

## PULBOROUGH PARISH COUNCIL

A Meeting of the Finance and Policy Committee was held at the Sports Pavillion on Thursday, 16<sup>th</sup> November 2006 at 7.30 pm.

**PRESENT:** Mr I Kiverstein (Chairman)  
Mrs C Barnett  
Mrs H Black  
Mrs J Botting  
Mr J Noble  
Mrs K Watson

**1. APOLOGIES FOR ABSENCE**

All members were present.

**2. DECLARATION OF INTERESTS**

There were no declarations of interest.

**3. MINUTES**

RESOLVED: that the Minutes of the Meeting held on 19<sup>th</sup> October 2006 be received and signed.

**4. Matters Arising**

**4.1 Nutbourne Common Recreation Ground Gates**

The Clerk reported that two quotations had been received so far. McVeigh Parker was cheaper but would not erect the gates. Mr Kiverstein stated he could supply the telephone number of someone who could erect them. The Clerk advised the quotes were to include gates for the main Recreation ground as well.

**4.2 Allotment Ground Sheds**

The Assistant Clerk had not yet been able to visit the allotments to ascertain the state of the sheds but would do so during the week beginning 20<sup>th</sup> November 2006.

**4.3 Crowthers Insurance Survey**

The Clerk reported that the report from Crowthers had not yet been received.

**4.4 Handrails at the Village Hall**

Members were advised HDC had been invoiced for the handrails.

**4.5 Meeting with Tom Crowley, HDC to discuss Lower Street, Station and Car Park Controls.**

The Clerk advised the date of the meeting is Wednesday, 6<sup>th</sup> December 2006 at 11.30am. Mrs Botting, Mrs Black, Mr Ampstead and the Clerk are attending.

**4.5 Bowling Club Lease**

Mr Kiverstein advised members he had not arranged the lease for the Bowling Club. The Clerk was instructed to set this in motion.

**4.6 Lamp Post in the Garage Area of Spinney North.**

Mrs Barnett stated the lamp post belonged to either Saxon Weald or HDC. The Clerk was instructed to contact them to advise of the dangerous condition of the lamp post to make sure it was replaced quickly.

**5. Public Speaking**

No member of the Public wished to speak.

**6. Wish List**

The Wish List for 2007/2008 was discussed in great detail. The Clerk was instructed to make the necessary alterations and forward the document to Andrew frost, Head of Planning, HDC. A copy was also to be sent to WSCC. The Clerk advised she had ascertained the name of a member of staff at WSCC, who dealt with S106 monies. Mr Kiverstein asked the name to be emailed to him.

Mrs Botting suggested Charlie Ebers at the County Times be sent a copy of the refined list as she had been at the full Council meeting when it was initially discussed. All members agreed this should be done.

**7. Budget 2007/2008**

Mr Kiverstein reported on the forecast expenditure for the following year and advised members this had been done by looking at the expenditure of 2006/2007 and allowing for inflation. The surplus figure of £20k he suggested should be put into a bank account to be opened in the name of the Sports and Social Club Fund for emergency repairs etc.

Mr Noble asked whether £1000 would be enough for roof repairs to the pavilion. He proposed £2000 would be a more realistic figure and this was seconded by Mr Kiverstein.

Mrs Botting informed the Committee she had told the members of the Sports and Social Club to go ahead with ordering the three new doors but nothing had been done. Mr Kiverstein advised there was a £5000 contingency in this year's budget for that purpose. Mrs Barnett was asked to tell them to order the doors when she attended the meeting of the Sports and Social Club Committee on Tuesday 21<sup>st</sup> September 2006.

Mr Kiverstein pointed out that he had allowed for hanging baskets in the budget. Members agreed this was a good idea, as the village had looked bare without them. Mrs Botting advised that other towns and

villages such as Billingshurst and Storrington had still managed to have them by using “grey water” on them.

Members agreed to the budget figure of £15k to go towards the pavilion rebuild project with £3000 to be put aside for upgrading of street lighting and an extra £1000 for roof repairs to the Social Club.

The acceptance of the forecast expenditure was proposed by Mr Noble and seconded by Mrs Botting.

RESOLVED: that this should go to the full Council for approval at the next meeting on 7<sup>th</sup> December 2006.

**8. Precept**

Mr Kiverstein informed members the precept should rise by 4% to £125k. After a brief discussion, this was agreed unanimously

**9. PAYMENTS**

RESOLVED: that the following payments be authorised and cheques drawn:

Burgess & Randall	£27.50
Ash Reid Design	£129.25
EDF Energy	£145.00

**10. CORRESPONDENCE**

**Kent and Sussex FWAG**

Members received a letter thanking the Council for their donation.

**Auditing Solutions Ltd**

Members received the Internal Audit Report (Final) 2005-2006 and noted there were no queries raised.

**11. URGENT MATTERS RAISED BY COUNCILLORS**

- 11.1 Mrs Black informed members a wooden board and handrail had been erected over the dyke on the water meadows behind Rivermead.
- 11.2 Mrs Watson reported brambles were growing over the footpath beside Mare Hill Road, which was used by children walking to school. The Clerk was instructed to report the matter to WSCC.
- 11.3 Mrs Botting advised members of brambles overgrowing the footpath, opposite the library, leading down to the Village Hall. The Clerk stated that HDC had recently been requested to cut them back but a further instruction would be issued.
- 11.4 Mr Noble asked the issue of guest speakers could be put on the next Finance and Policy agenda for discussion. He thought that any meeting with a guest speaker should commence at 7pm, with the guest being the first agenda item.

He also suggested that the distribution of minutes should occur with the agenda and it was agreed to bring this forward at the next meeting of the Finance & Policy Committee.

**The Meeting closed at 8.54 pm**

..... Chairman

..... Date