

**PULBOROUGH PARISH COUNCIL**  
Swan View, Lower Street  
Pulborough  
West Sussex RH20 2BF  
Telephone: 01798 873532  
Email: [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)

**MINUTES OF AN ORDINARY MEETING OF PULBOROUGH PARISH COUNCIL**  
**HELD ON THURSDAY 19<sup>th</sup> FEBRUARY 2009**  
**AT THE VILLAGE HALL**

**PRESENT:** Mrs Botting (Chairman), Cllrs Mrs Barnett, Mrs Black, Boulton, Clarke, Denison, Ellis, Mrs Lawson, Qusted, Parker, Reeve and Mrs Watson.

**IN ATTENDANCE:** Cllr Mrs Arculus (County Councillor), Mrs L Hoff (Clerk) and 2 members of the public.

*The meeting opened at 7.37pm*

**122. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Jolliffe, Kiverstein and Mrs Roberts.

**123. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**124. MINUTES**

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held on 22<sup>nd</sup> January 2009 as a true and accurate record of the proceedings and the Chairman of the meeting signed them.

**The Clerk's Report on the Full Council Minutes**

The Clerk reported that a copy email had been received from Tom Crowley (HDC) to Tesco concerning the parking at the Medical Centre.

The Clerk reported she has not yet received a reply on sponsoring the roundabout from Travis Perkins.

The Clerk informed members that the acceptance of Arun Mowers quotation had been posted.

**124.1 PLANNING & SERVICES COMMITTEE**

The Council received the Minutes of the Meetings of the Planning & Services Committee held on 22<sup>nd</sup> January 2009 and 5<sup>th</sup> February 2009.

**The Clerk's Report**

The Clerk reported that the flooding at Lane End was now in the hands of the Council's solicitors.

**124.2 FINANCE & POLICY COMMITTEE**

The Council received the Minutes of the Meeting of the Finance & Policy Committee held on 15<sup>th</sup> January 2009.

**The Clerk's Report**

The Clerk advised members that she is trying to arrange a meeting with the Responsible Finance Officer & Robin Skilton, the Senior Business Manager of the NatWest, Haywards Heath.

**124.3 RECREATION AND OPEN SPACES COMMITTEE**

The Council received the Minutes of the Meetings of the Recreation and Open Spaces Committee held on 29<sup>th</sup> January 2009.

**The Clerk's Report**

The Clerk reported that the sports club leases have been posted to Anderson Longmore and Higham.

The Clerk advised members she had contacted Alyson Heath, the Headteacher at St Mary's School, who knew nothing about the brown direction signs. She was under the impression PC still had to give its backing.

The Clerk informed Council that Southern Water would charge approximately £400 to install three meters. This will be an item on the next Recreation and Open Spaces agenda.

**125. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no members of the public who had given notice of wishing to speak.

**126. VIC GRETTON, UPPER BEEDING PARISH COUNCIL**

Mr Gretton had not appeared, so his presentation did not take place.

**127. YOUTH COUNCIL**

As Mr Gretton's advice was required for this agenda item, no discussion took place.

**128. CAR PARK AT THE SPORTS AND SOCIAL CLUB**

The Council ratified the recommendation of the Recreation and Open Spaces Committee to accept the quotation from EP Clark and Co Ltd to resurface the car park. Cllr Mrs Barnett proposed the motion, which was seconded by Cllr Denison and passed unanimously.

The Council **RESOLVED** to accept the quotation of EP Clark and Co Ltd to resurface the car park.

**129. ANNUAL PARISH MEETING**

Councillors discussed the choice of guest speakers for the Annual Parish Meeting in May. The Clerk was instructed to approach the Pulborough RSPB and Nutbourne Vineyards for guest speakers. The Chairman offered to approach Chichester College to ask someone to do a presentation on Brinsbury College and Paul Addison to speak on the Village Transport Plan.

**130. RENOVATIONS AT THE SPORTS AND SOCIAL CLUB**

Following a lengthy discussion concerning the flooding at the Pavilion, the Clerk was instructed to call in a structural engineer, to give advice on erecting a pitched roof on the premises. It was suggested Brian Timms should be approached for a recommendation of which structural engineer to employ.

**131. COUNCILLORS' SURGERIES**

Councillors received and accepted the rotas for the forthcoming surgeries, to be held at the monthly Farmers' Market in the Village Hall.

