

PULBOROUGH PARISH COUNCIL

A meeting of the Planning & Services Committee was held at the Sports Pavillion on Thursday, 1st February 2007 at 7.30 pm.

PRESENT: Mrs H Black (Chairman)
Mrs C Barnett
Mrs J Botting
Mr D Boulton (Vice Chairman)
Mrs A Lawson
Mr J Noble

16. APOLOGIES FOR ABSENCE

Apologies were received from Mr J Denison and Mr B Donnelly.

17. DECLARATION OF INTERESTS

There were no declarations of interest.

18. MINUTES

RESOLVED: that the Minutes of the Meeting held on 4th January 2007 be received and signed.

19. PUBLIC SPEAKING

There were no public speakers.

20. Matters Arising

The Clerk reported that HDC Parks Department are responsible for cutting back the brambles opposite the Library in Brooks Way. They had been reminded AGAIN on 25th January 2007.

It was also reported that CJ Uden Ltd were due to start work on the drains by the Sports & Social Club in 1-2 weeks.

The Clerk advised members the work on the Sports & Social Club roof was due to start on 12th February 2007.

The Clerk reported that Saxon Weald had been in contact and had advised they were in the process of getting quotes and funding for erecting a lamppost on the footpath alongside 11 The Moat. The work would not commence until the start of their new financial year in April.

Members were advised that the Clerk had received an email from Mike Gearing (Shirley Stone's temporary replacement), WSCC Highways who had inspected the hedge at Potts Lane/Rectory Lane. He reported that as Potts Lane was a private road, it was not their responsibility and the hedge had been cut back and was not deemed to be a problem on the highway. The Committee asked the Clerk to advise Mr Gearing he had been looking at the wrong hedge and needed to inspect the one outside the Court House. He was also to be informed that, as WSCC

Highways did the repairs to Potts Lane and supplied the street lighting, he may wish to check as to whether it was the responsibility of WSCC.

The Committee received the results of the Nutbourne speed limits, which showed an overwhelming majority wanted to adopt a 20mph limit. However, following a meeting between Roger Harper and village residents, it had been agreed to have a 30mph speed limit with 20mph though the village. All the Councillors thought the results spoke for themselves and wondered what was the point of having a survey, if the wishes of the majority were to be ignored.

21. **PLANNING APPLICATIONS**

The Committee considered the following planning applications:

DC/07/0045 – The Deck House, Hill Farm Lane, Pulborough

Un-attached garage near front of existing house.

No objection

DC/07/0093 – Mare Hill Galleries, Mare Hill Road, Pulborough

Change of use from shop & flat to 2 x one-bed flats.

As there is inadequate parking for two units, the Committee RECOMMEND the property would be more suitable as one dwelling. Members have **no objection** to the change of use.

DC/07/0112 – Manor Farm, Broomers Hill Lane, Pulborough

2 x detached bungalows with rooms in roof.

No objection

DC/07/0117 & DC/07/118 – White Horse Inn, Mare Hill Road, Pulborough

Erection of 2 retractable parasols over existing rear terrace area and Listed Building Consent.

No objection

DC/07/0119 – Oakleigh, Rectory Lane, Pulborough

Single-storey front and single-storey side extensions.

No objection

DC/06/2646 – Swan Corner Shop, Station road, Pulborough

Amended plans for demolition of existing buildings and erection of 2 x 2-storey buildings comprising 7 x 2-bed flats.

Reply due by 18th January 2007, so an email was sent 16th January 2007 reiterating objections due to lack of sufficient parking places.

ADDITIONAL PLANNING APPLICATIONS RECEIVED AFTER THE ISSUE OF THE AGENDA

DC/07/0116 – 11 Stopham Road, Pinch Plum, Pulborough

Application for replacement of existing kitchen to provide a new ground floor kitchen with bedroom and en-suite above. Provision of 3-bay garage including storeroom. Provision of rear raised decking.

No objection

DC/07/0142 – Blakewood, Blackgate Lane, Pulborough

The removal of condition 1 to allow permanent private function use of clubhouse building in addition to use permitted under condition 3 of PL/17/99 (restricting use to members engaged in sporting facilities and activities)

No objection

DC/07/0165 – Stane Farm, Stane Street, Codmore Hill, Pulborough

Revised proposals for ground floor extension plus roof alterations to create 1st floor accommodation, including dormer windows.

No objection

NB-As these applications were received after the agenda was made public, local residents have not had the opportunity to comment on them. For this reason, they will appear on the next agenda of the Planning & Services Committee on 1st March 2007 to allow for public consultation.

22. TREES

DC/06/2988 – New Elms, Rectory Lane, Pulborough

Reduce height of single beech by removing dead/dying growth, lateral prune healthy branches by 2-3m to produce a balanced canopy and thin by 10% where applicable. Report from tree wardens copied to Committee.

No objection

23. PLANNING APPLICATIONS DECISIONS

The Chairman reported the decisions received and Appeals lodged.

24. PAYMENTS

RESOLVED: that the following payments be made and cheques drawn:

McVeigh Parker	£1110.38
Mrs Hutcheson	£40.00

25. DISTRICT COUNCILLORS REPORT

No District Councillors were present.

