

An ordinary meeting of Pulborough Parish Council was held at the Village Hall on Thursday 19 January 2006 at 7.30 PM

Present: Mrs J Botting (Chairman) Mr L Ampstead
Mr D Boulton Mr J Denison
Mrs C Barnett Mrs H Grey
Mr B Vincent Mrs N Hompstead
Mr I Kiverstein Mr N Bransden

District Councillors

Mr B Donnelly Mr R Paterson

County Councillor

Mrs P Arculus

In Attendance: Charlie Ebers County Times
Kerry Quested Pulborough Community Partnership
Two members of the public

APOLOGIES FOR ABSENCE

Mrs Black
Mr Foster
Mr Longridge
Mrs Lawson

Pulborough Website

Mrs Botting invited Kerry Quested to begin her presentation of the design concept for the Pulborough Community Partnership website.

Mr Ampstead congratulated Kerry on the design and urged his fellow Councillors to financially support the Partnership with this project and if possible to volunteer time to get involved with the practical aspects of the project. Mr Denison and Mr Ampstead subsequently volunteered and Mrs Botting thanked them.

District Cllr Donnelly also offered his congratulations to Kerry and suggested that the Parish Council should budget to allow for assistance with the running and maintenance costs.

Mr Denison requested that the Community Care Association be included on the site, as this was a valuable resource for the residents. Mr Kiverstein suggested that the Clerk write an article for the next newsletter regarding the website. Mrs Hompstead suggested that the Pulborough Partnership should work in co-operation with the Pulborough library in order to include those residents without access to the Internet.

Kerry went on to show the signs that had been requested by the Traders of the village. The Council were happy with the design by emphasised the need for planning and highway permission as to where they were erected.

Mrs Botting thanked Kerry for attending.

Mrs Botting went on to open the meeting.

DECLARATIONS OF INTEREST

Mr Boulton & Mr Vincent declared an interest as Chairman and Treasurer of the Sports & Social Club.

MINUTES

Mrs Botting proposed and it was agreed that the minutes of all meetings should be taken as read. Mrs Botting signed the minutes of the previous Ordinary meeting.

Full Council Matters Arising

Rural Car Park Meeting

Mrs Botting provided an update from her meeting with Tom Crowley. At the meeting she recommended on behalf of Pulborough Parish Council that there should be a two-hour free period in the village car park and thereafter a charge should be made. She recommended that a charge of £3.00 per day would deter people from using the car park spaces all day and protect the Traders and workforce of the village.

Mrs Hompstead said that there should be no all day parking allowed in this car park in any circumstances. Mr Ampstead suggested that more should be done to increase the car parking capacity of the Station car park.

The Clerk expressed her concern regarding accountability, District Cllr Brian Donnelly suggested that she email HDC and request that the Wardens should visit the Parish Council Office and makes themselves known when in the village.

106 Money

Mr Kiverstein provided the meeting with an update on this outstanding matter. He reported that the response from Mrs Conlon of HDC was far from satisfactory and that he will continue to pursue the question of the missing funds. District Cllr Donnelly said that the matter would come before the Scrutiny Committee and welcomed any members to that meeting. He agreed to let the members interested know when it was taking place.

Mr Kiverstien went on to explain that in order to obtain 106 funds that a proper project plan with estimates and costings needed to be produced and that the Clerk was currently working on smaller items from the Parish Council 'wish list' that could be progressed quickly. The Clerk informed the meeting that in order to speed up the process of obtaining quotes that she had contacted neighbouring parish council to ask for the contact details of contractors that they had used.

ACTION

FINANCE & POLICY COMMITTEE

PLANNING & SERVICES COMMITTEE

RECREATION & OPEN SPACES COMMITTEE

Mrs Botting closed the meeting at 8.30pm so that Mr Allfrey of Swan Bridge could address the council members.

Mr Allfrey expressed his concern at the information that had been passed to the Parish Council and went on to highlight the issues surrounding his property at Swan Bridge. The Clerk offered to meet with Mr Allfrey at his earliest convenience to discuss any outstanding issues and concerns that he had.

CLERK

The meeting was re-opened by Mrs Botting at 8.45pm

Agenda item 11 Riverside Concrete was brought forward.

