

PULBOROUGH PARISH COUNCIL
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**MINUTES OF A PLANNING AND SERVICES MEETING
HELD ON THURSDAY 8th January 2009
AT THE SPORTS PAVILION**

PRESENT: Cllr Mrs Black (Chairman), Cllrs Mrs Barnett, Mrs Botting, Boulton, Denison, Mrs Lawson and Mrs Watson.

IN ATTENDANCE: Cllr Clarke, Cllr Donnelly (District Council) and Mrs Hoff (Clerk).

The meeting opened at 7.30pm

113. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Reeve.

114. DECLARATIONS OF INTEREST

There were no declarations of interest.

115. MINUTES

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held on 18th December 2008 as a true and accurate record of the proceedings and the Chairman signed them.

115.1 THE CLERK'S REPORT ON ITEMS RAISED AT THE MEETING

Billingshurst Draft Parish Design Statement

The Clerk had been asked to read through to see if there was anything relevant to Pulborough. Only item of interest was that the ancient landholdings of Guildenhurst, Streele and Lee Farms with most of Newbridge, were formerly in this parish.

Christmas Street Lighting Cables

The Clerk had been unable to find the original cost of the cabling and has asked the Traders' Group to suggest a figure and is awaiting a response.

Local Involvement Network (LINKs)

The Clerk is unable to attend the meeting would be at the Village Hall on Monday 19th January 2009 from 10.15am until 3pm. Cllr Mrs Black stated she would try to attend.

116. ADJOURNMENT FOR PUBLIC SPEAKING

There were no members of the public wishing to speak.

117. PLANNING APPLICATIONS

The Committee considered the planning applications, attached to these Minutes as Appendix 1.

118. PLANNING APPLICATION DECISIONS

The Chairman reported the decisions received and appeals lodged.

119. POCKET PARK BRIDGE

A Councillor informed members that the stream running through Pocket Park had been flooding for many years and on 13 December 2008, the water level rose to 6 inches above the bridge. It was an ongoing problem caused by blocked culverts. Paul Addison WSCC Highways had visited the site and agreed a proper bridge so that the water could run free, was the only solution.

It was to be added to the Village Transport Plan and as it is a well-used public footpath, the Clerk was instructed to request that WSCC sent out a surveyor to report on the problem.

120. TREE PLAQUE

Members received a communication from Jeremy Knight, the HDC Curator and Heritage Officer, advising that he was willing to offer a small grant for a more modest tree plaque. The Committee was happy with this compromise and the Clerk was instructed to inform Mr Knight accordingly.

121. PARKING AT PULBOROUGH MEDICAL CENTRE

A Councillor had asked for this to be included on the agenda, as no action seemed to have taken place since a meeting between representatives of the Medical Centre and the Parish Council last summer.

Following a lengthy discussion in which it was agreed that parking for the users of the Medical Centre was as bad as ever, the Clerk was instructed to request an update from the Practice Manager, to write to Tesco requesting the company's help and to contact WSCC, asking for its land outside the Centre to be released for extra parking.

122. CORRESPONDENCE

The Correspondence is attached to these Minutes as Appendix 2.

123. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA

There were no matters for inclusion on the next agenda.

124. PAYMENTS

RESOLVED: that the payments of the following cheques be approved and signed:

P D Plumbing	£59.69
Saunders	£82.80
Primus	£18.82
JR Sports Turf	£462.47
WSCC	£5815.97
DJ Flynn Services	£575.00

The meeting closed at 8.37pm

.....Chairman

.....Date

PULBOROUGH PARISH COUNCIL

Recommendations of the Planning & Services Committee meeting of the Thursday,
8th January 2009.

1. PLANNING APPLICATIONS

The Committee considered the following planning applications:

DC/08/2492 - 65 Spinney North, Pulborough

Replacement garage.

No objection

DC/08/2547 - Oakdene, Blackgate Lane, Pulborough

Adaptation of mobile home to permanent structure (Certificate of Lawful Development - Existing).

Objection as allowing the mobile home to become a permanent structure would set a precedent; it is contrary to HDC Policy DC1 (Countryside protection and enhancement) as it is not essential to the needs of agriculture; it is contrary to HDC Policy DC18 (Temporary building/development) as the building should be removed at the end of the period permitted.

TREES

DC/08/2568 - Holly Cottage, Batts Lane, Pulborough

Surgery to an Oak tree.

Having taken the advice of the Village Tree Wardens, the Committee offers **no objection**.

1. **WSSC - Minerals and Waste Development Framework Update**
The Committee received the update and noted the details are available on www.westsussex.gov.uk/mwdf
2. **HDC LDF to 2018: Horsham Town Design Statement Supplementary Planning Document**
The Committee noted the above document was formally adopted on 19th December 2008.
3. **WSSC - Bus Shelters Grant Scheme**
Members noted that applications for the Bus Shelter Grants must be submitted by 30th April 2009 for up to 50% of the cost of a shelter.
4. **HDC - Members' Involvement In Planning Decisions**
The Committee received advice from the Monitoring Officer on members' involvement in planning decisions. It was noted that this document had been forwarded to all Councillors with email addresses and hard copies had been made available to all others.
5. **Email from Rob Aylott**
Members received details of an email from Rob Aylott concerning the quotations for the ramp to East Glebe Field. It was noted this was for information only as not a Parish Council decision. Copied to Committee.