

A meeting of the Finance and Policy Committee was held at the Sports Pavilion on Thursday 9 February 2006 at 7.30 PM.

**Present:** Mr I Kiverstein Chairman Mrs H Black  
Mrs J Botting  
Mrs C Barnett  
Mrs N Hompstead

**1 APOLOGIES FOR ABSENCE**

Mr M Foster

**2 DECLARATIONS OF INTEREST**

Mrs Black as Chairman of the Village Hall Trustees, & Mr Kiverstein as a Trustee of the Village Hall.

**3 MINUTES**

**ACTION**

The minutes of the meeting held on 10 November 2005 were agreed and signed as a correct record.

**Matters Arising**

**3.1 Wish List**

Mr Kiverstein and Mrs Botting reported that following their meeting with Hilary Conlon and Ian Davidson (HDC) regarding 106 payments, that it would appear that the criteria for obtaining 106 payments for community benefits required detailed and specific project plans. They also reported that some of the items formerly identified on the previous wish list were not likely to be eligible. After much discussion it was decided that all members should be requested to provide items for a new 'wish list'. These items were to be provided to the Clerk in advance of a meeting scheduled for 9 March, when Howard Collins (HDC) would be attending a Recreation & Open Spaces Committee meeting.

**CLERK**

**Clerk Appraisal & Assistant Clerk Revue.**

**CLERK**

The Clerk was requested to set a date for both of these to take place.

**Allotments**

**CLERK**

The Clerk informed the meeting that it was time to send out the letters requesting the rental payments for the allotments. It was decided that the Clerk should check the Lease agreements for details of the previous rate of the annual increase charges. The Clerk was to report back to the next meeting with her findings.

**Street Cleaning**

**CLERK**

The Clerk reported that she had only been able to obtain one quote for the street-cleaning contract. She had also received one letter

from an individual who was interested in the post of litter picker. After discussion it was agreed that an advertisement be placed in the local press to invite companies to tender for the contract.

**4 Street Lighting**

**CLERK**

The Clerk informed the meeting that West Sussex County Council had now completed the requested street light survey. The Clerk went on to say that EDF Energy had also been asked to provide a survey so that a cost and delivery of service comparison could be made.

Mrs Barnett asked the Clerk to report the following:

24-28 New Place Road – no light on the path.

Link Drive – no light provided on the footpath.

Mr Kiverstein suggested that all members provide details of any areas in the village, which could benefit from street lighting.

**5 Sickness Payments for Staff**

**CLERK**

The committee thanked the Clerk for the suggested improvements to the Staff Sickness Payments, but all agreed that the proposed provision was too generous and requested that they be halved with no provision for the first year of service. The Clerk agreed to make the necessary changes and to issue the details to the staff.

**6 Expenditure Against Budget**

The members reviewed the document.

**7 Audit Report**

Mr Kiverstein reported that he had formulated a response to the Audit Report and that he would send it to the Clerk so that she could circulate it to the members. Mr Kiverstein suggested that the Standing Orders should be reviewed before he end of March.

**IK**

**8 Payments**

**CLERK**

EDF	Street lights	£ 54.25
J Randall	Bowling green maintenance	£450.03
EDF Contracting	Electricity supply	£139.80
Seaboard Energy	Electricity Supply	£204.76
Wightman & Parrish	maintenance supplies	£ 38.07
DJ Flynn	Weeding Masons Way	£ 63.44
DJ Flynn	Allotment shed repairs	£ 35.26
Pul Social Centre	Room Hire	£ 29.00
Arun Mowers	Mower maintenance	£ 47.48
EDF Energy	Electricity Supply	£189.54

**9 CORRESPONDENCE**

**CLERK**

**Arun Mowers**

The members agreed to purchase the weights required for the

tractor at a cost of £220.00 plus VAT. The Clerk was instructed to arrange for this to go ahead.

**10 URGENT MATTERS RAISED BY COUNCILLORS**

The meeting closed at 9.40 PM

.....Chairman

..... Date