

PULBOROUGH PARISH COUNCIL
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MINUTES OF A PLANNING AND SERVICES MEETING
HELD ON THURSDAY 3rd July 2008
AT THE SPORTS PAVILION

PRESENT: Cllr Mrs Black (Chairman), Cllrs Mrs Barnett, Mrs Botting, Boulton, Denison and Reeve

IN ATTENDANCE: Cllr Donnelly (HDC) and Mrs Hoff (Clerk).

The meeting opened at 7.32pm

17. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Mrs Lawson and Mrs Watson.

18. DECLARATIONS OF INTEREST

There were no declarations of interest.

19. MINUTES

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held on 5th June 2008 and 12th June 2008 as a true and accurate record of the proceedings and the Chairman signed them.

19.1 THE CLERK'S REPORT ON ITEMS RAISED AT THE MEETINGS

The Clerk stated there was nothing to report from the meetings that were not agenda items.

20. ADJOURNMENT FOR PUBLIC SPEAKING

There were no members of the public wishing to speak.

21. PLANNING APPLICATIONS

The Committee considered the planning applications, attached to these Minutes as Appendix 1.

22. DECISIONS

The Chairman reported the decisions received and appeals lodged.

23. YOUTH OFFENDING TEAM WORK REQUESTS

The Committee noted the Parish Council was expected to supply the equipment required by the Youth Offending Team. It was **AGREED** the team should be employed purely to clear litter and the Clerk was instructed to ascertain how many litter picking tools would be required and it was **RESOLVED** they should be purchased.

24. S106 FUNDING FOR SMALL HIGHWAY IMPROVEMENTS

Members discussed the small highway improvements that were required within the village and **AGREED** that double-yellow lines were urgently needed in Brooks Way, as often cars parking opposite the car park entrance

prevented the Meals-on-Wheels lorry and the Pulborough mini-bus from getting through. It was also thought that double-yellow lines were needed in the entrance to New Place Road, due to inconsiderate parking. It was suggested Councillors should take photographs to highlight the problem.

The Committee was against using s106 funding but the Clerk was instructed to ascertain from Vince Tipper, WSCC Highways, whether this would actually speed up the process of obtaining these urgent requirements.

25. CORRESPONDENCE

The Correspondence is attached to these Minutes as Appendix 2.

26. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA

There were no matters for inclusion on the next agenda.

27. PAYMENTS

RESOLVED: that the payments of the following cheques be approved and signed:

WSCC	£4046.04
JR Sports Turf	£472.53
L Hoff	£29.64
D Platt	£60.00
Aon Ltd	£3956.35
HDC	£167.50

The meeting closed at 8.51pm

.....Chairman

.....Date

**PULBOROUGH PARISH COUNCIL
Recommendations of the Planning & Services Committee meeting held
on Thursday, 3rd July 2008.**

1. PLANNING APPLICATIONS

The Committee considered the following planning applications:

DC/08/0376 – 89 Lower Street, Pulborough

Amendments to proposed second floor extension.

Objection. It was thought to be intrusive, over large for the site, unsympathetic to the street scene and not in keeping with other buildings in the vicinity. The roof was thought to be too high and the Committee suggests a pitched roof with dormer windows would be more acceptable.

DC/08/0672 – Former Riverside Concrete Works, Stane Street, Pulborough

Amendments.

The Committee could not comment as there was no information as to what the amendments actually were. **Please advise** so members can add their recommendations.

DC/08/1045 & DC/08/1046 – Brook House, Broomers Hill Lane, Pulborough

Retrospective application for the demolition of Victorian single storey extension and erection of single storey extension and dormer windows providing first floor living accommodation incorporating new main hall, kitchen with preparation area, larder, utility, wine store, cloakroom with link to existing barn (amendment to previously approved DC/04/1582) and Listed Building Consent (amendment to previously approved DC/04/1583).

The Committee received notification that this application has been withdrawn.

DC/08/1158 - Inglenook Cottage, Nutbourne Road, Pulborough

Demolition of existing shed and re-positioning of proposed new shed.

No objection

DC/08/1175 – Brinsbury College, Stane Street, North Heath, Pulborough

Erection of 1 x post mounted information sign.

No objection

DC/08/1210 – Tesco Stores Limited, London Road, Pulborough

Re-allocation of parking spaces including provision of a vehicle waiting bay and 11 new standard bays and other alterations.

Members stressed that the Parish Council had warned, at planning stage, that parking was inadequate for the new Medical Centre. It is felt the zebra crossing is in the wrong place.

