

**PULBOROUGH PARISH COUNCIL**  
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**MINUTES OF A PLANNING AND SERVICES MEETING**  
**HELD ON THURSDAY 6<sup>th</sup> November 2008**  
**AT THE SPORTS PAVILION**

**PRESENT:** Cllr Mrs Black (Chairman), Cllrs Reeve, Denison, Mrs Lawson, Mrs Barnett and Mrs Watson

**IN ATTENDANCE:** Mrs Norman (Deputy Clerk).

*The meeting opened at 7.30pm*

**81. APOLOGIES FOR ABSENCE**

Apologies for absence were received from committee member Cllr Mrs Botting. Cllrs Clarke and Donnelly (District Councillor) sent their apologies.

**82. DECLARATIONS OF INTEREST**

Cllr Mrs Watson declared a personal interest in planning application DC/08/0808 as it neighbours her own property.

**83. MINUTES**

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held on 18<sup>th</sup> September 2008, 2<sup>nd</sup> October 2008 and 16<sup>th</sup> October 2008 as a true and accurate record of the proceedings and the Chairman signed them.

**83.1 THE CLERK'S REPORT ON ITEMS RAISED AT THE MEETINGS**

The Clerk reported that she, the Deputy Clerk and five Councillors could not locate the Stone Trough and therefore at the recent meeting of the Recreation & Open Spaces Committee it was agreed that this item should be dropped from future Agenda.

WSCC Highways had raised a job number for various work at Sopers Hill including repairing of the traffic light, cutting of grass verge and clearance of the footway.

**84. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no members of the public wishing to speak.

**85. PLANNING APPLICATIONS**

The Committee considered the planning applications, attached to these Minutes as Appendix 1.

**86. PLANNING APPLICATION DECISIONS**

The Chairman reported the decisions received and appeals lodged.

**87. SEERA: PARTIAL REVIEW OF THE SOUTH EAST PLAN – GYPSY AND TRAVELLER ACCOMMODATION NEEDS**

The list of sites resulting from the Gypsy Count on 21<sup>st</sup> July 2008 was considered and it was felt that Parsons Field, Pickhurst Lane (an unauthorised site) should be removed. The Response form was completed by the Committee with the Deputy Clerk to complete questions 8 & 9.

**88. SIGNS FOR ST MARY’S SCHOOL**

All Councillors agreed that this was a reasonable request and that the Parish Council should formally communicate this support. Cllr Black suggested that this be considered as part of the Village Transport Plan and she will liaise with the newly formed VTP Group.

**89. STONE TROUGH**

See Item 83.1

**90. BUS SHELTERS**

The Deputy Clerk reported that agreement had been reached with Brinsbury College that the half of the cost of providing two new shelters at the Campus would be shared between the Parish Council and the College with the other 50% coming from WSCC Bus Shelter Grant Scheme. However, confirmation of land ownership had been requested from Brinsbury College on several occasions with no response and without this information WSCC could not finalise their grant award. The Council **RESOLVED** that a final letter be written to Brinsbury asking for the information within the month after, which time the papers would be filed and no further action taken.

**91. CORRESPONDENCE**

The Correspondence is attached to these Minutes as Appendix 2.

**92. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA**

There were no matters for inclusion on the next agenda.

**93. PAYMENTS**

**RESOLVED:** that the payments of the following cheques be approved and signed:

Burgess & Randall	£19.95
Burgess & Randall	£58.75
Pulborough Social Centre	£60.95
Primus	£16.05
JR Sports Turf	£945.05
WSCC	£5299.90

***The meeting closed at 8.53pm***

.....Chairman

.....Date

**PULBOROUGH PARISH COUNCIL**  
**Recommendations of the Planning & Services Committee meeting of the**  
**Thursday, 6<sup>th</sup> November 2008.**

**1. PLANNING APPLICATIONS**

The Committee considered the following planning applications:

**DC/08/0808- Mare Meadow, West Mare Lane, Pulborough**

Change of use of log cabin for ancillary/storage to accommodation for dependant relatives.

**The Parish Council has serious concerns about the way in which the application for this building has been handled and any precedent that may be set. From the design and build of the structure it is clear that the purpose for which it was erected was never ancillary storage. If the change of use were to be granted, the Parish Council would like to see it on a 36 month renewal basis with it being changed back to storage when it is no longer required by the applicant's mother. There should also be strict controls to ensure that the structure is never treated as an individual property, but as an "Annexe" to the main house and that it never be sold as a dwelling in its own right.**

**DC/08/1701- Arundale School, 129 Lower Street Pulborough**

Replacement signage to include 2 x fascia and 3 x hoarding boards.

**No Objections**

**DC/08/2128– Hamely, Gay Street Lane, North Heath, Pulborough**

Single-storey rear extensions and enlargement of rear dormer.

**No Objections**

**DC/08/2149– Stane Farm Stables, Stane Street, Codmore Hill, Pulborough**

Erection of garage building incorporating games room within roof space.

**No Objections**

**DC/08/2166 and DC/08/2167 – Beeding Granary, Gay Street Lane, Pulborough**

Conversion of existing garage to breakfast room (Full Planning) and (Listed Building Consent).

**No Objections**

**DC/08/2179 – Glebe Field, Old Rectory Lane, Pulborough**

Creation of a pedestrian access ramp (Land to the south of Glebe Field and opposite Allfreys Wharf).

**Whilst the Parish Council have no Objections to these plans, they would like to see the design amended to include a wooden hand rail rather than the metal tubular in the current plans to ensure the structure is in keeping with the Conservation area. It was also noted that the existing stairs need to be repaired.**

**DC/08/2197 – Templemead Lodge, Lower Street, Pulborough**

Internal alterations to include new en-suite bathroom, replacing existing en-suite with walk in wardrobe and an additional cloakroom (Listed Building Consent).

**No Objection**

- 1. Pulborough Station Access**  
Members received a reply from Dave Lambert, WSCC concerning s106 funding for Pulborough Railway Station Access. Copied to Committee.
- 2. West Sussex Minerals & Waste Development Framework Forum - Report from Phil Williams**  
The Committee received a report from Phil Williams on the meeting he attended on behalf of the Parish Council and passed on its thanks. Copied to Committee.
- 3. HDC – Brinsbury Centre of Excellence Draft Supplementary Planning Document**  
Members noted the above document had been received and could be viewed in the Parish Office. This item would be discussed at the next Planning and Services meeting on 27<sup>th</sup> November 2008.