

An ordinary meeting of Pulborough Parish Council was held at the Village Hall on Thursday 16 March 2006 at 7.30 PM

Present: Mrs J Botting (Chairman)
Mr L Ampstead
Mr J Denison
Mrs H Black
Mr D Boulton
Mr B Vincent
Mrs A Lawson

District Councillors
Mr B Donnelly

In attendance: Miss Charlie Ebers –The County Times
Mr H Barrett – Asst Clerk

1 APOLOGIES FOR ABSENCE

Mr M Longridge
Mrs C Barnett
Mrs P Arculus (County Councillor)
Mr I Kiverstein
Mr M Foster

2 DECLARATIONS OF INTEREST

Mrs Black declared an interest in items relating to Pulborough Village Hall in her capacity as Chairman of the Trustees.

Mr Boulton & Mr Vincent declared an interest as Chairman and Treasurer of the Sports & Social Club.

Mrs Lawson declared an interest as a landowner and resident of Nutbourne.

Mrs Botting informs the meeting that she has accepted the resignation of Mrs Hompstead and expressed her thanks at the contribution that Mrs Hompstead has made to the work of the Parish Council.

3 Minutes

Mrs J Botting proposed and it was agreed that the minutes of all meetings should be taken as read. Mrs Botting then went on to sign the minutes of 16 February 2006.

3.1 Full Council

Matters Arising

Mrs Black suggested that the Parish Council consider a fitting memorial to former Cllr Mrs H Grey. Mrs Black goes on to outline a proposal to provide St Mary's School with a shield that could be awarded to the pupil who had demonstrated kindness, thoughtfulness or helpfulness. The other children would nominate the child and this would be an annual prize. The meeting agreed that this would be a lovely idea and that Mrs Black should liaise with Alison Heath (Headmistress) to get this organised in time for July 2006.

The Clerk reported that she had conducted the 3-month appraisal with Mr Barrett. She went on to report that Mr Barrett had proved himself to be a valuable asset to the Parish Council. The Clerk proposed that due to the amount of work being processed Mr Barrett's hours be increased from 10 to 15 per week. The Full Council unanimously agree to this.

Standing Orders

It was agreed that the Standing Orders should be reviewed at the next Full Council Meeting. Mrs Botting suggested that 'public speaking time' should be added to each agenda in order to encourage public participation. This was to be discussed when the Standing Orders were reviewed.

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| | | ACTION |
| 3.2 | FINANCE & POLICY COMMITTEE | |
| 3.3 | PLANNING & SERVICES COMMITTEE | CLERK |
| | The Clerk was requested to email a copy of the response to the LDF that had been sent to both Mr Denison and Mr Ampstead. | |
| 3.4 | RECREATION & OPEN SPACES COMMITTEE | |
| | Mr Denison requested that every effort should be made to improve the footpath at Riverside Concrete. The Clerk was instructed to bring this item to the attention of WSCC. | CLERK |
| 4 | Paul Dollner Horsham Citizens Advice Bureau | |
| | Mr Dollner provided the meeting with a 15-minute presentation on the work of the Horsham CAB. | |
| | Mrs Botting thanked Mr Dollner for his presentation. | |
| 5 | 106 | |
| | The Clerk reported that Mr Kiverstein will continue to pursue this issue until he is satisfied that all monies are accounted for by Horsham District Council. | |
| 6 | Nutbourne Village Design Statement | |
| | The members reviewed the document and asked the Clerk to congratulate the Nutbourne Conservation Group on its design, and also to recognise the enormous amount of work that had been gone into producing it. However, as this document (once adopted) would be utilised as a supplementary planning guide, there were some elements of the document that the Parish Council felt required further work. The Clerk was instructed to write to the group with a list of the concerns and to send a copy to Horsham District Council. | CLERK |

CLERK

7 Rural Car Park Management

The Clerk was instructed to write to Mr Tom Crowley (Chief Executive HDC) and inform him that as the move of the doctors surgery has been delayed, that it would be imprudent to have any further discussions regarding car parking charges for the car park. This situation would be better reviewed once the move had been made and the impact on the car parking provision to the village was identified.

The members agreed that the item should be on the agenda for the Annual Parish Meeting. The Clerk was instructed to put it on the agenda.

8 Calor Village of the Year

The members agreed that this was something to aspire to in the future.

9 Staff Pay Increases

The proposed increase of 3% for all staff was proposed by Mr Ampstead and seconded by Mrs Black.

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10 Sports Pavilion

After much discussion it was agreed that the Clerk should contact the local architectural practice – Bayley & Willmers to set up a meeting to discuss the options for the building. The steering group will then report back to the next Full Council meeting with further information

CLERK

15 REPRESENTATIVES REPORTS

Mrs Black informs the meeting that the Village Hall Open Evening will form part of the Annual General Meeting on 26 April 2006.

CLERK

16 URGENT MATTERS

Mrs Lawson requested that the Clerk should display information regarding Avian Bird Flu on the two village noticeboards. The information should include the Defra advice line number and a warning telling people not to pick up any birds without wearing gloves.

17 CORRESPONDENCE

None

18 PAYMENTS

No payments were made at this meeting

The meeting closed at 9.50 PM.

..... Chairman

..... Date