26. CORRESPONDENCE

1. **Council Secretary and Solicitor's Department Memorandum, HDC**
To receive a Section 106 Agreement – Completion memorandum concerning 19 Swan Corner. Copied to Committee.
Mrs Black was concerned a Section 106 had been agreed by the HDC Solicitor when the Parish Council had not received notification of the planning application being granted. Mr Noble advised members it was only a recommendation but agreed to check the HDC website to confirm.
2. **WSCC Fire & Rescue Service Integrated Risk Management Year IV**
To note the link to the document and to make comments is at www.westsussex.gov.uk/ccm/content/emergency-services/west-sussex-fire-and-rescue-service/fire-station-crew-changes-will-make-community-safer.en
The Committee noted the link to the document.
3. **HDC – Local Development Framework**
To receive notification of the Public Examination into the Horsham Site Specific allocations of Land Development Plan Document and note the pre-examination meeting will take place on 16th February 2007. Copied to Committee.
Members received the notification.
4. **Greg Charman, Community Safety Officer, HDC**
To receive notification of an email received from Greg Charman requesting the Clerk to send a letter of support for Mr Charman applying for a grant to improve the lighting along the footpath adjacent to the railway line. Members are to note the requested letter has been sent.
Members noted the letter of support had been sent.
5. **WSCC- Extensive Urban Surveys in Sussex**
To receive a progress report on the above programme. Copied to Committee.
Councillors received the progress report.
6. **Auditing Solutions Ltd.**
To note that following the internal audit report, all Minutes will have consecutive numbering throughout the year.
This was noted by members.

7. **WSSC – West Sussex Mineral and Waste Development Framework: Public Consultation on the draft Minerals and Waste Core Strategy and draft Strategic Waste Site Allocations**
To receive a disc of the information and to note the public consultation for this area is at Tandridge House School, Horsham on Monday 5th February 2007 (7.00pm – 9.30pm). The closing date for comments is 2nd March 2007.
No one was able to attend the meeting on 5th February 2007.
8. **WSSC – Highways and Transport Works Programme 2007/08**
To receive a draft copy of the proposed programme of road repairs and to note the closing date for comments is 23rd February 2007.
Members noted the contents of the draft copy of the proposed programme of road repairs.
9. **HDC – Site Specific Allocations of Land DPD**
To note the Pre-Examination meeting scheduled for Friday 16th February 2007 and the subsequent hearings scheduled to start 17th April 2007 have been postponed for approximately two months. A completed form, as to how the Parish Council wishes to proceed with its representation, is enclosed and must be returned no later than 23rd February 2007.
Mrs Black instructed the Clerk to search through the previous minutes to ascertain when this item was originally discussed and then to reply accordingly.
10. **Letter from Mrs Caroline Ingham – wrong siting of Bloor Bench at Swan Corner**
Members received a copy of a letter from Mrs Ingham stating the Bloor bench at Swan Corner had been incorrectly sited and should be overlooking the river. The Chairman stated that it had been placed behind the fence for Health & Safety reasons, so no one using it could slip and fall into the river. The Assistant Clerk was to advise Mrs Ingham accordingly.
27. **URGENT MATTERS RAISED BY COUNCILLORS**
Mrs Black showed the Committee photographs of an Indian Bean tree in the garden of 10 Lower Street. It had been planted in 1949 and was much admired by local residents and visitors alike. Mrs Black then advised members she had received many telephone calls and letters from residents asking why the Parish Council had passed planning permission to cut it down, because it had been felled on 27th January 2007. The Committee were horrified to hear this news. Mrs Black informed members she was awaiting a call from Will Jones, HDC Arboriculturist to ascertain whether there was a Tree Preservation Order on the tree. Mrs Botting asked if it was in a Conservation Area and the Clerk advised she had obtained a map of Pulborough from HDC, showing the Conservation Areas. Mrs Black stated she would call into the office to see if 10 Lower Street was in such an area. It was agreed this matter would be taken further.

Mrs Botting advised members she had met Chris Carey, Head of Planning at HDC at a recent meeting. He had stated he could foresee no objection to moving the footprint of the Sports & Social Club to build a new Sports Hall.

She also informed the Committee Matt Hennings and the pet shop owner's partner would like to take over the planning and erecting of the Christmas lights for the next three years. Members welcomed the news and agreed the Parish Council would do nothing more than pay for them.

Mrs Botting then advised members Mr Donnelly was to attend the next Section 106 obligations evening in the absence of Mr Paterson. The Traders' Group had a list of items requiring funding but were only able to apply for one at a time. They were hoping to have funds earmarked for the other items on their list. The Rugby Club was mentioned and the Clerk advised members a letter was still needed, to complain about the damage made to the Recreation Ground. Mr Boulton suggested Mr Feest was contacted for a list of contractors who could give quotes for the work.

Mrs Lawson stated the potholes in Stream Lane, between Stream and Razaal, were now in a desperate condition. The Clerk was instructed to contact WSCC Highways to request the work be given top priority.

The meeting terminated at 9.12 pm

..... Chairman

..... Date