

PULBOROUGH PARISH COUNCIL
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**MINUTES OF A PLANNING AND SERVICES MEETING
HELD ON THURSDAY 3rd September 2009
AT PULBOROUGH SPORTS AND SOCIAL CLUB**

PRESENT: Cllrs Mrs Black (Chairman), Mrs Barnett, Clarke, Denison, Jolliffe, Mrs Lawson and Qusted

IN ATTENDANCE: Cllr Donnelly District Councillor), Mrs Hoff (Clerk), Mrs Farrell (Deputy Clerk), Mrs Deverson (Committee Clerk), Cllr Kipp and 1 member of the public

The meeting opened at 7.30pm

66. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Mrs Watson.

67. DECLARATIONS OF INTEREST

Cllr Qusted declared an interest in agenda item no 8 - Village Signs, as he is a partner in the company producing them.

Cllr Mrs Lawson declared an interest in planning application DC/09/1481 as the applicant is a relation.

68. MINUTES

The Council **RESOLVED** to agree and approve the Minutes of the Meetings held on 20th August 2009 as a true and accurate record of the proceedings and the Chairman signed them.

68.1 THE CLERK'S REPORT ON ITEMS RAISED AT THE MEETING

1. The Clerk reported that Chris Chatfield, the Managing Director of Compass Buses was to give a presentation on the running of a Sunday service at the meeting of the Committee on 1st October 2009.
2. The Clerk advised that the residents of Nutbourne had been informed of the Council's decision to adopt a telephone kiosk on their behalf.
3. Members were advised that the electrician was undertaking a site visit to ascertain what fire/smoke alarm was required at the Sports and Social Club. He would also visit the allotments on the same day to check the electrical cables that had been uprooted. The electrician repaired the Millennium clock on 2nd September 2009.
4. The Clerk reported that a letter had been sent to the Allotments Society requesting the ditch be cleared of detritus to enable the overgrown vegetation to be cleared. As yet, no reply had been received.

69. ADJOURNMENT FOR PUBLIC SPEAKING

Having given formal notice, Mr Kipp and Mr Aylott were invited to speak for two minutes each on agenda item 8 - Village Signs.

The Chairman adjourned the meeting at 7.36pm

The meeting was reconvened at 7.41pm

70. PLANNING APPLICATIONS

The Committee considered the planning applications, attached to these Minutes as Appendix 1.

71. PLANNING APPLICATION DECISIONS

The Chairman reported the decisions received and appeals lodged.

72. CHRISTMAS TREE

The members discussed the offer from Caremark to sponsor a Christmas tree for the village. It was agreed the Parish Council would be pleased to accept the offer and instructed the Clerk to request that Caremark make the arrangements and recommend a site for the tree for the Councillors' approval.

73. VILLAGE SIGNS

The draft village sign was discussed at length. The Committee agreed it was a good idea but felt the map should be simplified.

74. LAYBROOK BRICKWORKS LANDFILL

Two councillors reported they had attended a meeting and had listened to various arguments and the discussion that followed were the deliberations on the information from the meeting.

It was agreed the Parish Council would urge WSCC and HDC to consider other options rather than landfill. It was felt that a steam autoclave waste treatment facility would be a better option and Shoreham Concrete site would be preferable as it had better transport links.

The Clerk was instructed to advise WSCC and HDC of its suggestions.

75. PLANTING ON THE RAMP

Cllr Denison reported a small Working Group had been formed to provide a planting scheme for the ramp in Lower Street. Funds were available to purchase the plants but the scheme was on hold whilst WSCC Highways undertook a survey of the ramp, before formally adopting it.

76. CORRESPONDENCE

The Correspondence is attached to these Minutes as Appendix 2.

77. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA

Cllr Jolliffe requested the proposed building of 4000 new homes in the North Heath/Adversane area be discussed at the next meeting. It was felt this should be a matter for all Councillors and therefore should become an agenda item for full Council on 17 September 2009.

78. PAYMENTS

RESOLVED: that the payments of the following cheques be approved and signed:

J Denison	£9.00
Garden & Design	£960.00
Mark Weston	£220.00
Pulborough Social Centre	£34.14
Artisan Construction	£2489.75
Travis Perkins	£20.29
Travis Perkins	£15.50
EDF Energy	£114.45

The meeting closed at 8.50 pm

.....Chairman

.....Date

PULBOROUGH PARISH COUNCIL

Recommendations of the Planning & Services Committee meeting of the Thursday,
3rd September 2009.

1. PLANNING APPLICATIONS

The Committee will consider the following planning applications:

DC/09/1341 - Toat Café, Stane Street, North Heath, Pulborough

Continuation of manual car wash (previously approved under DC/06/0636).

No objection

DC/09/1442 - Toat Café, Stane Street, North Heath Pulborough

1 pole mounted non-illuminated directional sign.

No objection

DC/09/1476 - 16 Spiro Close, Pulborough

Construction of a conservatory.

No objection

DC/09/1481 - Hill Farm Barn, Hill Farm Lane, Codmore Hill, Pulborough

Conversion of redundant barn to a 4-bed dwelling (Full Planning).

Whilst offering **no objection**, the Committee recommended that the RSPB Pulborough Brooks be approached on advice as to how to make the roof bat and bird friendly.

TREES

DC/09/1461 - The White House, The Street, Nutbourne, Pulborough

Surgery to 2 Eucalyptus (Works to Trees in a Conservation Area).

No objection

CORRESPONDENCE

3rd September 2009

1. **Mr KH and Mrs J Fuller - Lighting in Pavilion car park**

Members received a letter from Mr and Mrs Fuller requesting the street lighting in the Pavilion car park is turned off at night. Copied to Committee.

2. **Steve Shaw - More Powers for Parish Councils.**

The Committee received a copy of an email from Steve Shaw concerning the Sustainable Communities Act, which is to be an agenda item at the meeting on 1st October 2009. Copied to Committee.