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**MINUTES OF A PLANNING AND SERVICES MEETING  
HELD ON THURSDAY 20<sup>th</sup> August 2009  
AT PULBOROUGH SPORTS AND SOCIAL CLUB**

**PRESENT:** Cllrs Boulton (Vice Chairman), Mrs Barnett, Clarke, Jolliffe and Qusted (from 7.43pm)

**IN ATTENDANCE:** Cllr Donnelly (District Councillor)(from 7.40pm) and Mrs Hoff (Clerk)

*The meeting opened at 7.30pm*

**48. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Mrs Black, Denison, Mrs Lawson and Mrs Watson. In the absence of the Chairman, Cllr Boulton, the Vice Chairman of the Planning and Services Committee took the meeting.

**49. DECLARATIONS OF INTEREST**

Cllr Boulton declared an interest in agenda item 12 as he is the Chairman of the Social Club.

**50. MINUTES**

The Council **RESOLVED** to agree and approve the Minutes of the Meetings held on 6<sup>th</sup> August 2009 as a true and accurate record of the proceedings and the Chairman signed them.

**50.1 THE CLERK'S REPORT ON ITEMS RAISED AT THE MEETINGS**

The Clerk had nothing to report.

Cllrs Jolliffe, Kipp and Qusted had attended a meeting concerning Laybrook Brickworks Landfill. Reports from the Cllrs Kipp and Qusted were distributed to be read before the next meeting of the Committee, when this would be an agenda item for discussion

**51. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no members of the public who had given notice of wishing to speak.

**52. THE ACORN PLUS SCHEME**

The Chairman proposed the presentation on the Acorn Plus Scheme should be brought forward to this part of the meeting to allow the presenters to leave the meeting earlier.

**RESOLVED:** to move agenda item 7 forward.

The Chairman welcomed Gemma Azhar and Sarah Cook to the meeting.

**The meeting was adjourned at 7.34pm for the presentation.**

**The meeting was reconvened at 7.57pm**

The Chairman thanked the presenters for attending and for imparting the information to the Committee.

**53. PLANNING APPLICATIONS**

The Committee considered the planning applications, attached to these Minutes as Appendix 1.

**54. PLANNING APPLICATION DECISIONS**

The Chairman reported the decisions received and appeals lodged.

**55. FINGERPOSTS**

Members received a survey by Cllr Denison on the fingerposts owned by the Parish Council (attached to the minutes as Appendix 3). It was agreed to leave post number 6 for now but to replace it at some time. It was also agreed not to replace post number 8.

Cllr Denison was thanked for his hard work on preparing the survey.

**56. PULBOROUGH BUSES**

Following a lengthy discussion on the suggestion by Compass Buses to provide a Sunday service, it was AGREED the Clerk should send a letter from the Councillors, recommending the weekday service should be improved to provide earlier buses for the workers and also later buses.

It was felt the idea had some merit but could be made less expensive for the participants if all five Parishes on the route plus HDC, RSPB The Brooks and Brinsbury College shared the cost of the Sunday service trial.

The Clerk was also instructed to suggest Compass Buses include a survey of Pulborough residents in the Parish Council newsletter to see whether they would like to see a Sunday bus service.

**57. NUTBOURNE TELEPHONE KIOSK**

The Committee discussed the request from Nutbourne residents for the Parish Council to purchase the red telephone kiosk. Following a brief discussion, it was AGREED the Council would be pleased to buy the telephone kiosk, on the understanding the repair and maintenance was carried out by the Nutbourne residents. The Clerk was instructed to inform them of the Council's decision.

**58. PLANTING ON THE RAMP**

As both members of the Working Group dealing with the planting on the ramp, it was AGREED this item should be held over until the next meeting on the 3<sup>rd</sup> September 2009.

**59. SMOKE/FIRE ALARM AT THE SOCIAL CLUB**

Following a brief discussion, it was RESOLVED to install a smoke alarm in the Social Club, as a matter of urgency. Cllr Quedsted said he was in contact with the electrician who had installed the existing alarms and would ask him to install the new one but that access to the Social Club was required. The Clerk advised members she now had the Steward's telephone number and would pass it on to the electrician.

**60. DITCH ALONGSIDE ALLOTMENTS**

Members noted the contract to clear the ditch alongside the allotment site had expired. It was AGREED the Clerk would contact the Allotments Society,

advising the members the ditch would be cleared on vegetation by the Parish Council's handyman, as soon as the allotment holders had removed anything that was not the overgrown vegetation. They should also be asked to provide a representative to attend the monthly Advisory Committee meetings.

**61. MILLENIUM CLOCK**

Cllr Quedsted advised the Committee that the electrician would be repairing the Millennium clock shortly.

**62. PARISH CLERK**

Members thanked the Clerk, who is leaving the employ of the Parish Council on 4<sup>th</sup> September 2009 for all the hard work she has undertaken for this Committee.

**63. CORRESPONDENCE**

The Correspondence is attached to these Minutes as Appendix 2.

**64. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA**

Cllr Boulton requested that the provision of a noticeboard on the Recreation Ground, for use by the Sports and Social Clubs, as well as the Parish Council, be provided.

**65. PAYMENTS**

RESOLVED: that the payments of the following cheques be approved and signed:

EDF Energy	£425.44
PD Plumbing	£30.00
LexisNexis	£59.05
Wightman & Parrish	£23.70
Connaught	£383.50
Burgess & Randall	£9.38
Harwoods	£38.06
Winstonmead	£10.43
Primus	£6.88
Arun Mowers	£41.40
Sign Shop	£69.00
Southern Counties Glass	£1670.00

***The meeting closed at 9.25 pm***

.....Chairman

.....Date

## PULBOROUGH PARISH COUNCIL

Recommendations of the Planning & Services Committee meeting of the Thursday, 20<sup>th</sup> August 2009.

