

PULBOROUGH PARISH COUNCIL  
Swan View, Lower Street  
Pulborough  
West Sussex RH20 2BF  
Telephone: 01798 873532  
Email: [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)

**MINUTES OF A PLANNING AND SERVICES MEETING**  
**HELD ON THURSDAY 5<sup>th</sup> June 2008**  
**AT THE SPORTS PAVILION**

**PRESENT:** Cllr Mrs Black (Chairman), Cllrs Mrs Barnett, Mrs Botting, Boulton, Denison, Reeve and Mrs Watson.

**IN ATTENDANCE:** Cllr Donnelly (HDC) and Mrs Hoff (Clerk).

*The meeting opened at 7.32pm*

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Mrs Lawson.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES**

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held on 1<sup>st</sup> May 2008 and 15<sup>th</sup> May 2008 as a true and accurate record of the proceedings and the Chairman signed them.

**3.1 THE CLERK'S REPORT ON ITEMS RAISED AT THE MEETINGS**

The Clerk reported that Danny Flynn of DJ Flynn Services had confirmed he was trained and licensed in the use of weed suppressants at the allotment site ditch. The weed suppressant he used was not harmful to children or animals. He also mentioned that the brackets required for extra hanging baskets had a six-week delivery and suggested these were erected at the same time as the Christmas lights.

**4. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no members of the public wishing to speak.

**5. PLANNING APPLICATIONS**

The Committee considered the planning applications, attached to these Minutes as Appendix 1.

**6. DECISIONS**

The Chairman reported the decisions received and appeals lodged.

**7. VILLAGE TRANSPORT PLAN**

The Chairman advised that Paul Addison, WSCC had suggested the village had a properly formulated transport plan, as the County Council would take it into consideration when making recommendations on planning applications. The plan should be primarily concerned with the mechanics of moving traffic around and through the village.

Following a lengthy discussion, it was agreed that the Clerk should ascertain whether more Councillors would be welcome to attend the next meeting with Mr Addison and Ms Cali Sparks, who is attending on 14<sup>th</sup> July 2008, to help construct the plan.

**8. YOUTH OFFENDING TEAM WORK REQUESTS**

The Committee had a long discussion concerning the Youth Offending Team Work. It was suggested there should be a request for the clearance of undergrowth from the footpaths from Rivermead to the Brooks; the footpath adjacent to 11 The Moat (to include clearing litter); cutting back vegetation in the Twitten, Monkey Hill and Potts Lane; the removal of rubbish from the steps next to Barclays Bank and clearing vegetation from around the bench halfway up Church Hill.

It was also recommended that Harwoods should be approached to see whether youth workers were required in Pocket Park.

**9. POTENTIAL RESERVE HOUSING SITES**

Members had a lengthy discussion concerning the suggested HDC potential reserve sites and agreed to include these sites in the Village Traffic Plan. It was recognised that these were only potential sites for housing at the moment.

**10. CORRESPONDENCE**

The Correspondence is attached to these Minutes as Appendix 2.

**11. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA**

A Councillor asked for the car parking at the Sports and Social Club and the stone trough at the railway station to be included on the next agenda.

**12. PAYMENTS**

RESOLVED: that the payments of the following cheques be approved and signed:

ABA (Construction) Ltd	£142.18
Pulborough Social Centre	£60.95
Assessment Solutions	£180.00
WSCC	£4046.04
Arun Mowers	£55.54

***The meeting closed at 8.57pm***

.....Chairman

.....Date

1. **PLANNING APPLICATIONS**

The Committee considered the following planning applications:

**DC/08/1051 & DC/08/1060 – 19 Lower Street, Pulborough**

Sun Lounge/conservatory and Listed Building Consent.

**No objection**

**TREES**

**DC/08/1039 – The Retreat, 21b Downlands, Pulborough**

30% reduction and crown work on an oak tree in order to try to save tree from dying.

Having taken the advice of the Village Tree Wardens, the Committee offers **no objection**

CORRESPONDENCE

5<sup>th</sup> June 2008

1. **EDF Energy**

Members noted a further two lights had been added to the Council's inventory of street lighting, being in Gay Street Lane, which would bring the monthly maintenance cost to £151.18 per month.

2. **West Sussex Sustainability Forum – Living in West Sussex – Quality of Life Indicators Report 2008**

The Committee received the above document.

3. **South East Sustainable Futures Group**

Members received a communiqué from the South East Sustainable Futures Group, together with a copy of the South East regional Sustainability Framework, with three annexes. It was noted these documents would be held in the Parish Office.

4. **Pulborough Wastewater Works**

The Committee noted that the planning application for the construction of a Sand Filter Compressor kiosk would be on the next agenda for discussion.

5. **HDC – Horsham District Housing Strategy Consultation Draft- Looking to 2013**

Members noted that the consultation period runs until 18<sup>th</sup> July 2008 and the draft strategy may be downloaded at

[www.horsham.gov.uk/Files/Draft\\_housing\\_Strategy08](http://www.horsham.gov.uk/Files/Draft_housing_Strategy08).

6. **Regional Housing Strategy 2008-2011**

Members received The Chairman's notes on the above document. Copied to Committee.