

MINUTES OF THE RECREATION AND OPEN SPACES COMMITTEE MEETING

HELD ON THURSDAY 20th November 2008 AT THE SPORTS PAVILION

PRESENT: Cllrs Mrs Barnett (Chairman), Mrs Botting, Boulton, Jolliffe, Mrs Lawson and Reeve

IN ATTENDANCE: Lesley Hoff (Clerk)

The meeting opened at 8.00pm

84. APOLOGIES FOR ABSENCE

Apologies were received and approved from Cllr Denison.

85. DECLARATIONS OF INTEREST

There were no declarations of interest

86. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 30th October 2008 as a true and accurate record of the proceedings and the Chairman signed them.

86.1 THE CLERK'S REPORT

The Clerk reported that the Chanctonbury Local Council Committee had received a grant application for a bench to be positioned outside Pocket Park but were not looking favourably on the request, due to the fact a grant had already been received by the Parish Council for a bench for Glebelands at the beginning of this year. Ann Kaiser had agreed to lend her support to the application on behalf of Pulborough Community Care.

The Clerk advised members that Jeremy Knight of HDC Museums Department required more information concerning the request for a tree plaque. Cllr Denison had supplied details, which had been forwarded to Mr Knight.

The Clerk reported that Old Harry had rung the Parish Office a few times, concerning the visit of Councillors to look at his rustic benches. The Clerk was instructed to let him know the visit would be just before Christmas.

The Clerk reminded the Committee that the Snooker Club and Social Club leases expired in 2009.

The Clerk advised the repainting of the lines in the MSF would cost £710 and this would be an agenda item for the next Recreation & Open Spaces Committee meeting on 29th January 2008.

The Clerk reported that Geoff Scotcher had visited the car park and would send in a quotation for removing the scrub and brambles, in order to extend the car park.

87. ADJOURNMENT FOR PUBLIC SPEAKING

There were no members of the public wishing to speak.

- 88. LITTER BINS**
Members discussed supplying a litter bin at the entrance to Pocket Park. After a brief discussion it was AGREED that the bin would soon be vandalised and so would not be worth the expenditure. The Clerk was instructed to contact HDC to see whether the Parish Council was still being charged for the emptying of all the bins, which had been vandalised and removed. The Clerk was also asked to ascertain whether Pulborough could have the same cast iron bins as Storrington and Horsham.
- 89. TREES FOR SHADE**
Members received the comments from Phil Williams, the Tree Warden concerning the Trees for Shade. It was AGREED the English Oak should be moved to the site of the old Skateboard ramp and a Red Oak should be purchased and also planted there.
- 90. WATER RATES**
The Committee received a report on the amount paid by the Parish Council in water rates on behalf of the allotment site, the bowling green and the sports clubs. It was noted that the Social Club were paying for all of the water used at the pavilion. The Clerk was instructed to arrange for a separate meter for the Social Club. The Clerk was also required to obtain a key for the Bowling Green, so that a meter reading could be taken, as recent invoices were estimated.
- 91. ALLOTMENT HOLDERS DRAFT LEASE 2009/2010**
A report on the meeting of the Finance and Policy Committee was circulated to the members. It was RESOLVED that the lease should be recommended to full Council for ratification with the new wording concerning the payment of the water rates by the allotment holders.
- 92. SPORTS CLUBS LICENCES**
The draft copies of the new licences were circulated to members to take away to verify. A suggestion for re-wording one paragraph was discussed. The Clerk was instructed to ascertain the correct wording from the solicitor and the licences should then be sent to Anderson, Longmore and Higham to be drawn up for signing.
- 93. NEW ALLOTMENTS - CONDITIONS OF PERMIT**
The conditions of permit were studied and the Clerk was advised on how to respond to the Planning Department, HDC.

The Clerk was also instructed to see whether the Groundsman and the Handyman were able to extend the allotment site car park.
- 94. RUTS IN RECREATION GROUND**
The Committee received the recommendation from an expert that the ruts caused by last year's Duck Race were now not serious and the Groundsman should be able to repair any damage with two bags of good topsoil.
- 95. RADIO-LINKED SMOKE ALARMS**
Members noted that Cllr Quedstedt had arranged for an electrician to advise and quote on the number of radio-linked smoke alarms required at the Sports and Social Club. On receipt of the report, this would become an agenda item for the next meeting.
- 96. TRIP FOR FLOODLIGHTS**
The Clerk reported that AES ELECTRICAL would not move the trip switch from the tractor shed, as the underlying fault with the floodlights must first be repaired. The Clerk was instructed to ascertain why the trip switch had been moved and to obtain a quotation for checking the floodlights.

97. STANE STREET ROUNDABOUT

Following a brief discussion, the pebbles and layout for the resurfacing of Stane Street roundabout were chosen. The Clerk was instructed to contact Paul Addison, WSCC Highways to ascertain who would pay for the improvements, remembering the Parish Council were against the original plan for the roundabout structure. Mr Addison was also to be advised that traffic was moving much faster since the roundabout had been altered.

A Councillor advised the members that traffic was [parking to close to the islands on the entrance to Riverside and double yellow lines should be provided before there was a serious accident. The Clerk was instructed to speak to WSCC Highways department on this issue.

98. MSF MAINTENANCE

Members received a quotation for maintenance work on the Multi-Sports facility surface and AGREED it was money well spent. The Clerk was instructed to ask the contractor to proceed with the work.

99. PLAYGROUND INSPECTION

The Committee received the half-yearly inspection report from ARD Playgrounds. The Clerk was instructed to ensure all Priority One work was undertaken.

100. RENT AND INSURANCES REPORT

Members received a report from the Deputy Clerk on the non-payment of rents and insurances. The Clerk was instructed to follow up the non-payments and the Deputy Clerk was to issue an invoice for the insurance to the Bowling Club.

101. CORRESPONDENCE

The Correspondence is attached to these minutes as Appendix 1.

102. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA

A Councillor requested that more tidying of Nutbourne Common Recreation Ground was required and asked that this should be included on the next agenda.

103. PAYMENTS

RESOLVED: that the following payments be made and cheques drawn:

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|--------------------|---------|
| EDF Energy | £407.53 |
| BT | £61.53 |
| BT | £56.91 |
| L Hoff | £37.04 |
| Wightman & Parrish | £42.95 |
| Rabbit | £176.25 |

The meeting closed at 9.25pm

.....CHAIRMAN

.....DATE

CORRESPONDENCE

- 1. Sussex County Playing Fields Association – Annual Report 2007/2008.**
Members received the Annual Report and noted an annual donation of £15 was requested.
- 2. Saxon Weald – Christmas Lights at Allfrey Plat**
The Committee received a letter from Saxon Weald, agreeing Christmas lights could be erected at Allfrey Plat but with proviso there were no flashing lights and that they were removed at the end of the festive season.
- 3. HDC – Vacancy for Street Sport Developer**
Members noted the vacancy for a Street Sport Developer, which would be discussed at the next meeting of the Committee on 29th January 2009.