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**MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING  
HELD ON THURSDAY 5<sup>th</sup> November 2009  
AT PULBOROUGH SPORTS AND SOCIAL CLUB**

**PRESENT:** Cllrs Mrs Black (Chairman), Mrs Barnett, Denison, Jolliffe, Mrs Lawson

**IN ATTENDANCE:** Mrs Deverson (Committee Clerk), Mrs Sarah Norman (Clerk)

*The meeting opened at 7.30pm*

**97. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr Clarke and Mrs Watson

**98. DECLARATIONS OF INTEREST**

No declarations of interest.

**99. MINUTES**

The Council **RESOLVED** to agree and approve the Minutes of the Meetings held on 1<sup>st</sup> October 2009 and 15<sup>th</sup> October 2009 as a true and accurate record of the proceedings and the Chairman signed them.

It was brought to the Clerk's attention by Cllr Mrs Lawson that Minutes dated 1<sup>st</sup> October 2009 point No. **90. Parish Noticeboards** would need to be amended. It stated that the provision of additional noticeboards within the village could be located in Nutbourne. Cllr Mrs Lawson reported that Nutbourne already have a suitable noticeboard. This amendment to these minutes will be recorded.

**100. PUBLIC SPEAKING**

There were no members of the public wishing to speak.

**101. THE CLERK'S REPORT ON ITEMS RAISED AT THE MEETING**

1. It was reported that the hedge to the Football Practice area still has not been cut back and the Clerk will speak to Peter Lee.
2. A letter has been sent to Mr Ellis of Rectory Close asking him not to park in front of the Noticeboard to the Pavillion Car Park.
3. Mr Peter Lee had reported that he had applied weed killer to the ivy covering the old bus shelter (shed) - corner of Rivermead on Friday 2<sup>nd</sup> October. Cllr Mrs Barnett will speak to Mr P. Smith to remove the dead ivy.

**102. PLANNING APPLICATIONS**

The Committee considered the planning applications, attached to these Minutes as Appendix 1.

**103. PLANNING APPLICATION DECISIONS**

The Chairman reported the decisions received and appeals lodged.

**104. BRITISH TELECOM KIOSK ADOPTION**

The Committee Clerk advised that further investigation had discovered that the cost of disconnecting the power supply from the kiosks would have to be paid by whoever adopted it. Furthermore, EDF had advised that the cost of disconnection would be £300 per kiosk. It was AGREED that this was too much to be borne by the Council. Consultation with the Pulborough Community Partnership and the District Councillor had also raised concerns as to the future of any kiosks that were adopted by the Parish Council and the potential for vandalism. In light of this additional information it was AGREED that details of the adoption system be passed to the Nutbourne Residents Association for their consideration and they be advised that the Parish Council may be able to make a contribution towards the cost of the disconnection fee.

**RESOLVED : No further action be taken on the Pulborough Kiosks and the adoption of the Nutbourne Kiosk be referred to the Nutbourne Residents Association with the offer of a contribution towards the cost.**

**105. CHRISTMAS LIGHTS**

The Council received a quotation from D J Flynn Services for £950.00 for the checking, erection, maintenance and dismantling of the Christmas Lights, As last year these would be for Swan Corner, Allfrey Platt and the tree outside Henley's. The Clerk informed the members that Pulborough Parish Council have applied for a grant up to £700 towards the overall cost.

**RESOLVED : To accept the quotation from D J Flynn Services and instruct him accordingly.**

**105.1 CHRISTMAS TREE TO BE SPONSORED BY CAREMARK**

It became apparent that the lighting of the tree outside Tesco's would be difficult as no power is available in the designated area and discussions with Caremark and Tesco also raised the issue that they were looking at a tree of significant size and this would involve specialist erecting. It was discussed and AGREED that due to these issues and lack of time available this would not be pursued this year. It was AGREED that Caremark would be thanked for their offer and whilst it is not possible this year, discussions take place much earlier in 2010 to have a tree installed for Christmas 2010.

**106. OFFICE STAFFING**

The Clerk reported that since the resignation of the Deputy Clerk the office cover for Christmas would be limited. The Clerk asked the members if they would like to volunteer to cover between 9am to 11am on Tuesday and Wednesday 22<sup>nd</sup> and 23<sup>rd</sup> December 2009, Cllrs Mrs Black and Jolliffe kindly agreed to cover during the periods in question. Cllr Mrs Black also confirmed that due to the closure of the Village Hall between Christmas and New Year, the Parish Office would close at 12pm on Christmas Eve and would not reopen until Monday 4<sup>th</sup> January 2010.

**107. ELECTRONIC NOTICEBOARD**

The Members received an email from Mrs Sue Paterson regarding the repairs to the electronic noticeboard and it was noted that it would cost approximately £870 plus an additional £10 per month for a SIM Card from Vodafone. It was noted that , this is an upgrade to the system.

The Members discussed whether this was really needed as the Parish Office had received comments previously that it was a distraction whilst driving through the village and therefore whether the provision of static noticeboards could do the same job.

A vote was taken and four Councillors were against the repairs with one abstention. However, it was AGREED that the issue should be referred back to Full Council for a final decision.

