

**An ordinary meeting of Pulborough Parish Council was held at the Village Hall on Thursday 16 February 2006 at 7.30 PM**

**Present:** Mrs J Botting (Chairman) Mr L Ampstead  
Mr D Boulton Mr J Denison  
Mrs C Barnett Mrs A Lawson  
Mrs N Hompstead  
Mr I Kiverstein

**District Councillors**

Mr B Donnelly

**County Councillor**

Mrs P Arculus

**In Attendance:** Charlie Ebers County Times  
Mr B Timms

**APOLOGIES FOR ABSENCE**

Mr B Vincent

Mr Foster

**Mrs Botting asked all present to take a moment to reflect on the sad news of the death of Councillor Mrs H Grey on Monday 13 February 2006.**

**DECLARATIONS OF INTEREST**

Mr Boulton as Chairman of the Sports & Social Club.

Mrs Black and Mr Kiverstein as Chairman and Trustee of the Pulborough Village Hall.

**MINUTES**

Mrs Botting proposed and it was agreed that the minutes of all meetings should be taken as read. Mrs Botting signed the minutes of the previous Ordinary meeting.

**Full Council  
Matters Arising**

**ACTION**

**Street Cleaning**

All members agreed to place an advertisement in the local press to invite Tenders for the above contract. It was agreed that Mr Kiverstein would assist the Clerk with this advertisement on his return from holiday. The Clerk was instructed to obtain the advertising costs involved.

**IK  
CLERK**

**Nutbourne Recreation Ground**

The Clerk agreed to report back to Full Council as to why the above has Charitable Trust status.

**CLERK**

**FINANCE & POLICY COMMITTEE**

**PLANNING & SERVICES COMMITTEE**

**RECREATION & OPEN SPACES COMMITTEE**

**Rural Car Parking**

The Members liked the document. Mr Les Ampstead queried why some of the other Parish Councils were able to opt out of any car parking charges and therefore make no contribution to the scheme. Mrs Botting reported that she had read in the local press that the whole scheme had been postponed for a period of 18 months. The Members requested that the Clerk should contact HDC and ask when the scheme is going ahead. Mrs Black requested that there should be no implementation of the scheme in Pulborough until the matter had been discussed further and a decision made by all members of the Full Council.

**CLERK**

**Pocket Park**

After discussion it was agreed that the trees identified by Will Jones (HDC Arboricultural Officer) as unsafe should to be attended to urgently. It was also agreed that the Clerk should ensure that the steps in the park should be repaired as soon as possible.

It was agreed that the work identified by the volunteer group would have to wait until after the tree survey had been completed when a more complete picture of potential financial expenditure would be available.

**CLERK**

**Adoption of the Statement of Community Involvement**

Mr Ampstead suggested that an item should be put in the next edition of the newsletter to inform residents of opportunities available.

**CLERK**

### **West Sussex County Council – Swan Corner**

The members received and discussed the issue of whether a bench should be placed on the land at the above. The members agreed to wait Horsham District Council had resolved the outstanding issues surrounding this area before making any comment. The Clerk was requested to reply to Mrs Dina Pink to inform her that the Parish Council were interested in a bench being placed in this area, but only if there were public access to it and that it would not involve any maintenance costs to the Parish Council.

**CLERK**

### **Pulborough Sports & Social Club**

Mrs Botting and Mrs Barnett signed the lease between the Sports & Social Club and the Parish Council. The copy for the Sports & Social Club was taken away by Mr Boulton for signing by the representatives of the club.

**JB, CB,  
DB &  
CLERK**

### **REPRESENTATIVES REPORTS**

Mrs Hompstead reported that she and Mrs Barnett had attended a meeting with representatives from Rydon Homes, Residents of Sopers Cottages, and officers from both WSCC and HDC to discuss the proposed development at Riverside Concrete. Mrs Hompstead provided the meeting with the minutes of the meeting for information. She requested that the Clerk should issue the minutes to all those present at the meeting. After much discussion, Mrs Arculus was requested to investigate where any transport contributions that had been secured via 106 agreements had gone. The Clerk was requested to provide Mrs Arculus with the list of identified developments in order to assist her. She was also asked to consult the Blue Book (produced by WSCC Highways department) and produce a progress report for the projects identified within it.

**CLERK**

It was further discussed and agreed that Mrs Arculus should report to Highways that the Parish Council would prefer a four-way traffic light system to the entrance to the site rather than the roundabout scheme proposed.

**PA**

Mrs Hompstead went on to report that she had attended a training session held at the Planning Office of HDC. She said that it had been a useful session and she had provided the Clerk with the session notes to be circulated to all planning committee members.

**CLERK**

Mr Ampstead reported that he had attended Pulborough Traders meeting and informed the meeting that the Traders had plans to identify preferred locations in the village for Christmas lights. The intention was that the Traders take a more active and financial interest in the coming year's festive display.

The Traders had also received a copy of the 'wish list' in order to present their ideas and suggestions to the Parish Council.

Mr Kiverstein presented the Internal Audit Response and suggested that the Full Council should review the Standing Orders. The Clerk was requested to circulate the current Standing Orders to the members so that they could prepare to make any suggestions at the next Full Council meeting. The Clerk was instructed to put this item on the next Full Council agenda.

**CLERK**

Mr Kiverstein and Mrs Botting had attended a meeting with Hilary Conlon and Ian Davidson of HDC regarding the 106 money. Mr Kiverstein reported that the Parish Council had still not received a satisfactory response to this issue and that he would continue to pursue it.

Mrs Botting reported that she had attended a meeting with representatives from Pulborough Community Care Assoc., Saxon Weald Homes and Paul Rowley from HDC to discuss the future provision of an assisted care home for the village. She went on to say that the meeting was a positive one and that a survey would be conducted to assess the need for an improved facility.

Mrs Botting and Mrs Hompstead and the Clerk had had a meeting with Mr Judd of Coppice Hanger. The purpose of the meeting had been to discuss the issues that the Parish Council would have when considering any planning applications.

Mr Ampstead reported that he had identified some funding opportunities via Defra, which covered Quality Status and Election Grants.

## **PAYMENTS**

<b>Burgess &amp; Randall</b>	<b>maintenance supplies</b>	<b>£ 11.52</b>
<b>Viking Direct</b>	<b>Stationary supplies</b>	<b>£149.00</b>
<b>NatWest Bank</b>	<b>Bank charges</b>	<b>£ 22.70</b>

## **12 Urgent Matters**

Mrs Barnett requested that Charlie Ebers advertised the Snack Wagon Times in the County Times.

Charlie informed the council that the funeral of Mrs Heather Grey would take place at St Mary's Pulborough at 10.30am on Friday 24 February.

**Charlie Ebers left the meeting at 10.00pm**

**The meeting closed at 10.10 PM.**

..... Chairman

..... Date