

PULBOROUGH PARISH COUNCIL
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MINUTES OF AN ORDINARY MEETING OF PULBOROUGH PARISH COUNCIL
HELD ON THURSDAY 18th September 2008
AT THE VILLAGE HALL

PRESENT: Mrs Botting (Chairman), Cllrs Mrs Barnett, Barrett (from 7.41pm), Mrs Black, Clarke, Denison, Ellis, Jolliffe, Kiverstein (from 7.54pm), Mrs Lawson, Queded, Reeve and Mrs Roberts.

IN ATTENDANCE: Cllr Donnelly (District Council) (from 7.44pm), Mrs L Hoff (Clerk), Marie Allison and Emma Yarham (Saxon Weald), Andrew Smith (HDC) and 15 members of the public.

The meeting opened at 7.33pm

39. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Mrs Watson. Cllrs Barrett, Kiverstein and Cllr Donnelly (HDC) had sent in apologies as they would be late

40. DECLARATIONS OF INTEREST

Cllr Mrs Botting declared an interest in agenda item no. 9, stating Cllr Kiverstein would lead the discussion and she would retire from the meeting.

41. MINUTES

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held on 17th July 2008 as a true and accurate record of the proceedings and the Chairman of the meeting signed them.

The Clerk's Report on the Full Council Minutes

The Clerk answered a query on the letterheads, advising this was an agenda item for the next meeting of the Finance and Policy Committee. She also informed members that the planning application for the new allotments still stated "Decision pending" on the HDC website.

41.1 PLANNING & SERVICES COMMITTEE

The Council received the Minutes of the Meetings of the Planning & Services Committee held on 17th July 2008, 7th August 2008 and 21st August 2008.

The Chairman, Cllr Mrs Black read out all the planning recommendations from the Committee for the last three meetings.

The Clerk's Report

The Clerk had nothing to report.

41.2 FINANCE & POLICY COMMITTEE

The Council received the Minutes of the meeting of the Finance and Policy Committee held on 10th July 2008.

The Clerk's Report

The Clerk had nothing to report.

41.3 RECREATION AND OPEN SPACES COMMITTEE

The Council received the Minutes of the Meetings of the Recreation and Open Spaces Committee held on 24th July 2008.

The Clerk's Report

The Clerk reported that, following two years of hard work, Cllr Barrett had managed to get the Nutbourne Common Recreation Ground registered for the Council at the Land Registry. The Council congratulated Cllr Barrett and the Clerk added her grateful thanks..

42. ADJOURNMENT FOR PUBLIC SPEAKING

There were no members of the public who had given notice of wishing to speak.

43. STEPHEN SUTER, PULBOROUGH TRADERS' GROUP

Mr Suter had offered his apologies and asked to meet the Council at a later date, due to the fact the Chairman of the Traders' Group had just resigned and he felt it would be more productive if the new chairman was present.

44. PRESENTATION BY SAXON WEALD

The Chairman welcomed the representatives of Saxon Weald and the members of the public, who were present to receive the presentation.

She then adjourned the meeting at 7.46pm.

A presentation followed by Saxon Weald giving initial plans for replacing Allfrey Plat with new buildings on the site of Green Meadows. A copy of the plans together with a comment form was made available to the Councillors and the public.

The meeting was reconvened at 8.13pm.

45. MEETING WITH PAUL ADDISON, WSCC HIGHWAYS

The Councillors received both sets of minutes from the last meeting with Paul Addison.

Cllr Mrs Arculus offered to contact Neil Smith, WSCC Highways to obtain a list of contractors for the planting and maintenance of the roundabout at Stane Street Close. Members were advised that the Traders' Group was to be approached for sponsorship of the work.

Cllr Mrs Black informed members that the s106 funding was to change and a new scheme had been piloted at Clapham. Under this scheme, developers would be charged £30,000 per roof and the monies would be collected regionally. The Clerk was instructed to seek clarification.

46. STANDARDS COMMITTEE DECISION

The Council **RESOLVED** that in view of the special nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw.

Cllr Mrs Botting left the room whilst the discussion took place.

The outcome of the Standards Committee decision was discussed at length but being of a confidential nature, is held in the Minute Register as Minute No. 46a and is not for the public domain.

Cllr Ellis proposed a vote of confidence in the Chairman should take place. This was seconded by Cllr Reeve and passed unanimously.

Cllr Kiverstein proposed a letter should be sent to the complainant stating the Parish Council would not enter into further correspondence about the specific complaints fully answered already. The Chairman would also write personally. The motion was seconded by Cllr Denison and passed unanimously.

The Chairman rejoined the meeting.

47. COMMUNICATIONS TEAM

Councillors were advised that Cllr Barrett was now the Chairman of the Communications Team. He explained a public relations officer was needed. After a brief discussion, it was agreed this was part of the role of the Clerk, who was already the point of contact for the press. It was also decided that the Clerk should attend the next meeting of the Communications Team.