DC/08/1214 – Coppice Hanger, Church Hill, Pulborough

Erection of 8 dwellings (6 x 3-bed and 2 x 2-bed_ and 5 x 2-bed apartments (total of 13 residential units in all) with alterations to existing access (land at Coppice Hanger).

Objection on the grounds that the footprint of the houses and apartments is no different to that turned down by the Planning Inspector. There are still too many dwellings, especially in a Conservation Area and would set a precedent. The issue of entering the traffic on Church Hill needs addressing and the Committee noted the original traffic survey was carried out on a Monday afternoon in February 2006. Members ask that two more traffic surveys are undertaken, one to be during the rush hour.

DC/08/1243 – Takanzo, 19 Swan Corner, Pulborough

Variation of opening hours under Condition 5 of planning permission DC/04/1259 to include New Year's Eve until 3am and Chinese New Year until 1am, Maundy Thursday until midnight and Good Friday until midnight, Christmas Eve until midnight and all Sundays before a Bank Holiday until midnight.

Objection. Members were strongly against the extension to opening hours on Maundy Thursday and Good Friday. The Committee also wished the extension on New Year's Eve to be 1pm, due to the inconvenience later hours would cause to residents in the locality. There was **no objection** to any of the other extensions.

DC/08/1267 – Harwoods Garages Ltd., London Road, Pulborough

New signage including totem sign, wall logo, upgrade to existing letters and wood effect finish wall mounted Brise Soleil.

No objection.

DC/08/1277 - Lyons Cottage Farm, Nutbourne Lane, Pulborough

Garden room extension to side.

No objection.

DC/08/1319 – The Citrus Centre, West mare Lane, Pulborough

Re-location of glasshouse and erection of timber office building.

No objection.

DC/08/1341 – Beedings House, Nutbourne Lane, Nutbourne, Pulborough

Conversion of existing carport and garage into 2-storey residential guest house accommodation incorporating dormer windows with double garage extension and enclosure of exposed external covered walkway with glazed partitions and swimming pool plant extension with swimming pool and associated external works.

No objection.

CORRESPONDENCE

3rd July 2008

1. **Tree Issues**
Members received various informative emails from Phil Williams, the Village Tree Warden, concerning Tree Preservation Orders and stated how helpful the documents were. Previously copied to Committee.
2. **WSCC – Minerals and Waste Development Framework (MWDF) Forum**
The Committee received an invitation for a representative to attend the Forum at Steyning on Wednesday 9th July 2008 but no one was free to attend.
3. **HDC – Local Development Framework to 2018 – Non-Technical Summary of the Sustainability Appraisal and Strategic Environmental Assessment of the Reserve Housing Sites Interim Report**
Members received a copy of the above report and noted the document would be held in the Parish Office. Cllr Reeve took the document to study.
4. **HDC - Tree Preservation Order No. 1377 – Land South of 19, 20 and 34 Swan View, Pulborough**
The Committee received notice that the above TPO was passed on 19th June 2008.
5. **Chichester College – Brinsbury Campus**
Members each received an invitation from Chichester College to send a representative to attend a consultation session at Brinsbury College concerning its major rebuilding programme. Cllr Mrs Botting advised that she would attend.
6. **Letter of Resignation from Jim Leadbeatter**
Members received, with great regret, the letter advising the Council that Jim Leadbeatter will retire on 30th September 2008.
7. **Sainsbury's**
The Committee received a letter from Sainsbury's advising of construction works that would start on 7th July 2008 and last for approximately eight months.
8. **NHS Primary Care Support Service – National Co-operative Chemists Ltd, Application for Primary Consent to be included in the Pharmaceutical List for a Pharmacy in Lower Street, Pulborough**
Members noted that the National Co-operative Chemists Ltd would not be converting the preliminary consent approval to full consent and therefore would not be going ahead with opening a pharmacy in Lower Street.

9. South Downs Joint Committee Management Plan

The Committee received a copy of the management plan and noted it would be held in the Parish Office. Cllr Mrs Botting took it home to study.

10. HDC- Proposed Closure of BT Payphones

Members received notification from HDC of BT's plan to close two payphones in Pulborough being in Lower Street and Old Mill Place and noted Gary Peck of HDC should receive any comments by 11th July 2008. The Chairman agreed to check the kiosk in Old Mill place and Cllr Reeve stated he would check that at Swan Corner, to ascertain exactly which payphones were to be removed.