

MINUTES OF THE RECREATION AND OPEN SPACES COMMITTEE MEETING

HELD ON THURSDAY 27th SEPTEMBER 2007 AT THE SPORTS PAVILION

PRESENT: Cllr. Mrs Barnett (Chairman), Cllr. Boulton (Vice Chairman),
Cllrs. Barrett, Mrs Botting, Denison, Mrs Lawson, Lee and
Reeve

IN ATTENDANCE: Lesley Hoff (Clerk)

The meeting opened at 8.15pm

60. APOLOGIES FOR ABSENCE

There were no apologies for absence

61. DECLARATIONS OF INTEREST

There were no declarations of interest

62. MINUTES

The Committee RESOLVED to agree and approve the Minutes of the Meeting held on 27th July 2007 as a true and accurate record of the proceedings and the Chairman signed them.

63. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT SEPARATE AGENDA ITEMS

The Clerk reported the cycle stands had been collected from WSCC and were in her car. It was agreed they should be left in the Sports Pavilion as they were required on site.

The Clerk reported the byelaws signs had been erected and was instructed to ascertain from HDC how they should be enforced and by whom.

The Clerk advised members JB Corrie of Petersfield were installing the railings over the bridge in Pocket Park on Monday, 1st October 2007.

The Committee were informed that, as the play equipment at Masons Way had cost less than first quoted, s106 funding had covered the full amount.

64. ADJOURNMENT FOR PUBLIC SPEAKING

There were no members of the public who had given notice of wishing to speak.

65. MEETING WITH ALLOTMENT HOLDERS

Cllr. Mrs Barnett reported on a meeting held with Cllr. Barrett and the allotment holders.

The allotment holders had requested the taps be raised and straightened to allow a watering can to be placed underneath. The Clerk advised members she had requested three plumbers to supply quotations and had received back one for £560.

Two quotations for ditch clearance had been received for the allotment site. It was agreed to accept that of Danny Flynn, who would do the work in November 2007.

The allotment holders had requested a toilet be supplied at the site. After a lengthy discussion, it was agreed they could have the facility but must fund it themselves.

The allotment holders had also asked to be allowed to keep bees on the site. A long discussion followed and advice was taken from a Councillor, who is a beekeeper. Due to the Parish Council having to accept liability if anyone was stung, a vote was taken to decide whether the allotment holders should be allowed to keep bees. It was decided unanimously it was an unacceptable risk.

They had also asked for plastic netting, such as used in playgrounds to be laid where vehicles came onto the site. The Clerk was instructed to obtain quotations.

It was agreed by the Committee that the rental agreement should be discussed at the next meeting, due to be held on the 22nd November 2007.

66. WISH LIST

The Committee briefly discussed any amendments it would like to see on the Wish List. It was agreed to add a rustic seat and a new stile in Nutbourne Common Recreation Ground and to have the kissing gate changed to make the East Glebe Field accessible for pushchairs and wheelchairs.

Another item was to have the electronic noticeboard repaired.

67. TREE SURGERY ON THE RECREATION GROUNDS

Members received three quotations for the surgery that was required on the trees on the Recreation Grounds. Following a brief discussion, it was RESOLVED to accept the quote from Rupert Cleaver. The Clerk was instructed to advise Mr Cleaver and to ascertain when the work would take place.

68. FENCING NUTBOURNE COMMON RECREATION GROUND

The Committee received the various quotations for the fencing of Nutbourne Common Recreation Ground. It was RESOLVED to accept the quotation from Shane Keen but to put the work on hold for the present.

69. VARIOUS DRAINAGE WORKS

Cllr Barrett reported he had attended a site visit to the manhole chambers in Chestnut Walk, together with Mark Whitwell from WSCC Highways and Colin from EP Clark. Cllr Barrett explained how the storm drain appears on the other side of the fence from the Recreation Ground but turns towards the stream, leading to a culvert going under the main road. As it did not actually cross into the road of Chestnut Walk, WSCC Highways stated it was not their responsibility. However, Colin from EP Clerk thought that the fact it was the storm drain gathering water directly from Rectory Lane and Rectory Close before crossing Council land, this could be used as a lever to make WSCC give a contribution towards the cost of repair.

The Clerk advised the Committee of the three quotations to have the drains altered to reduce the risk of the Social Club being flooded from the car park. Cllr Barrett explained how EP Clark had suggested putting a surface drain,

covered with netting to make it easy to clean out, leading to the main gully. It was agreed this idea was the best solution.

As the floods in the car park caused the most damage to the Social Club, it was RESOLVED to accept the quotation from EP CLARK and to go ahead with this job first.

70. CHRISTMAS LIGHTS

The Committee discussed the various issues raised by Danny Flynn, who is to erect the Christmas lights.

It was agreed to extend the lights to Station Road and the Clerk was instructed to contact the retailers for authority to use their electricity, explaining they would be refunded.

To erect lights outside Allfrey Plat, the Clerk was instructed to contact the warden to see whether a power point in his office could be used. Permission had already been granted to use the electricity from Mrs Hutcheson's property to light the large fir tree.

The Clerk was also requested to contact either the pet store or the fishing tackle shop to see whether their electricity could be used, following the closure of the Co-op.

Members also wanted lights put in the tree outside Fowlers.

Danny Flynn had advised the cost would be similar to last year with the addition of £90 for each new trip switch. He also suggested approaching the traders to see whether they would like to purchase the white lighting to save it being removed at the end of the festive season. The Clerk was instructed to ask Mr Ampstead if this was feasible.

71. CORRESPONDENCE

The correspondence is attached to these Minutes as Appendix 1.

72. URGENT MATTERS RAISED BY COUNCILLORS

Cllr Mrs Botting reported that she had been informed by Cllr Donnelly the Farmers' Market was to discontinue. It was noted that there was not enough signage in Pulborough advertising the market.

It was also noted the Pulborough Community Partnership was using the Parish Council Office address as its point of contact. As this misled people into thinking the Parish Council and the Partnership were one and the same, as well as making extra work for the Clerk, it was agreed a letter should be sent to Mr Aylott, asking him to use his own address in future.

73. PAYMENTS

RESOLVED: that the following payments be made and cheques drawn:

L Richards	£50.00
Action in Rural Sussex	£40.00
CPRE	£25.00
Horsham District Council	£168.94
Horsham District Council	£233.40
EDF Energy	£62.66

Adprint	£37.02
Action in Rural Sussex	£31.00
Howard Barrett	£27.85

The meeting closed at 9.40pm

.....CHAIRMAN

.....DATE

CORRESPONDENCE

1.) O2 It’s Your Community

Members received a letter advising the re-launch of the above grant scheme and advising the Parish Council to re-apply for a grant, mentioning previously shortlisted. The Clerk was instructed to re-apply.

2.) South Downs Joint Committee – Annual Parish Update

The Committee received the report.

3.) Chanctonbury County Local Committee

Members received the letter from Mrs Patricia Arculus advising the Parish Council had not been successful in its application for a grant towards fencing costs for Nutbourne Common Recreation Ground.

4.) Nutbourne Association

A letter was received from the Nutbourne Association regarding what it would like done to the Nutbourne Common Recreation Ground and the contents were noted. Previously copied to Committee.

5.) WSCC – Public Rights of Way

Members noted an email received containing a summary of the recent maintenance works. Previously copied to Committee.

6.) Smiths Gore

The Committee received a letter confirming Anthony Dickinson is making enquiries into Commons Register entry.