48. VILLAGE TRANSPORT PLAN

The Chairman informed members that Paul Addison was adamant s106 funding should be used on the Village Transport Plan, as developers were now trying to claw back contributions if not used. A Village Transport Plan would be taken into consideration by both WSCC and HDC when looking at planning applications.

Cllr Mrs Arculus stated she would support the applications as Chairman of the Chanctonbury Local Committee.

Following further discussion, Cllr Kiverstein proposed the motion which was seconded by Cllr Barrett. The Council **RESOLVED** to use s106 funding on a Village Transport Plan.

49. WISH LIST 2009/2010

Councillors were asked to take any suggestions for the Wish List along to the next Committee meetings, ready to report to the next meeting of full Council on 16th October 2008.

50. COUNCILLORS' CHRISTMAS DINNER

The Clerk advised that five local hosteleries had been approached four weeks ago for details of their Christmas menus and replies had been received from three. It was agreed to postpone the decision until the next full Council meeting, to give the other restaurants time to respond.

51. ANTI-SOCIAL BEHAVIOUR

It was noted that members had previously had copies of an email from a local resident, complaining of anti-social behaviour. Councillors were advised by the Clerk that there was to be a meeting on 31st October 2008, called by Nick Herbert MP, between representatives of HDC, the police, Southwater Parish Council and 2 members of Pulborough Parish Council. Councillors Ellis and Kiverstein agreed to attend and the Clerk was instructed to ascertain the exact arrangements.

52. LITTER COLLECTION OPERATIVE

Following a brief discussion, the Council **RESOLVED** to employ a litter collection operative for ten hours a week.

53. LAYBROOK LANDFILL

Following a short discussion, the Clerk was instructed to contact Thakeham Parish Council and ask to be warned when the planning application comes into the public domain.

54. SPORTS CLUB LEASES

Cllr Queded declared an interest as Treasurer of the Bowling Club.

The Chairman of the Recreation and Open Spaces Committee went through the various amendments to the Sports Clubs leases, the previous leases expiring in 2008.

It was AGREED to advise the Clubs of the proposals and ask for their comments within thirty days for discussion at the next meeting of the Recreation and Open Spaces Committee on 30th October 2008, ready to report back to full Council.

55. ALLOTMENT HOLDERS LEASES

Councillors noted the alterations to the allotment holders leases and instructed the Clerk to alter the date of the forthcoming lease to read "from 1st October 2008 until 30th September 2009".

It was AGREED to advise the allotment holders of the proposals for the lease starting 1st October 2009 and to ask for their comments within thirty days. A discussion on the findings would take place at the next meeting of the Recreation and Open Spaces Committee on 30th October 2008, ready to report back to full Council.

56. QUOTATION FOR NEW LAMPOST IN EAST GLEBE FIELD

Members were horrified at the amount of the quotation to replace a lamppost that had only recently been repaired. It was AGREED a decision should be deferred until further investigations had taken place.

57. DISTRICT AND COUNTY COUNCILLORS' REPORTS

Cllr Mrs Arculus had nothing to report.

Cllr Donnelly advised members that HDC had decided not to go ahead with a Governance review.

HDC had also turned down the Government's offer of free swimming.

58. REPRESENTATIVES' REPORTS

Cllr Jolliffe reported on a meeting with the manager of Tesco, Pulborough concerning under age drinking. The manager had stated that any member of staff caught selling alcohol to anyone under age would lose their job. If the police could prove that anyone older was buying alcohol for those under age to drink, they would be banned from the store. He was very co-operative but said it was impossible to do anything once the alcohol had left the store.

A general discussion followed when it was agreed it was unlikely to be direct selling that was the problem and it was more police on the ground that was needed. The Clerk was instructed to arrange meetings with the managers of Sainsbury's, Londis and the Elite garage to see whether they had any ideas for tackling the problem.

59. CORRESPONDENCE

West Sussex PCT – NHS Constitution – Public consultation period.

Members received notification of a period of public consultation, following the recently published draft constitution. It was noted that the consultation period ends on 17th October 2008. The Clerk handed out copies of the summary constitution document.

60. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA

Cllr Ellis requested a report on the work of the Youth Council and the problem of motorists parking on the footway be included on the next agenda.

61. PAYMENTS

RESOLVED: that the payment of the following cheques be approved and signed:

EDF Energy	£82.09
Viking Direct	£50.34
Isle of Wight Council	£23.50
ABA Construction	£528.75
Wightman & Parrish	£83.30
Baltic Safety Products	£39.63
Mark Weston	£175.00

The meeting closed at 11.12pm

.....Chairman

.....Date

CORRESPONDENCE

18th September 2008

1. Tangmere Recycling Site Open Day

Members received an invitation to a Free Public Open Day at Tangmere Recycling Centre on Sunday 28th September 2008 from 10am to 4pm.

2. HDC – Monitoring Officer

Councillors noted the complainant against the Chairman had asked for a review of the Standards Committee's decision not to investigate the complaint. Copied to Councillors.