

**MINUTES OF THE RECREATION AND OPEN SPACES COMMITTEE MEETING**

**HELD ON THURSDAY 23<sup>rd</sup> April 2009 AT THE SPORTS PAVILION**

**PRESENT:** Cllrs Mrs Barnett (Chairman), Mrs Botting, Denison, Jolliffe,  
Mrs Lawson and Parker

**IN ATTENDANCE:** Cllr Clarke, Lesley Hoff (Clerk) and 4 members of the public

*The meeting opened at 7.52pm*

**154. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Boulton.

**155. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**156. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 26<sup>th</sup> March 2009 as a true and accurate record of the proceedings and the Chairman signed them.

**156.1 THE CLERK'S REPORT**

Litter bins -

- a) Lower Street - Lyndon Johnson has advised that Storrington bought its own bins, which are unsuitable for emptying by HDC. He has requested that he be included in the Lower Street Regeneration meeting when bins are discussed, to be able to give his input. The Clerk has sent an email to Cllrs Mrs Watson and Paterson (District Councillor) to this effect.
  
- b) Stopham - Mr Johnson stated that this bin is emptied twice a week but is attracting fly-tipping, such as bags of garden waste. Experience tells him there would be an improvement if the bin was taken away completely. The Clerk was instructed to ask that it be removed for a trial period of one month and signs regarding fly-tipping be erected in the lay-by.

Cllr Quested has received a report from Studio 5 Architects concerning the refurbishment of the pavilion. He states it is a long and complex report and suggests a Working Group be set up to study it. Members were asked to note that this item will be included on the Annual Meeting of the Council to elect a Group consisting of 2 members of the Finance & Policy Committee and 2 members of the Recreation & Open Spaces Committee to discuss the suggestions.

The Clerk informed members that the Metro Kick Board from Russell Leisure would cost £875 plus VAT plus carriage.

The Clerk reported the signage for the car park has been ordered.

The Clerk advised the Committee three quotations for front doors for the pavilion had been received. A quotation from the contractor who installed the doors for the Social Club is still awaited.

The Clerk reminded a Councillor that quotations advice for wetpour in the play area and advice on the type of surfacing for the new basketball area were required. It was suggested that Councillors should speak to the local young people, to see where they would like the basket ball area to be relocated. The Clerk was instructed to ensure this message was also put on the website.

**157. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no members of the public wishing to speak.

**It was RESOLVED to move agenda item Number 9 forward to allow members of the public to hear the Committee's deliberations.**

**158. FENCING BETWEEN CHESTNUT WALK AND THE RECREATION GROUND**

Following a lengthy discussion, it was AGREED that tougher fencing was required to prevent miscreants causing criminal damage to the Parish Council's property by cutting through the fencing to gain a short cut between Chestnut Walk and the Recreation Ground.

The Clerk was instructed to ascertain where the fencing around the play area in Rectory Close had been obtained. A letter was also to be circulated to all residents of Chestnut Walk, asking them to report any damage to the fence or any nuisance behaviour to the non-emergency telephone number.

**159. SURFACING OUTSIDE THE SPORTS CLUBS' SHEDS**

Two councillors had looked at the area and reported thus:

- a.) At the top end (next to the snooker club), a small step to be put in place. This is to facilitate the lowering of the ground below the DPC.
- b.) To come from the wall of the sheds approximately 2.5metres to the end of the sheds. Depth of fill to be determined later.
- c.) The drain in the middle of area to be opened up, cleaned out and a new heavy grating put in place.
- d.) These are excavated to be backfilled with Fittleworth Fill and compressed. Not only will this give a hard surface but will allow some surface water to penetrate through.
- e.) Some form of barrier will be needed at the top, by the step, as a safety measure.
- f.) The area to be cleaned prior to any work put in hand.

The Clerk was instructed to obtain quotes from three sources.

**160. REPLACEMENT SURFACE FOR TOWER RAINBOW UNIT**

Cllr Parker apologised and advised he had been unable to check the surface of the play equipment as yet. It was AGREED to carry forward this item to the next meeting.

**161. NEW ROUNDABOUT FOR THE RECTORY LANE PLAY AREA**

The Councillors studied details of roundabouts, as supplied by Cllr Parker.

Cllr Mrs Botting proposed the Parish Council purchase the "Kidabout" and was seconded by Cllr Parker. It was **RESOLVED** this should go to the Annual Meeting of the Council for ratification to ensure the item was in situ without delay.

**162. CAR PARKING OFF COUSINS WAY**

Members discussed at length the possibility of adding a car park to the Cousins Way Recreation Ground for use by allotment holders, users of the football pitch at that site and as an overflow for parents collecting children from St Mary's School.

The Clerk was instructed to contact Saxon Weald for its approval.

**163. INCREASES IN SPORTS CLUB RENTS**

Following a brief discussion, it was AGREED to increase the annual rent for the Snooker Club by 4.1%.

**164. SOUTHERN WATER METERS**

The Clerk reported that Southern Water would not add extra meters but would treat each one as a new connection.

A Councillor suggested a plumber would be able to add an in-line meter.

The Clerk was instructed to speak to a local plumber to ascertain whether this was possible and then to obtain three quotations for the work.

**165. CORRESPONDENCE**

The Correspondence is attached to these minutes as Appendix 1.

**166. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA**

There were no matter raised by Councillors for inclusion on the next agenda.

**153. PAYMENTS**

RESOLVED: that the following payments be made and cheques drawn:

Horsham & District CAB	£530.00
Viking Direct	£204.84
Artisan Construction	£304.75
PC Doctor	£825.00

*The meeting closed at 9.20pm*

.....CHAIRMAN

.....DATE

**CORRESPONDENCE**

**1. Fresh-air Fitness**

The Committee received a brochure on outdoor fitness equipment for all ages.

**2. Pulborough Children & Family Centre**

Members to received a request from the Children and Family Centre to hold a picnic on the Recreation Ground on Wednesday, 27th May 2009. Copied to Committee.

**3. Horsham & District - Heritage Matters**

The Committee received the first issue of Heritage Matters.

**4. West Sussex Mediation Service**

Councillors received a letter of apology from the West Sussex Mediation Service for omitting to send a letter of thanks for the grant from the Parish Council.

**5. ASHTAV**

The Committee received a copy of the email from ASHTAV, thanking the Council for the subscription and hoping to see Councillors at one of its events this summer.

**6. HDC - Byelaws**

Members noted the byelaws had been sent to the Secretary of State for signing.

**7. Pulborough Bowling Club**

The Committee received a letter from the Bowling Club requesting that a new maintenance contractor be employed. Copied to Committee.

**8. A & G Martin**

Members noted that a letter of resignation due to retirement had been received from the caretaker and cleaner of the Pavilion.

**9. WSCC - Playbuilder Grant**

The Committee received application notes for the WSCC Playbuilder Grant and noted it was not applicable to the Parish Council.