### 1. PLANNING APPLICATIONS

The Committee considered the following planning applications:

#### **DC/09/0488 - Oddstones, Stane Street, Codmore Hill, Pulborough**

Demolition of existing property and construction of residential development of 87 dwellings consisting of 21 x 2-bed apartments; 28 x 2-bed houses; 16 x 3-bed houses and 22 x 4-bed houses together with ancillary works.

**Objection** The Committee feels the amendments are minor and therefore the members' previous comments stand, namely - The Committee felt this is far too much development for the site and results not only in overcrowding but also would have a major impact on local infrastructure. The various access points through Stane Street Close would put too much pressure on a narrow road that already has a great deal of on-street parking. The Committee felt that there should be provision of a recreational facility in the north of the village before any major development work is undertaken.

Moreover the Committee **objects** to the felling of any trees and strongly recommends a report from the HDC Arboriculturist should be received before any decision is made.

Furthermore Members **object** under Policy DC2 that the landscape character is not protected or enhanced; Policy DC9 the existing drainage infrastructure capacity is not being enhanced and finally CP13 the existing local infrastructure has insufficient capacity to meet the additional requirements arising from a new development.

#### **DC/09/0901 - Swan Corner Shop, Station Road, Pulborough**

Alterations and extensions to existing/residential premises to provide an additional 5 x 2-bed flats and 1 x 1 bed flat with ancillary parking.

Members agreed this would be over intensification of the site and repeat their previous **objection** that the development would not be in line with Policy DC14a in that the scale does not preserve or enhance the character or appearance of the area nor is it compatible with the Grade 1 Listed Buildings adjacent. Members also noted that there is no provision for emptying the refuse bins on this busy corner where the A283 meets the A29. There is also no access to the parking spaces and no permission for trucks and builders' lorries to access the site. Finally, it was noted that the agreement for parking outside the building across the road was for visitors to the retail outlet/teashop only and this is an area that regularly floods.

#### **DC/09/1293 - 89 Lower Street, Pulborough**

Erection of 2<sup>nd</sup> floor extension to flat roof to 2 x 2-bed flats.

**Objection** The building would be out of keeping with other buildings in the area and would be over intensification of the site.

#### **DC/09/1294 - Highfield, Broomers Hill Lane, Pulborough**

Side conservatory.

**No objection**

**DC/09/1336 & DC/09/1338 - Moons Farm Cottage, Gay Street Lane, North Heath, Pulborough**

Conversion of barn to domestic use for existing cottage (Full Planning) & (Listed Building Consent).

**No objection**

**DC/09/1346 - Tesco Stores Limited, London Road, Pulborough**

Proposed wind lobby with automatic sliding doors to either side of lobby, new automatic sliding doors to shop front, trolley bays relocated to allow for new lobby.

**No objection**

**DC/09/1391 - Little Mare Gate, Mare Hill Road, Pulborough**

Use of former 1<sup>st</sup> floor flat (Little Mare Gate) and part of ground floor of existing dwelling (Mare Gate) as a dwelling.

**No objection**

*CORRESPONDENCE*

*20<sup>th</sup> August 2009*

- 1. HDC- The Legislative Reform (Minor Variations to Premises Licenses and Club Premises Certificate) Order 2009**  
Members received details of the order that came into effect 29 July 2009. Copied to Committee.
- 2. WSCC - Planning Compliance and Enforcement.**  
The Committee noted details of the new web pages on planning compliance and enforcement. Copied to Committee.

**Inspection of Fingerposts 7.8.09**

The traditional finger post is metal with wooden pointers fastened by an iron clamp. At the top of the post should be a disc showing WSCC and the name of the immediate district, and within an emblem of the Sussex Martlets. None of our posts have this emblem.

Basically we have four traditional posts out of the eight we should have. Three of these (1, 2 and 7) are in good order, and a fourth (3) has a pointer missing.

A fifth post (5) is a good, new 'updated' traditional post.

Two further posts (4 and 6) are unsightly relatively modern replacements, and one of these (4) is missing an arm.

One post (8) is missing without trace.

- 1. (North Heath).** Good condition. Marked WSSC North Heath, and with the correct 3 arms.
- 2. (Nutbourne, Stream Lane).** Good condition. Marked WSCC Nutbourne, and with the correct 3 arms.
- 3. (Nutbourne, West Chiltington Road).** Missing the arm pointing to Nutbourne, but otherwise good condition. Marked WSCC Nutbourne.
- 4. (A29 crossroads with Blackgate lane and Broomershill Lane).** The traditional fingerpost has gone, and in its place is an ugly lichen-covered white metal post. A 'modern' green sign points to Billingshurst, but the similar sign pointing to Pulborough in the other direction is MISSING. There are pointers east to Broomershill and west to Toat /Pythingdean.

5. **(east end of Cray Lane).** There is a new fingerpost (wooden, painted white) in good condition, with pointers north to Adversane and south to Broomershill.
6. **(junction of A29 to Gay Street Lane).** The traditional fingerpost has gone, and in its place is an ugly grey metal post with a single sign pointing to Gay Street.
7. **(junction of Blackgate Lane and Pickhurst Lane).** Good condition. Marked WSCC Lee Place.
8. **(in Pickhurst).** Non-existent. I don't think this really matters since a No Through Road sign up Toat Lane indicates the priority of Pickhurst Lane.

**Inspection carried out by John Denison on the morning of Aug 7 2009.**