

**PULBOROUGH PARISH COUNCIL**  
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**MINUTES OF A PLANNING AND SERVICES MEETING**  
**HELD ON THURSDAY 7<sup>th</sup> February 2008**  
**AT THE SPORTS PAVILION**

**PRESENT:** Cllr Mrs Black (Chairman), Cllrs Mr Boulton (Vice Chairman) (from 7.36pm), Mrs Botting, Denison, Mrs Lawson and Noble.

**IN ATTENDANCE:** Cllr Donnelly (District Councillor) and Mrs L Hoff (Clerk) and 5 members of the public.

*The meeting opened at 7.30pm*

**133. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Mrs Barnett and Cllr Mrs Watson.

**134. DECLARATIONS OF INTEREST**

Cllr Boulton declared an interest in Planning Application DC/08/0077 on his arrival as the applicant is a neighbour.

**135. MINUTES**

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held on 3<sup>rd</sup> January 2008 and 17<sup>th</sup> January 2008 as a true and accurate record of the proceedings and the Chairman signed them.

**135.1 Matters Arising**

The Clerk advised that a representative of the Council Tax Department had visited the site of the log cabin at Mare Meadow, erected mainly for storage and had described it as a "nice dwelling". Eddie Hughes, the Enforcement Officer at HDC had requested a site visit with the owners and would keep the Parish Council updated of the outcome.

**136. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no members of the public wishing to speak.

**137. PLANNING APPLICATIONS**

The Committee considered the planning applications, attached to these Minutes as Appendix 1.

**138. DECISIONS**

The Chairman reported the decisions received and appeals lodged.

**139. LITTER BINS**

The Committee was asked to discuss the litter bin at Masons Way Play Area and also the bin at Cousins Way Recreation Ground. HDC had advised the former did not belong to the District Council and it was unable to empty it on behalf of the Parish Council. The latter was described as an old, cast iron bin, which was frequently upended. HDC informed the Clerk this was also did not belong to the District Council.

After a brief discussion, it was AGREED the Clerk should make enquiries regarding the cost of replacing both bins, so that HDC could empty them. It was also decided the bin in the Cousins Way Recreation Ground should be situated near the gate, to make it easy for the refuse collectors to empty. The Clerk was also instructed to ascertain whether DJ Flynn Services would be willingly to dispose of the current bins on behalf of the Parish Council.

**140. CORRESPONDENCE**

The Correspondence is attached to these Minutes as Appendix 2.

**141. URGENT MATTERS RAISED BY COUNCILLORS**

A Councillor advised there was a pot hole in Gay Street, opposite Stile House. The Clerk was instructed to advise Mark Whitwell, WSCC Highways Department of the location.

A Councillor informed members a street light had disappeared at the top of the footpath leading to Church Place. The Clerk was instructed to contact Mr Phil Williams to see whether he remembered when it had been erected.

Councillor Denison reported back on a meeting he and Cllr Barrett had had with Jake Clausen of the Community Rail Partnership and informed members the Partnership wanted to set up a Steering Group and a Pulborough Parish Councillor was invited to join. The Clerk was instructed to put the request on the next agenda for full Council.

A Councillor reported there was a large pot hole in the middle of Pickhurst Lane, just Past Tullens Toat. A Councillor informed members there was a pot hole in Lower Street, just outside the Sorting Office. The Clerk was instructed to make Mark Whitwell aware of these.

**142. PAYMENTS**

RESOLVED: that the payments of the following cheques be approved and signed:

Pulborough Social Centre	£86.10
Viking Direct	£55.68
S Norman	£31.77
H Barrett	£23.99
Ash Read Design	£569.88
Land Registry	£6.00
L Hoff	£29.00
SLCC	£235.00
Southern Water	£152.25
Viking Direct	£27.74
David Ogilvie	£855.41
Pulborough Social Centre	£62.70

***The meeting closed at 9.07pm***

.....Chairman

.....Date

## PLANNING APPLICATIONS

The Committee considered the following planning applications:

### **DC/07/2771 – Ovingdean, Church Place, Pulborough**

Amendment – side dormer removed.

**No objection**

### **DC/08/0063 – Stile Place Farm House, Gay Street, Pulborough**

Change of use from residential accommodation to holiday letting accommodation.

**No objection**

### **DC/08/0077 – Green Meadows, Old Mill Place, Pulborough**

Demolition of existing property and construction of 8 dwellings (Outline).

The Committee recommends there is as little concreting on the site as possible and the driveways are of a permeable material. Members offer **no objection**.

### **DC/08/0097 – 15 The Spinney, Pulborough**

Erection of a terrace of 4x2 and 2x3 bed dwellings and widening the access road.

After a very lengthy discussion a vote was taken. Two members voted against the development due to the setting of a precedent and the problems of extra traffic in a narrow road. Three members voted for the development as being preferable to using Greenfield sites. The Committee expressed great concern over the access to the site but after the vote was taken, recommend **no objection**.

### **DC/08/0102 – Stile Farm Cottage, Gay Street, Pulborough**

First Floor extension to existing dwelling (Renewal of existing application PL/38/03).

**No objection**

## CORRESPONDENCE

*7<sup>th</sup> February 2008*

### **WSCC – Highways and Transport Works Programme 2008/09 and Forward Programme**

Members received a copy of the draft Highways and Transport Works programme 2008/09 and Forward Programme for consultation and noted any comments were to be received by 22<sup>nd</sup> February 2008. The Clerk was instructed to obtain clarification over the two entries for bridge repairs. Previously copied to Committee.

#### **2. HDC New Corporate Plan**

The Committee noted that the consultation period runs until the 17<sup>th</sup> February 2008 and the Corporate Plan could be accessed at [www.horsham.gov.uk/your\\_council\\_8622](http://www.horsham.gov.uk/your_council_8622).

#### **3. Southern Water**

Members received two documents from Southern Water – the Strategic Direction Statement (SDS) and the Stakeholder Report 2006/07 and noted the documents would be held in the Parish Council Office. Cllr Mrs Lawson took the documents to study.

#### **4. Bus Shelter Grants Scheme – 2008/09**

The Committee received notification of the 2008/09 grants scheme and to note applications should be submitted by 31<sup>st</sup> May 2008. It was agreed the

Clerk should contact Chichester University to see whether it would provide bus shelters outside Brinsbury College.

5. **HDC – Timebank Scheme**  
Members received information concerning a pilot scheme from HDC and noted the closing date for responding is 15<sup>th</sup> February 2008. Previously copied to Committee.
6. **DC/08/0097 – 15 The Spinney, Pulborough**  
Members received 7 letters from local residents objecting to the above planning application.
7. **DC/07/2695 – Coppice Hanger, Church Lane, Pulborough**  
The Committee received a letter objecting to the above planning application.
8. **DC/07/2041 – Nutbourne Pumping Station**  
Members received 2 letters objection to the use of the above site as a gypsy settlement.
9. **Letter from Network Rail – Parking at Railway Station**  
The Committee received the reply from Network Rail concerning the Clerk's queries on parking and disabled access to the station and noted a letter has now been sent to Southern regarding these issues. Copied to Committee.
10. **WSCC – St Mary's School**  
Members noted the traffic calming measures outside St Mary's School are due to commence on 18<sup>th</sup> February 2008 and would take two weeks to complete.
11. **EDF Energy**  
The Committee noted the increase in energy prices and decided not to implement the suggested new contract. Copied to Committee.
12. **HDC – Waterside Cottage, Lower Street, Pulborough**  
Members noted the District Council's Enforcement Team is investigating complaints concerning decking and fencing at the above property.