

**MINUTES OF THE RECREATION AND OPEN SPACES COMMITTEE MEETING**

**HELD ON THURSDAY 22<sup>nd</sup> November 2007 AT THE SPORTS PAVILION**

**PRESENT:** Cllr. Mrs Barnett (Chairman), Cllr. Boulton (Vice Chairman),  
Cllrs. Barrett, Mrs Botting, Denison, Mrs Lawson and Reeve

**IN ATTENDANCE:** Lesley Hoff (Clerk)

*The meeting opened at 8.07pm*

**74. APOLOGIES FOR ABSENCE**

There were no apologies for absence

**75. DECLARATIONS OF INTEREST**

There were no declarations of interest

**76. MINUTES**

The Committee RESOLVED to agree and approve the Minutes of the Meeting held on 27<sup>th</sup> September 2007 as a true and accurate record of the proceedings and the Chairman signed them.

**77. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT SEPARATE AGENDA ITEMS**

The Clerk reported that Geoff Ponting of Polycomp had stated he would collect the electronic board on either 23<sup>rd</sup> or 26<sup>th</sup> November 2007 and take it away to repair. He would then return it and switch it on.

The Clerk advised members Rupert Cleaver had been asked to do the tree surgery on the Recreation Grounds. As yet, it was not certain when the work would be done.

The Clerk reported the Christmas lighting was to be erected the following week.

Members were informed that a letter had been sent to Mr Rob Aylott, requesting he refrained from using the Parish Council office as the contact details for the Pulborough Community Partnership. Another letter had since been received, addressed to Mr Aylott, Pulborough parish Council. It was AGREED to ask Cllr Roger Paterson to set up a meeting between the Chairman and Secretary of the Partnership with members of the Parish Council and the meeting was to be minuted. The Clerk was also instructed to set up a meeting with the Duck race Committee, as the Parish Council wished to give its help and support.

The Clerk advised members the Multi-Sports Facility was now re-opened, following the closure due to a sunken drain. Despite two witnesses understanding the cost of £500 was for the repair and to clear the moss, it appears this was for just the repair, which took the company 15 minutes.

Another company had been recommended to clear the moss, on an annual basis and this work would take place before Christmas.

The Committee was informed that John Longhorn of Rydon Homes was planning to visit the Parish Council in the New Year and it was hoped land for a recreation ground would be discussed. The Clerk was instructed to follow this up in the New Year.

**78. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no members of the public who had given notice of wishing to speak.

**79. GRASS REINFORCEMENT FOR ALLOTMENT SITE**

The Committee was shown examples of grass protector and it was AGREED to approach the Allotment Society for the measurements for the land they wished reinforced. It was also suggested to use grass protector as a car parking area for Junior Football parents on Cousins Way Recreation ground, to stop them blocking the entrance to new Place Nurseries. On receipt of the measurements, the Clerk was instructed to obtain quotations. It was also noted heavy duty grass reinforcement panels could be hired, which may need to be considered by the Duck Race Committee.

**80. UPDATE ON THE FINAL STAGES OF REGISTERING THE PARISH COUNCIL'S LAND**

Cllr Barrett advised members the Council now had a paper trail leading from 11<sup>th</sup> September 1855 to date, proving Nutbourne Common Recreation Ground belonged to the Parish Council. He informed the Committee he would need the approximate value of the land and was advised to approach Monkhouse & Co for guidance. The Clerk was instructed to put Shane Keen's quotation on the next full Council agenda.

**81. ALLOTMENT HOLDERS' RENTAL AGREEMENTS**

Members discussed in detail the alterations that were needed to the Allotment Holders' tenancy agreements.

It was AGREED the tenancy for 2008 should be for 6 months from April and then annually from October thereafter. This was at the request of the allotment holders.

Members instructed the Clerk to alter paragraph 5c to read "Neither livestock nor poultry to be kept on the allotments nor is beekeeping allowed on the allotments".

A paragraph was to be added stating no rubbish or compost was to be put in the ditch and the waterway was to be kept clear.

Following paragraph 5h, the clause "but the Parish Council will pay for a skip once a year" should be added. The Clerk was instructed to ascertain in which month this would be required.

Regarding paragraph 5j, the Clerk was instructed to remove the wording "use could be made of the HDC facility in the library car park" and replace with "and taken to the community tip at Billingshurst".

**82. LIGHTING IN SOPERS FOOTPATH**

The Chairman advised she had been approached by members of the public concerning the lighting in the footpath by Sopers Cottages. The land was partly owned by Saxon Weald and partly by residents.

After a lengthy discussion, in which it was agreed the footpath was dangerous in the dark, the Clerk was instructed to arrange a meeting between Saxon Weald, representatives of the residents of Sopers Cottages and the Chairman of the Recreation and Open Spaces Committee to discuss the way forward.

**83. CORRESPONDENCE**

The correspondence is attached to these Minutes as Appendix 1.

**84. URGENT MATTERS RAISED BY COUNCILLORS**

Cllr Boulton asked when the lamppost in the footpath adjacent to 11 The Moat would be connected. The Clerk advised the connection was promised for the 26<sup>th</sup> November 2007 but reminded Councillors this was the fourth date which EDF Energy had given since August. Members were also advised that payment for the lamppost had been made in September 2007.

**85. PAYMENTS**

RESOLVED: that the following payments be made and cheques drawn:

|                                   |          |
|-----------------------------------|----------|
| EDF Energy                        | £231.31  |
| Pulborough Village Hall           | £15.00   |
| DJ Flynn                          | £423.00  |
| BT                                | £55.15   |
| BT                                | £60.13   |
| L Hoff                            | £44.63   |
| Pulborough Social Centre          | £38.76   |
| Community Mini Bus                | £400.00  |
| Home Start                        | £50.00   |
| Horsham Citizens Advice           | £500.00  |
| Liaise                            | £100.00  |
| Pulborough Community Care         | £1200.00 |
| Pulborough Cricket Club           | £500.00  |
| 1 <sup>st</sup> Pulborough Guides | £150.00  |
| Pulborough Youth Centre           | £500.00  |
| St Mary's Church                  | £1000.00 |
| Victim Support                    | £100.00  |
| Volunteer Visiting Scheme         | £100.00  |
| HMRC                              | £940.38  |
| WSCC                              | £511.09  |
| Staff Wages                       | £3339.02 |

***The meeting closed at 9.26pm***

.....CHAIRMAN

.....DATE

## **CORRESPONDENCE**

### **1.) Nutbourne Residents' Association**

Members received a copy of a letter to all Nutbourne residents concerning the newly formed Residents' Association and agreed it was a very good document. The Clerk was instructed to send a letter congratulating the participants in setting up the Association and suggesting the members may wish to put an article in the newsletter. Previously copied to Committee

### **2.) HDC – Meadow seeds**

The Committee received a letter from HDC offering annual pictorial meadow seeds.

### **3.) Countryside Access Forum for West Sussex**

Members received the Annual Report.