**132. QUALITY COUNCIL WORKING GROUP**

Following a brief discussion, it was agreed the Communications Team should form the basis of a Working Group to take the Parish Council forward to Quality Council status. Cllr Clarke offered to join the group.

**133. VACANCIES AS PARISH COUNCIL REPRESENTATIVES**

The Chairman asked for a volunteer to take over the role of representative at the Horsham Association of Local Councils. Cllr Mrs Watson offered and was thanked by the Chairman.

**134. COMMUNITY COHESION AND ANTI-SOCIAL BEHAVIOUR WORKING GROUP**

Cllr Ellis informed members that what was actually needed was a co-ordinator to bring all the relevant groups together and he suggested Peter Jones of Pulborough Local Action Team. The Council agreed with this suggestion and offered any backing in the way of administration by the Parish Office. It was also agreed that a presentation on Community Cohesion should become part of the Annual Parish Meeting.

**135. INSTALLATION OF SMOKE ALARMS**

Councillors received the quotations for the installation of smoke alarms at the Sports and Social Club. Cllr Boulton proposed accepting Martin Ireson's quotation and this was seconded by Cllr Mrs Barnett.

The Council **RESOLVED** to accept the quotation of Martin Ireson

**136. MEETING WITH PAUL ADDISON**

The Chairman advised members that Mary Ann Edwards, the WSCC Public Rights of Way Ranger, was to attend the next meeting of the Council with Paul Addison on Monday 2 March 2009. All Councillors were welcome to attend to hear her plans to enhance footpaths and bridleways.

**137. EARMARKED FUNDS**

Councillors ratified the recommendation of the Finance and Policy Committee to earmark funds as listed in the Committee's minutes of 15<sup>th</sup> January 2009. This was proposed by Cllr Mrs Black, seconded by Cllr Mrs Watson and passed unanimously.

It was **RESOLVED** to earmark the funds from this year's budget.

**138. STREET LIGHTING CONTRACT**

Councillors ratified the recommendation of the Finance and Policy Committee to accept the quotation from WSCC for the street lighting maintenance contract. This was proposed by Cllr Reeve, seconded by Cllr Mrs Black and passed unanimously.

It was **RESOLVED** to accept the quotation from WSCC for the maintenance of the Parish's street lighting.

**139. DISTRICT AND COUNTY COUNCILLORS' REPORTS**

Cllr Mrs Arculus advised members WSCC were raising the precept by only 2.25%.

She informed members that climate change was altering rainfall in the County and many of the floods were caused because existing culverts could not cope with the sudden deluges that were being experienced.

Cllr Mrs Arculus advised there was a problem with pot holes caused by the cold weather but Highways Department were gradually clearing the backlog of work. The Clerk was instructed to include the link to the WSCC website for reporting pot holes.

She reported on a new Government scheme called "Playbuild", which would be granted for more imaginative play areas. She agreed to send the Clerk details of the link to the website.

**140. REPRESENTATIVES' REPORTS**

Cllr Mrs Watson stated that she would report to Council on the Village Design Statement at the next full Council meeting, as she had not had a meeting with Rob Aylott, as he was on holiday.

**141. CORRESPONDENCE**

The Correspondence is attached to these minutes as Appendix 1.

**142. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA**

There were no matters raised by Councillors.

**143. PAYMENTS**

**RESOLVED:** that the payment of the following cheques be approved and signed:

Viking Direct	Office supplies	£60.90
L. Hoff	CRB check	£20.00
EDF Energy	Electricity S&SC	£752.99
BT	Office phone bill	£58.75
BT	Office phone bill	£55.92

*The meeting closed at 9.10pm*

.....Chairman

.....Date

CORRESPONDENCE  
19<sup>th</sup> February 2009

FULL COUNCIL

**1. WSCC- West Sussex Rural Forum**

Members received the agenda for the forthcoming meeting and were asked to advise the Clerk should they wish to attend. Copied to Councillors.

**2. Electoral Commission**

Councillors received an email from the Electoral Commission concerning the Boundary Committee's final recommendations for West Sussex and noted the decisions will be published at [www.opsi.gov.uk](http://www.opsi.gov.uk) on or soon after the 13 March 2009.

**3. Letter from Victim Support**

Councillors received a letter from Victim Support thanking them for the recent grant payment.