**RESOLVED : The issue be placed on the next Full Council Agenda with the recommendation from the Planning & Services Committee that the Noticeboard be removed.**

**108. SUNDAY BUS SERVICES**

With regard to the proposed 101 Sunday Bus Service, the Committee received an email from Chris Chatfield of Compass Bus Services asking for consideration be given to a contribution of £600 to part subsidise the running of this service.

It was noted that this will be run as a trial and be reviewed at a later date. It was also noted that this was dependant upon other Parishes/Councils being in agreement.

**RESOLVED : Chris Chatfield be advised that if agreement is obtained from other interested parties, a contribution of £600 for part subsidy be made with a review after one year.**

**109. CORRESPONDENCE**

The Correspondence is attached to these Minutes as Appendix 2.

**110. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA**

None.

**111. PAYMENTS**

**RESOLVED:** that the payments of the following cheques be approved and signed:

Nat West	£13.70
HDC	£485.00
Mr D Joliffe	£15.84
Johnston Publishing	£159.35
Park Leisure	£11,179.04
Rabbit	£149.50
Primus Telecommunication	£4.61
Social Centre	£61.75
Mr L Ellis	£9.00
ARD (ABA Construction)	£1,120.68
J Randall	£432.31
Viking Direct	£138.32
Arun Mowers	£49.91
M Ireson	£55.77

**The meeting closed at 8.30 pm**

.....Chairman

.....Date

Appendix 1 P&S 05/11/09

## **PULBOROUGH PARISH COUNCIL**

Recommendations of the Planning & Services Committee  
Meeting of the Thursday, 5<sup>th</sup> November 2009.

### **1. PLANNING APPLICATIONS**

The Committee considered the following planning applications:

#### **DC/09/1391 - Little Mare Gate, Mare Hill Road, Pulborough**

Use of former 1<sup>st</sup> floor flat (Little Mare Gate) and part of ground floor existing dwelling (Mare Gate) as a dwelling.

**No Objection**

#### **DC/09/1778 - Oddstones, Stane Street, Pulborough**

Demolition of existing property and Construction of residential development comprising 87 dwellings (21x2-bed apartments, 28x2-bed houses, 16x3-bed and 22x4 or more bed dwellings) together with ancillary works.

**Withdrawn**

Whilst the Committee were advised that the above application had been withdrawn, it was noted that there was an appeal pending regarding the previous application for the site DC/09/0488. The Chairman advised that this appeal would be heard through a Public Enquiry and she would be willing to appear on behalf of the Council to express the objections as highlighted in Minutes of the Planning and Services Committee Meeting held on 5<sup>th</sup> November 2009. A date for the enquiry has not yet been received.

In addition to comments made previously, it was noted that there had been a development with regard to pedestrian access which has a serious impact on the area. The footpath by Sopers Cottages now has signs erected saying no access. This footpath is owned by the property owners and Saxon Weald with the signs being erected by the latter. As this footpath can no longer be used, the only pedestrian access to the north of the village is the single pavement on the northbound side of the A29. This is a very narrow footpath with no protection from the traffic which frequently includes HGVs. Furthermore, the overhanging tree canopy traps the vehicle fumes which is unpleasant for pedestrians.

#### **DC/09/1840 - Oak Cottage, 3 Stall House Lane, North Heath, Pulborough**

2-storey front extension and covered porch to side elevation.

**No Objection**

#### **DC/09/1850 - Egmont, Potts Lane, Pulborough**

Surgery to 1 x Willow (T1) tree (Work to Trees in a Conservation Area Consent).

**No Objection**

#### **DC/09/1870 - Five Oaks, West Mare Lane, Pulborough**

Fell 2 x Oak trees (T4 and T6), Pollard 1 x Horse Chestnut (T1), Surgery to 8 x Oak trees (T2, T3, T5, T7, T8, T10, and G3, 1 x Field Maple (T9) and mixed hedge (G1), 2 x Cherry Plum and 1 x Hawthorn (G2).

**No Objection**

**DC/09/1890 - Quarry Barn, Broomers Hill Lane, Pulborough**

Single-storey rear extension.

**No Objection**

Appendix 2 P&S 05.11.09

**CORRESPONDENCE**

**5<sup>th</sup> November 2009**

1. **Sussex Police**  
The Members received an email from Mark Trimmer of Sussex Police.
2. **The Pulborough Society**  
The Members received an Agenda for the next meeting to be held on Wednesday 11<sup>th</sup> November 2009.
3. **Bus Services 84/85 Billingshurst/Worthing – Arundel - Chichester**  
The members received an email from Andy Warton the Public Transport Planner.
4. **Notice of Planning Appeal – DC/09/0488**  
A Notice of Planning Appeal was received from Gary Peck at Horsham District Council for the Rydon Homes proposed Development of Oddstones, Stane Street, Pulborough. Cllr Mrs Black stated that she would be willing to give evidence at the appeal. No date confirmed for this yet, location will be Horsham Town Hall. The Oddstones Plans are in the Parish Office.
5. **Tree Preservation Order – HDC No. 1404 Oddstones, Stane Street**  
This was received by the Members at the meeting.