

MINUTES OF THE RECREATION AND OPEN SPACES COMMITTEE MEETING

HELD ON THURSDAY 26th June 2008 AT THE SPORTS PAVILION

PRESENT: Cllrs Mrs Barnett (Chairman), Mrs Botting, Boulton, Denison and Jolliffe

IN ATTENDANCE: Lesley Hoff (Clerk), Mrs Norman (Asst. Clerk) (until 9.00pm) and Mrs Kipp.

The meeting opened at 8.00pm

16. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Barrett, Mrs Lawson and Reeve.

17. DECLARATIONS OF INTEREST

There were no declarations of interest

18. MINUTES

The Committee RESOLVED to agree and approve the Minutes of the Meeting held on 29th May 2008 as a true and accurate record of the proceedings and the Chairman signed them.

18.1 THE CLERK'S REPORT

The Clerk reported that the Pythons lease had been corrected and returned by Hilary Tyrrell of Anderson, Longmore and Higham and would be included on the next agenda.

Members were informed that the planning application for the new allotments was now completed and a cheque for HDC would be raised in time for the Planning & Services meeting on 3rd July 2008.

The Clerk advised that the advertisement for a handyman had brought forth two enquiries so far. The applicants had been asked to supply a CV and two references and it was hoped to interview in July. Cllr Kiverstein had agreed to interview and Cllr Jolliffe had consented to assist him.

19. ADJOURNMENT FOR PUBLIC SPEAKING

There were no members of the public who had given notice of wishing to speak.

20. WATER SERVICES

The Councillors discussed the water rates paid for the allotments and RESOLVED the cost should be passed on to the allotment holders from October 2009. To allay costs, the Council would provide tanks or butts to collect rainwater and the Clerk was instructed to ascertain the cost.

21. INSPECTION REPORT ON THE PLAY AREAS

Members had previously received a copy of the playground inspection report from ARD and RESOLVED the Rocking Rocket should be removed and a sign erected, advising residents it would be replaced in due course. Any other Priority One work was to be carried out as soon as possible and the Clerk was instructed to ensure this was done.

22. RISK ASSESSMENT OF THE PLAY AREAS

The Assistant Clerk advised members she had attended a training course on risk assessments for play areas, which was very informative.

She stated the person doing the assessment should be trained and the checks done at the Recreation Ground should be done on a daily basis and that at Mason's Way three times a week. The youth shelter should be included in the daily inspection.

It was RESOLVED that the new Groundsman would have the inspection added to his list of duties and should be fully trained. The Assistant Clerk was instructed to find out what courses were available

23. REQUEST FOR COMPENSATION

The Committee discussed the request for compensation from an allotment holder, whose site had been damaged when a contractor had to dig up the allotment looking for a leak. The amount requested was agreed to be fair and it was RESOLVED to make the payment as a gesture of good will, without setting a precedent.

24. FIRE RISK ASSESSMENT

Members had received a copy of the fire risk assessment prior to the meeting.

Following a lengthy discussion it was agreed the Clerk should ascertain the cost of radio-linked smoke detectors and arrange signage for a dedicated fire assembly point.

25. PLAQUE ON TREE

A Councillor suggested a plaque be put on the large oak tree opposite the Chequers Hotel, as this was planted 1 1911 to commemorate the coronation of George V. Cllr Denison offered to check the details and report back to the next Recreation and Open Spaces Committee meeting on 24th July 2008.

26. PULBOROUGH PARISH COUNCIL WEBSITE

Members had previously received two submissions for an article about the Council's work at Nutbourne Common Recreation Ground, to go on the website. Another text had been received from Rob Free of the SDJC and this was circulated to members.

It was agreed that the Clerk should collate all the information and then send a draft through to Cllr Denison to check. Mr Free was also to be asked whether his contribution could be included in the next edition of the Parish Newsletter, as it was so informative.

27. TOURIST INFORMATION BOARDS

Mrs Kipp advised the Committee it was planned to have three boards erected around the village, advising tourists of what was on offer in Pulborough.

It was hoped the sites would be at the railway station, Swan Bridge and Lower Street car park. The Committee gave Mrs Kipp suggestions as to what she might want to include on the signs.

28. NUTBOURNE COMMON RECREATION GROUND

The Committee discussed the contents of three letters received from residents of Nutbourne and instructed the Clerk on how to answer the queries.

29. CORRESPONDENCE

The list of correspondence is attached to these Minutes as Appendix 1.

30. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA

There were no matters raised by Councillors for inclusion on the next agenda.

31. PAYMENTS

RESOLVED: that the following payments be made and cheques drawn:

Burgess & Randall	£14.75
EDF	£128.16
Keen Fencing	£173.90
Allianz	£143.93

The meeting closed at 9.30pm

.....CHAIRMAN

.....DATE