Mrs Botting commented that overall the scheme was well thought out, however she expressed concern over the access, footway, and proposed pedestrian crossing.

Dist. Cllr Donnelly said that the planning application had been delegated for approval and that himself and District Cllr Paterson would be part of the committee that it would be presented to. He too shared the concerns of the Parish Council and stressed that both himself and Cllr Paterson would be focussing their attention to this with Horsham District Council Planning Department. All members agreed that the proposed crossing was dangerous. Mr Ampstead requested that an independent risk assessment be actioned and completed before any planning was granted.

Mrs Barnett pointed out that under the proposed access arrangements that pedestrians would walk across the Sopers car parking area, which would be dangerous. It was agreed that Mrs Hompstead and Mrs Barnett would attend the meeting in Horsham with the District Cllrs. so that they could make their comments known. It was also agreed that Mrs Barnett would invite any residents of Sopers Cottages to the meeting.

Mr Ampstead stressed the need for an independent risk assessment and requested that the Clerk contact West Sussex County Council to instigate the process. County Councillor Mrs Pat Arculus offered her support to the Clerk and asked to be kept informed. Mr Kiverstein expressed concern over the transport contribution attributed to the scheme and said that he would challenge it with HDC. District Cllr Paterson said that he would contact Mrs Hompstead and Barnett and notify them as to the date of the meeting.

Agenda item 6 - 89 Lower Street, Pulborough was brought forward.

All members were satisfied with the arrangements proposed by Horsham District Council.

CLERK

District Councillor Paterson left the meeting at 9.10pm

Redevelopment of the playground at Masons Way

Mr Ampstead objected to the proposal and it was decided that the play equipment would not be moved but that after consultation with the parents in the area that the play equipment should be reviewed. Mr Ampstead agreed to lead this and report back to the next Recreation & Open spaces committee meeting. **LA**

Bus survey

Members agreed to complete or to pass on to members of the community which used the service.

HALC

Mr Ampstead and Mrs Botting had attended this meeting. Mr Donnelly said that he doubted the efficacy of the 'smiley' traffic calming system.

Arun Mowers Ltd

All members agreed that the second cylinder should be replaced immediately and instructed the Clerk to action this. **CLERK**

Billingshurst Swimming Pool

After discussion the members agreed to wait until after Billingshurst had obtained its survey results before any decision should be made. It was agreed that this item should be included in the next edition of the newsletter. **CLERK**

REPRESENTATIVES REPORTS

CLERK

PAYMENTS

NRG	Photocopier	£251.57
EDF	Street light maintenance	£ 45.50
Wightman & Parrish	maintenance supplies	£ 22.60

12 Urgent Matters

Mr Kiverstien expressed his concern over the outstanding matter of the street cleaning arrangements. The members requested that the Clerk should increase her efforts to obtain quotations for the work and in the absence of any further quotations that an advertisement should be placed in the local press to invite Tenders. **CLERK**

Mr Bransden suggested that the Clerk should contact the Parish and Town councils of Midhurst, Petworth and Fittleworth to investigate which companies and contractors that they use.

Mrs Hompstead requests an update on the 'dog bins', the Clerk said that she would ask her Assistant to provide Mrs Hompstead with the information via email. **CLERK**

Mrs Grey reported that there was increasing concern from the Pulborough Community Care Association as to the number of volunteers. The fear was that should the group lose any volunteers that there would be no one to come forward and replace and that this valuable service would be lost to the community. The members agreed that an item should be place in the next edition of the newsletter.

CLERK

Mr Ampstead reported that the village Traders wished to become more proactive with the Christmas lights displays for the coming year. The Clerk welcomed their input and would wait to be contacted by a representative from the group so that they can work together.

David Boulton reported that work was to commence to the toilets at the sports pavilion on the 23rd of this month and that the new door system was working well.

Mr Bransden expressed his disappointment at the Christmas light display.

Mr Kiverstein enquired as to whether there had been any response to fill the vacancy for a Parish Councillor? Mrs Botting reported that a neighbour of hers would be attending the next planning committee meeting, in order to gain more information as to how the meetings were conducted and whether he would be able to commit to the role of parish councillor.

The meeting closed at 10.10 PM.

..... Chairman

..... Date