

PULBOROUGH PARISH COUNCIL

**A meeting of the Planning & Services Committee was held at the Sports Pavillion on Thursday, 23<sup>rd</sup> November 2006 at 7.30 pm.**

**PRESENT:** Mrs H Black (Chairman)  
Mrs C Barnett  
Mr D Boulton (Vice Chairman)  
Mr J Denison  
Mrs A Lawson

**In Attendance:** Cllr B Donnelly (HDC)  
Five members of the public were present.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Mrs J Botting & Mr J Noble.

**2. DECLARATION OF INTERESTS**

Mr D Boulton declared a prejudicial interest in DC/06/2609 as next door neighbour to the applicant.

Mrs C Barnett declared a prejudicial interest in DC/06/2609 as lives in the same area as Mr Boulton.

**3. MINUTES**

Mr Denison requested DC/06/1547 should have the vote on this application recorded as one objection and three members with no objection.

RESOLVED: that the Minutes of the Meeting held on 26<sup>th</sup> October 2006 be received and signed.

**4. PUBLIC SPEAKING**

There were no public speakers.

**5. Matters Arising**

Nutbourne Common Recreation Ground – Charity Commission

The Clerk reported the name of the Trustee had been altered to Pulborough Parish Council. Mr Kiverstein had signed the document and added the income/expenditure for the Charity as being zero.

A request for various works to Monkey Hill, the Twitten and the path behind the Moat had been sent to WSCC and a reply had been received, stating that the work to Monkey Hill had been completed; there were no funds available for a handrail in the Twitten, which WSCC did not think was necessary anyway; the footpath behind The Moat did not belong to them. The Clerk advised a letter had recently been sent to Saxon Weald informing them the land was theirs and requesting a lamppost be installed immediately. Mrs Barnett asked when something could be done concerning the overgrown hedges at the Courtyard, which were making it impossible for anyone using the

Twitten to see oncoming traffic. The Clerk advised that Shirley Stone of WSCC Highways had stated she had the matter in hand. The Clerk was instructed to contact Mrs Stone to ascertain the progress in this matter.

The Clerk gave copies of a letter received from HDC concerning the 2Wheels+ project, together with some leaflets. Mr Donnelly advised members this was a County matter but WSCC had rejected the scheme and he was unsure why HDC had taken it up. He agreed with the Committee that he also had concerns with regard to the project.

The Clerk reported that Stuart Slater, HDC Car Parks had been contacted with regard to the lack of railings to the top two steps in Lower Street car park. He had replied that the hand rail was under review. He also mentioned he had instructed Parks Department to cut back the brambles in Brooks Way.

It was noted that the work of the Pulborough LAT traffic calming Sub-Committee had been handed back to full Council.

Andy Flack, HDC had advised the Clerk that the signs for Monkey Hill and the Twitten would go ahead. Martin Brightwell of Property & Design Services would contact the Clerk to ascertain the exact siting of the nameplates, as he prefers to fix footpath signs to something already there, rather than have them on standard poles.

The Clerk informed members a drainage consultant had done a survey on the drains at the Sports & Social Club on 21<sup>st</sup> November 2006 and his report was awaited.

Members were informed that the Clerk and the Assistant Clerk were still trying to find anyone willing to look at the Sports & Social Club roof and submit a quotation.

## **6. PLANNING APPLICATIONS**

The Committee considered the following planning applications:

### **DC/06/0936 – Redevelopment of Barnhouse Surgery, Pulborough**

Amendment.

**No objection**

### **DC/06/2097 – Nos. 3 & 4, London Road, Pulborough**

Amendment to cycle storage.

**No objection**

### **DC/06/2306 & DC/06/2307 – 89 Lower Street, Pulborough**

Amendment to new shop front.

**No objection**

**DC/06/2309 & DC/06/2565 – Templemead House, Lower Street, Pulborough**

Application for installation of solar energy water-heating collectors and Listed Building or Conservation Area Consent.

**No objection**

**DC/06/2343 – Scrase Farms, Blackgate Lane, Pulborough**

Application for a Certificate of Lawfulness for one caravan dwelling.

**No objection**

**DC/06/2359 – 14 Arun Prospect, Pulborough**

Replacing old metal windows with like for like dg white plastic ones and replacing old french doors with dg plastic sliding patio doors.

**No objection**

**DC/06/2381 & DC/06/2382 – Land west of Pulborough Care Home, London Road, Pulborough**

Temporary sales office to support residential development and illuminated aluminium sales board.

**No objection** – subject to the lights being in keeping with the neighbouring Tesco store and coming on and going off at the same time.

**DC/06/2513 – Echo House, Mare Hill Lane, Pulborough**

Extension of first floor to provide additional bedroom including increase of porch area on ground floor to support, and associated alterations.

**No objection**

**DC/06/2514 – Land at Treetops, Hill Farm Lane (but fronting onto Stane Street), Codmore Hill, Pulborough**

Erection of detached dwelling with basement integral garage. Construction of vehicular access onto Stane Street.

**No objection**

**DC/06/2548 – Badgers Croft, Nutbourne Lane, Nutbourne, Pulborough**

Application to convert existing double garage into annexe accommodation.

**Since the agenda was circulated, DC/06/2735 had been received concerning the same property. The Committee RESOLVED to defer discussion of the application until the meeting on 5<sup>th</sup> January 2007, to give members of the public the chance to speak. It was agreed to discuss both applications together.**

**DC/06/2609 – Land adjacent to 15 The Spinney, Pulborough**

Erection of one pair of semi-detached motability bungalows

**(Mrs Barnett and Mr Boulton left the meeting)**

Copies of two letters from members of the public concerning this application were circulated to the Committee.

