

PULBOROUGH PARISH COUNCIL
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**MINUTES OF A PLANNING AND SERVICES MEETING
HELD ON THURSDAY 18th December 2008
AT THE SPORTS PAVILION**

PRESENT: Cllr Mrs Black (Chairman), Cllrs Mrs Barnett, Denison, Mrs Lawson and Reeve.

IN ATTENDANCE: Cllr Clarke, Cllr Donnelly (District Council) (from 7.35pm), Mrs Hoff (Clerk).

The meeting opened at 7.30pm

98. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Mrs Botting and Mrs Watson.

99. DECLARATIONS OF INTEREST

There were no declarations of interest.

100. MINUTES

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held on 6th November 2008 and 27th November 2008 as a true and accurate record of the proceedings and the Chairman signed them.

100.1 THE CLERK'S REPORT ON ITEMS RAISED AT THE MEETINGS

The Clerk reported that Brinsbury College did not require bus shelters, due to the fact proposed large expansion could mean the relocation of the bus stops.

101. ADJOURNMENT FOR PUBLIC SPEAKING

There were no members of the public wishing to speak.

102. PLANNING APPLICATIONS

The Committee considered the planning applications, attached to these Minutes as Appendix 1.

103. PLANNING APPLICATION DECISIONS

The Chairman reported the decisions received and appeals lodged.

104. HIGHWAY IMPROVEMENTS

The Committee received the suggestions for highway improvements from members of the public. After studying the documents, it was **AGREED** the ideas should be passed to the Village Transport Plan Working Group for discussion and perhaps inclusion in the plan.

105. RESERVE HOUSING SITES

Members asked Cllr Donnelly to advise HDC that the Parish Council would be unhappy if its views were ignored.

106. QUOTATIONS FOR PAVILION CAR PARK

Following a lengthy discussion, it was AGREED the Clerk should ask the contractors for quotations for resurfacing the car park to include repair to the potholes.

107. STANE STREET ROUNDABOUT

The Clerk advised Councillors that WSCC had been contacted with the view that the Parish Council should not be expected to pay for having the roundabout cobbled, as it was a County Council risk assessment that had shown the original to be dangerous and therefore removed. The Parish Council had always maintained it was dangerous but its views had been ignored. As yet, the Clerk had received no reply.

108. CHRISTMAS LIGHTS

The Traders' Group had asked if it was possible to purchase the cabling for the Christmas lights from the Parish Council. The Clerk was instructed to advise the Group the cabling could be bought for 50% of the initial cost, with the proviso it would be returned to the Council, free of charge, if ever the Traders stopped providing the Christmas lights in Lower Street.

109. GROUNDSMAN'S MACHINERY

The Committee received the quotation for the Groundsman's machinery but felt this was a decision for full Council. It was AGREED it should be an agenda item for the next meeting of full Council on 22nd January 2009.

110. CORRESPONDENCE

The Correspondence is attached to these Minutes as Appendix 2.

111. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA

There were no matters for inclusion on the next agenda.

112. PAYMENTS

RESOLVED: that the payments of the following cheques be approved and signed:

Burgess & Randall	£5.99
Sussex Internet	£176.25
Pulborough Social Centre	£35.00
Primus	£13.56
JR Sports Turf	£462.47
WSCC	£5275.60
DJ Flynn Services	£587.50
Viking Direct	£92.32
Viking Direct	£10.22
EDF Energy	£587.27
Ricoh	£270.06
Travis Perkins	£12.63

Grants and Donations

Horsham & Dist. CAB	£530.00
Liaise	£100.00
Pulb Community Care	£1250.00
Pulborough Bowling Club	£100.00
1 st Pulborough Guides	£150.00
Pulborough Youth Centre	£500.00
St Mary's PCC	£1000.00

Sussex Air Ambulance	£100.00
Victim Support Sussex	£100.00
Volunteer Visiting Scheme	£100.00
4Sight	£100.00
West Sussex Mediation	£100.00
Community Mini Bus Assoc.	£350.00

The meeting closed at 9.00pm

.....Chairman

.....Date

PULBOROUGH PARISH COUNCIL

Recommendations of the Planning & Services Committee meeting of the Thursday,
18th December 2008.

1. PLANNING APPLICATIONS

The Committee are to consider the following planning applications:

DC/08/2008 - Templemead Coach House, 13 Lower Street, Pulborough

Erection of a 4 Bed dwelling with integral garage (land to the west of Templemead Coach House).

Following a long discussion, the Committee expressed concern over the flood levels, as there is a discrepancy between the plans and the Environment Agency's recommendations. There is also unease over the quantity of traffic, particularly during construction and of further building, meaning more loss of soakaway in an area already prone to severe flooding. Overall, the Committee offers **No Objection**.

DC/08/2283 - Toat Brooks Farm, Blackgate Lane, Pulborough

Replacement of existing building 5 comprising 10 stables, tack room and store.

No objection

DC/08/2322 - Glebe Field, Old Rectory Lane, Pulborough

Change of use of land to a car park for a temporary period (land east side of existing hotel car park).

With the proviso that the temporary period is no more than three years and a new application is submitted should the change of use need to be extended, the members offer **No Objection**.

DC/08/2372 - Cobbetts Mews, Lyntons, Pulborough

Change of use of store and mess room to B1/B8 storage and retention of approved boundary fence (land to the west of Cobbetts Mews, Station Road, Pulborough).

Objection as this was initially a temporary building in 2003 and should now be removed.

TREES
DC/08/2482 - Carpenters Meadow

Surgery to various trees.

Withdrawn.

CORRESPONDENCE

18th December 2008

1. Reserve Housing Sites

Members received comments from Paul Rowley at HDC regarding the DPD and specifically the Oddstones and west of Stane Street sites (copied to Committee).

2. West Sussex PCT Strategic Commissioning Plan (SCP)

The Committee received a Draft Plan with a deadline for comments of 9th January 2009.

3. Local Involvement Network (LINKs)

Members received an invitation to a meeting to discuss how a Local Involvement Network can work for Pulborough and noted the meeting would be at the Village Hall on Monday 19th January 2009 from 10.15am until 3pm. It was agreed the Clerk should attend, as she was already in the building.

4. Rural Services Network

The Committee considered joining the Rural Services Network for an annual fee of £60 but decided against.

5. Billingshurst Draft Parish Design Statement

Members received a draft copy of the Billingshurst Design Statement and noted the public consultation period would end on 19th January 2009. The draft copy would be held in the Parish Office for perusal. The Clerk was instructed to read the document and report back on anything of relevance to Pulborough.