to ensure funds were available in the precept for 2010/2011.

**7. PLASTIC CLADDING FOR THE SOCIAL CLUB**

This item was briefly discussed and then discussed in full under the next agenda item.

**8. PAVILION DOORS**

The Committee received and discussed four quotations.

The Clerk was instructed to obtain new quotations with the same specification from each company and also include plastic fascia boards for the building.

**9. SPORTS CLUB SHEDS**

Following a lengthy discussion on the state of the sports clubs' sheds, it was AGREED the roofs of all three sheds should be removed and replaced with a corrugated metal roof.

The Clerk was instructed to obtain three quotations for the work as a matter of urgency.

**10. PARKING AT ALLOTMENT SITE**

Cllr Jolliffe stated that part of the car park in the original allotments needed clearing. It was AGREED a digger should be hired so that the undergrowth at the edge of the car park at the Pavilion and the weeds at the edge of the Recreation Ground could also be removed.

Cllr Jolliffe suggested he visit the site again to see exactly what needed doing and would report to the next meeting of the Committee on 25<sup>th</sup> June 2009.

**11. WATER METERS**

Members received a quotation from Paul Day for installing three meters. It was AGREED that only two meters were required, one for the changing rooms and one for the Social Club.

The Clerk was instructed to send letters to the Clubs, advising them the cost of water usage would be passed on to them and that the meters would be read in May and September. It was suggested a management fee be added for the extra time the Parish Office staff would take on this task.

**12. BRIDGE TO NEW ALLOTMENT SITE**

Cllr Jolliffe suggested an industrial pipe should be placed in the ditch and hardcore used to backfill. The Committee AGREED to this and Cllr Jolliffe stated he would get a quotation for the pipe.

Members also agreed the existing sleeper should be moved further along to act as a footbridge into Cousins Way Recreation Ground.

**13. PITUITARY GLAND SOCIETY**

The Committee considered the request from the Pituitary Gland Society to use the Recreation Ground on the 25<sup>th</sup> July 2009 for a meeting of 18 - 20 members.

It was AGREED that access should be allowed for one caravan onto the Recreation Ground, as long as it was roped off and the ground was firm.

**14. SNACK WAGON**

Members discussed the possibility of the Snack Wagon visiting the Recreation Ground. The Clerk was instructed to ask that it attended on 18<sup>th</sup> August and use the Link Lane entrance. If the weather were inclement, the Snack Wagon would need to go in the lay-by.

**15. BYELAWS**

The Committee received the completed byelaws document, signed by the Secretary of State.

**16. FLOODLIGHTS FOR MUTI-SPORTS FACILITY**

Members were advised that the Deputy Clerk had undertaken investigative work on the electricity invoices and had ascertained that the Social Club was paying for the Multi-Sports Facility floodlights. Having contacted EDF Energy, the Deputy Clerk had been advised that the Social Club would need to request the meter be removed and charged to the Parish Council.

**17. CORRESPONDENCE**

The Correspondence is attached to these minutes as Appendix 1.

**18. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA**

A Councillor asked that the security of the Recreation Grounds be included on the next agenda.

**19. PAYMENTS**

**RESOLVED:** that the following payments be made and cheques drawn:

Total Butler	£290.05
Ricoh	£264.32
H Black	£41.91
EDF Energy	£1490.38
Burgess & Randall	£69.30
SLCC - CiLCA	£15.00
Came & Co	£1870.00
AON	£3981.29

*The meeting closed at 9.42pm*

.....CHAIRMAN

.....DATE