**Strong objection** – on the grounds that there would be insufficient access for emergency vehicles and builders lorries; the access road to the development would cross land not owned by the developer; it would set a precedent for similar developments; there was a risk of flooding of neighbouring properties due to the land to be used is a soakaway.

**(Mrs Barnett and Mr Boulton rejoined the meeting)**

**DC/06/2622 – River House, 6 Swan Corner, Pulborough**

UPVc & Glass Conservatory.

**No objection**

**DC/06/2631 – Stane Street Hollow, Codmore Hill, Pulborough**

Relocation of access road to adjacent neighbouring single dwelling.

**No objection**

**DC/06/2634 – Riverside Concrete Works, Stane Street, Pulborough**

Application to erect 3 hoardings and 10 flagpoles for advertising purposes.

**No objection** – as long as the hoardings and flagpoles were removed as soon as the dwellings were sold.

**DC/06/2648 – Bourne End, Nutbourne, Pulborough**

Erection of PVCu Conservatory to rear.

**No objection**

**DC/06/2704 – Swan Corner Shop, Station Road, Pulborough**

Demolition of existing shops and flat.

**Since the agenda was circulated, DC/06/2646 had been received concerning the same property. The Committee RESOLVED to defer discussion of the application until the meeting on 5<sup>th</sup> January 2007, to give members of the public the chance to speak. It was agreed to discuss both applications together.**

**Raidons Nursery, Nutbourne Lane, North Heath, Pulborough**

To receive notification from Mono Consultants Ltd. of proposed redevelopment of existing Vodafone mast.

Members noted the proposed redevelopment of existing mast.

**10. TREES**

**DC/06/2549 – 2 Nutcroft, Pulborough**

**No Objection**

**DC/06/2623 – 36 The Spinney, Pulborough**

Application to thin crown by 10%. Lift to 5 metres. Remove dead and diseased wood. Sever ivy at stem base. Remove sycamore saplings at root collar.

**No objection**

**11. PLANNING APPLICATIONS DECISIONS**

The Chairman reported the decisions received and Appeals lodged.

**12. PAYMENTS**

RESOLVED: that the following payments be made and cheques drawn:

Staff salaries	£2328.90
Inland Revenue	£443.93
WSCC	£1651.60
EDF Energy	£158.36
BT	£48.35
Pulborough Social Club	£78.69
Cleaver Tree Surgery	£323.13
Primus	£12.97
Auditing Solutions Ltd	£493.50
The Rising Sun	£30.00
HDC	£433.00
EDF Energy	£1028.89
WSCC	£190.00

**13. CORRESPONDENCE**

Reply from Diocese of Chichester concerning East Glebe Field. Members noted a negative response to erect standing stones in the Field.

HDC - Lodge Hill Centre, Watersfield.

This letter did not concern Pulborough Parish.

To receive a letter from Mr Pritchatt requesting members help in applying for a new pharmacy in Lower Street.

After a brief discussion, it was agreed that Mr Denison and Mrs Black should draft a letter to the FHS Appeal Unit, expressing the Committee's disappointment in their decision to leave those residing in the area of Lower Street without a pharmacy.

HDC – Strategic Flood Risk Assessment – Information Collection

Mrs Black took the maps to study, noting the form was to be completed and returned by 15<sup>th</sup> December 2006.

WSCC – Diamonds Cottage, Gay Street Lane – members received notification of drainage repairs and improvements that were to take place shortly and temporary traffic lights would be in operation.

It was noted a reply had been received from WSCC stating they were aware of the flooding problems to St Richards Cottages, Blackgate Lane and the work to upgrade the existing drainage system would commence shortly.

HDC- members received the email from Sarah Hogben advising entries for the 2007 Horsham District Calendar of Events must be in by 1<sup>st</sup> December 2006.

**14. URGENT MATTERS RAISED BY COUNCILLORS**

Mr Denison reported there are serious potholes in the entrance to St Mary's School and also along Link Lane from the roundabout to the end of the Lane. The Clerk was instructed to inform Highways Department.

Mr Denison also advised members that the Hawthorn and Holly bushes in East Glebe Field were getting so large, they were obstructing the view of anyone using Rectory Lane. It was decided that, in this instance, Mr Denison should ask the residents of Rectory Lane to write to the Diocese of Chichester to request the bushes were trimmed down. It was also suggested Rob Aylott may wish to become involved.

Mrs Lawson showed the Committee a letter she had received from Mr Christopher Leaver of the Mary Howe Trust concerning parking at the Sports and Social Club. As all members had receive the same letter, it was agreed this would become an agenda item in the New Year and the Clerk should send a holding letter to Mr Leaver advising him of this decision.

Mrs Barnett requested an agenda item for Recreation and Open Spaces should be the provision of a car parking sign for the Sports and Social Club car park.

Mr Boulton advised members that the flat roof was leaking onto the bar to a greater degree. On investigation, it had been found that water of about one foot deep was on the roof, causing it to bow. It was feared the timbers underneath the roof felt were rotten. The Clerk stated that it was proving a problem to get any builders to either provide a quote or even return a telephone call. The Assistant Clerk was instructed to give the obtaining of quotes top priority, which may prove easier as it now seemed that the whole roof would need replacing.

**The meeting terminated at 9.45 pm**

..... Chairman

..... Date