

PULBOROUGH PARISH COUNCIL

A Meeting of the Finance and Policy Committee was held at the Sports Pavilion on Thursday, 19th October 2006 at 7.30 pm.

PRESENT: Mr I Kiverstein (Chairman)
Mrs J Botting
Mr J Noble

1. APOLOGIES FOR ABSENCE

No apologies

2. DECLARATION OF INTERESTS

There were no declarations of interest.

3. MINUTES

RESOLVED: that the Minutes of the Meeting held on 21st September 2006 be received and signed.

4. Matters Arising

4.1 A Report from Ash Reid Design Limited

This will be tabled at the next Recreation and Open Spaces Committee meeting, 2nd November.

4.2 David Ogilvie Engineering

The four benches have been ordered and are to be delivered and fitted in four weeks.

4.3 Lamp Post, SSC car park

Installed and running.

4.4 Crowther's Visit to Pavilion for Insurance Survey

This is scheduled to occur on Tuesday 24th, at 12.30.

4.5 Bowling Club Lease

The new lease will be offered on an annual basis, with 12 months notice. **IK to follow up**

4.6 Bus Shelter Insurance

The Assistant Clerk has arranged for this to be put on risk.

4.7 Parish Council News

Mr Goldsmith advised that newsletters within the village will be delivered by hand to keep costs down. The deliverers will not include Balti menus in future. He will supply labels himself in future for out lying areas, so the Council need not provide labels again.

The question was posed as to where he would obtain labels? **A. Clerk**

4.8 Scarifier on Recreation Ground

Jim has reported that it is too late to use one this year, but will do so in August 2007.

5 Public Speaking

No member of the Public wished to speak.

6 Parish Council Discretionary Grants (see appendix 1)

The recommendations of the subcommittee were considered. Final proposals in accordance with appendix 1 were prepared for submission to full council for approval.

7 Wish List

It was noted that some items had been attended to.

- The upgrade at Mason's Way will happen and can be removed.
- Nutbourne Common will proceed once a policy is confirmed, although the clearing in the centre is confirmed. Mrs Rhoder is acquainted with the oldest trees and there is a TPO list in the office.
- The entrance needs to be gated and signed. **Clerk**
The Recreation and Open Spaces Committee will define wishes.
- The Sports Pavilion can remain on the list.
- Parking area outside COOP will be marked 'Loading Bay Only'.
- Soper's footpath recently reviewed by Ranger.
- Access to up line at station, perhaps from the upside.
- **ADD** Under road bridge, add hatching each side of road to achieve single lane traffic and greater pedestrian safety.
- **ADD** Traffic calming near St. Mary's School.
- **ADD** Light by bungalows in Link Close and in Potts Lane.

The need for an updated wish list was to be added to AOB in the next meetings of Recreation and Open Spaces and Planning so that an updated list can be presented for approval to Full Council.

Clerk

8 Comparison of First Quarter Expenditure Against Budget

Most items of expenditure are in line with budget with the exception of wages due to the short term hiring of a Locum Clerk.

9 Preliminary Budget 2007/2008

The reserves will allow some more carefully chosen projects to be considered. If the other Committees have any discretionary projects, these should be communicated to Mr Kiverstein for incorporation in the budget.

The Election of 3rd May will have to be allowed for and the estimated cost was noted as being £5198.41.

10 Payments

RESOLVED: that the following payments be authorised and cheques drawn:

NRG	£253.76
Mark Weston	£160.00
SLCC	£ 40.00

12 CORRESPONDENCE

- 12.1 HDC – Notification of trade refuse charges. This is not a service that the Parish Council uses.
- 12.2 BT Business Plan. Noted. Primus, who supply our calls are considered to be a small charge for us. Disregard BT.
- 12.3 Email from Peter Cooper re replacing ageing allotment sheds. **A.Clerk** to carry out a survey soon. If costs are under £1000, then carry out.
- 12.4 HDC Yearbook 2006/2007. Order further copies.
- 12.5 The Clerk reported that the lamp post in the garage area off Spinney North had failed and that the concrete post was splitting. Neither provider claimed to own it and the advice was given to try the housing associatons. A quotation to replace from EDF was £612.55. **A.Clerk**
- 12.6 PCSO Neville Warner has reported that he is to instigate once per month, but regularly, a two hour surgery in the Parish. It was suggested that the Committee Room at the Pavilion would be ideal. As those rooms are used in the evenings, then any daytime would be convenient. Once confirmed, this will be in the next Newsletter. **A.Clerk**
- 12.7 CPRE renewal by direct debit was approved. **M Hearn**
- 12.8 The handrail outside the Village Hall having been completed, HDC can be invoiced. **Clerk**
- 12.9 Lower Street, Station and Car Park Controls. The Clerk has been contacted by Tom Crowley’s PA to set up a meeting with Council colleagues about the above. A date has yet to be confirmed. **Clerk**

13 URGENT MATTERS RAISED BY COUNCILLORS

- 13.1 Mrs Botting has been invited to a dinner by the Farming and Wildlife Advisory Group at West Dean College, with a partner, at £25.00 per head and asked for approval of this. It was given unanimously.

The Meeting closed at 9.20 pm

..... Chairman

..... Date