

PULBOROUGH PARISH COUNCIL
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MINUTES OF THE FINANCE & POLICY COMMITTEE MEETING
HELD ON THURSDAY 8th OCTOBER 2009
AT THE SPORTS PAVILION

PRESENT: Cllrs Kiverstein (Chairman), Mrs Black, Ellis, Jolliffe, Roberts and Qusted

IN ATTENDANCE Liz Farrell (Deputy Clerk).

The meeting opened at 7.30pm

60. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr Clarke

61. DECLARATIONS OF INTEREST

Cllr Qusted declared a personal interest in item 6 and 12, as he is currently Treasurer of the Bowling Club.

62. MINUTES

Cllr Ellis requested an amendment to item 39 of Sept 2009 minutes as follows; With reference to the Cinder Path lighting Cllr Ellis reported that upon further inspection it appeared that the number of lights was sufficient but trees were simply obscuring them and if cut back, the lighting would be adequate.

The Clerk was asked to write to Mr. David Thornton – the owner of the land to cut the trees back.

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held on 9th July 2009 as a true and accurate record of the proceedings and the Chairman of the meeting signed them.

The Clerk's Report

Financial Data - The Clerk reported that the unexpected items of £350 for the gate at the Recreation Ground and £655 for the fence at the recreation ground have been reallocated to the Contingency Budget.

63. ADJOURNMENT FOR PUBLIC SPEAKING

There were no members of the public who had given notice of wishing to speak.

64. BOWLING GREEN MAINTENANCE

This was discussed at some length. In the light of the fact that the responsibility for payment of the maintenance will pass to the Bowling Club upon the agreement of the new licence it was suggested it be left to the Bowling Club to agree the terms of the contract with J R Sports.

65. STAFF SALARIES AND WORKING CONDITIONS

The information provided in this document was noted and discussed. The Clerk was asked to clarify the percentage increase.

66. NEW PLACE NURSERIES

After a lengthy discussion it was AGREED as a gesture of goodwill to make an annual payment of £200 per annum for the next ten years, after which time the agreement would be reviewed.

The Clerk will write to New Place Nurseries thanking them for their letter and informing them that the Council proposes an annual payment of £200. Cllr Kiverstein to be shown the draft letter for his comments.

67. INCOMING POST LOG

It was AGREED to continue to log the mail in the office, but not to send a report to the Councillors.

68. REPORT ON SPORTS AND SOCIAL CLUB REFURBISHMENT

This was discussed at length. Before further discussion could take place it was requested that a copy of the original survey dated 9th July be obtained from Dickin and Co. It needs to be explained that our financial regulations require us to obtain more than one quotation for the specific task and therefore we need their permission to use the report for that purpose. This needs to be confirmed in writing.

In conclusion this item will be deferred until a second quotation is obtained.

69. 2009 GRANT AWARDS

Cllrs Ellis and Joliffe formed a sub-committee to consider the grant requests received.

70. BOWLING CLUB LICENCE

The Bowling Club Licence has not been received yet.

The Clerk is to contact Anderson Longmore and Higham .

71. GROUNDSMEN

This was discussed at length and the following decisions reached:

The Clerk is to write to the Groundsmen terminating their contract. The Clerk is to place an advert for a new person. The Clerk is to write to Mr. Peter Lee who has been temporarily helping out, thanking him for his help and advise him that if he is interested in the position he will need to apply.

72. PUBLIC WORKS LOAN BOARD

The Committee noted this document and what is required, but AGREED it cannot proceed until the project is a bit more defined regarding cost and planning permission etc.

73. HORSHAM DISTRICT COUNCIL CORE STRATEGY REVIEW

After a general discussion it was AGREED that the Committee would recommend to Full Council that we offer £500 ex-gracia contribution to Billingshurst Parish Council to maintain goodwill.

74. CORRESPONDENCE

The correspondence is attached to these minutes as Appendix 1.

75. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON NEXT AGENDA

Access to information online regarding section 106 monies

The issue of the maps for the station as prepared by the Pulborough Community Partnership was discussed. It was suggested that he be invited to re-present the community map to the next Planning and Services Committee.

76. PAYMENTS

RESOLVED; that the payment of the following cheques be approved and signed:

Viking Direct	Stationery	£18.87
Pulborough Social Centre	Rother Hall Hire	£ 61.75

The meeting closed at 8.50pm

.....Chairman

.....Date

Appendix 1 F&P 08/10/09

CORRESPONDENCE
8th October 2009

FINANCE & POLICY

RBS Software
Details of charges effective 1st April 2010. Copied to Committee.