

## **Pulborough Parish Council**

The Annual Meeting of Pulborough Parish Council was held in Pulborough Village Hall on Thursday 11<sup>th</sup> May 2006 at 7.30 pm.

**Present:**

Mr L Ampstead	Mr D Boulton
Mrs C Barnett	Mr I Kiverstein
Mrs H Black	Mrs A Lawson
Mrs J Botting	

**District Councillor**  
Mr B Donnelly

**1. ELECTION OF CHAIRMAN**

RESOLVED: that Mrs J Botting be elected Chairman of the Council for the ensuing municipal year.

**2. ELECTION OF VICE-CHAIRMAN**

RESOLVED: that Mrs C. Barnett be elected Vice-Chairman of the Council for the ensuing municipal year.

**3. RESIGNATION OF COUNCILLOR M FOSTER**

The Council received the resignation of Councillor Michael Foster with much regret and agreed that a letter be sent expressing its gratitude for his contribution to the community.

**4. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mr N Bransden, Mr J Denison and Mr B Vincent.

**5. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN OF COMMITTEES AND COMMITTEE ALLOCATIONS**

RESOLVED: that the following Councillors be elected Chairmen and Vice-Chairmen of the Committees for the ensuing municipal year and the membership of the Committees be approved:

**FINANCE & POLICY COMMITTEE**

<b>Chairman</b>	Mr I Kiverstein
<b>Vice Chairman</b>	Mrs H Black

<b>Members</b>	Mr B Vincent
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<b>Ex Officio Members</b>	Mrs J Botting Mrs C Barnett
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**PLANNING & SERVICES COMMITTEE**

<b>Chairman</b>	Mrs H Black
<b>Vice-Chairman</b>	Mr D Boulton

<b>Members</b>	Mrs J Botting
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Mr N Bransden  
Mrs C Barnett  
Mr J Denison  
Mrs A Lawson  
Mr M Longridge

**RECREATION & OPEN SPACES COMMITTEE**

**Chairman**

Mrs C Barnett

**Vice Chairman**

Mr D Boulton

**Members**

Mr N Bransden  
Mr J Denison  
Mrs A Lawson  
Mr B Vincent

**Ex Officio Members**

Mrs J Botting

**6. PARISH COUNCIL REPRESENTATIVES**

RESOLVED: that the Parish Council representatives on the following Outside Bodies be approved:

**Community Care Association**

Mrs J Seagrim

**Community Mini Bus**

Mr J Denison

**Horsham Association  
of Local Councils**

Mr L Ampstead

**Local Action Team**

Mrs C Barnett  
Mrs J Botting

**Nutbourne Recreation  
Ground Trustees**

Mr I Kiverstein  
Mrs C Barnett  
Mrs A Lawson

**Pulborough Community  
Partnership**

Mr L Ampstead  
Mr M Longridge

**Sports & Social Club**

Mrs J Botting  
Mrs C Barnett

**Sussex Association  
of Local Councils**

Mr L Ampstead

**Village Hall Trustees**

Mrs H Black (Chairman)  
Mr P Cooper (nominated)  
Mr I Kiverstein  
Mrs K Watson (nominated)  
(3 Vacancies)

**Traders Group**

Mr L Ampstead

**Parent/Teacher Association (PTA)**

Mr J Denison

**7. REGISTER OF MEMBERS' INTERESTS**

Members were reminded of the need to review and to keep up to date the details logged in the Register.

**8. BANK SIGNATORIES**

The Council was informed that a new mandate had to be obtained from the National Westminster Bank so that the appointed signatories could be authorised to sign the Parish Council's cheques.

RESOLVED: that the appointed Chairmen and Vice-Chairmen of the Council and Committees be authorised as signatories.

**9. STANDING ORDERS**

The Council received the revised Standing Orders with amendments recommended by the Finance and Policy Committee.

RESOLVED: that

- (a) The amendments to the Standing Orders be approved subject to the Public Speaking (Paragraph 21(c)) being amended to read '...limited to **two** minutes...'; and
- (b) Subject to (a) above, the Parish Council's Standing Orders be adopted.

**10. PAYMENTS**

RESOLVED: that the following payments be made and the cheques drawn:

<b>CPRE Sussex</b>	<b>£50.00</b>
<b>Viking Direct</b>	<b>£54.55</b>
<b>NRG Group UK Ltd</b>	<b>£277.74</b>
<b>EDF Energy</b>	<b>£189.54</b>
<b>Hazel Black</b>	<b>£99.99</b>
<b>Candela Consulting Ltd</b>	<b>£243.81</b>

**11. MRS H GREY'S MEMORIAL SHIELD**

Mrs H Black reported that she was in receipt of the oak Memorial Shield and that the Headmistress of St. Mary's School had decided it should be awarded to a child each month who had shown kindness and consideration to others. The children were to be inform of the award at Assembly on Monday 22<sup>nd</sup> May 2006 and Mrs Black agreed to represent the Parish Council and attend.

**12. URGENT BUSINESS**

The Council received the following urgent business:

- (a) Section 106 Agreement Funding  
The Clerk was requested to ascertain from Mr N Bransden whether he had accessed Horsham District Council's website relating to Section106 funding as the information would be required at the next Planning Committee.

- (b) Mr L Ampstead reported on the response received from Bayley & Wilmer, Chartered Architects, to the meeting with the Management Committee of the Sports & Social Club on the proposed refurbishment and replacement of the Club building. He stated that before the Committee could consider the options available it was necessary for a survey to be carried out and therefore requested authority to appoint Bayley & Willmer to undertake the work.

RESOLVED: that Bayley & Willmer be appointed to survey and report on the options for the upgrading/refurbishment of the Sports & Social Club at a cost to be no more than £1,000.

- (c) Mr L Ampstead reported that the Traders' Group were to undertake a Lower Street Project and appoint a Project Manager. He explained the options that would be considered to improve the area and streetscene. He also mentioned that the County Council had given notice of a proposed Order setting out restricted parking areas in the village. The Chairman stated that residents did not support the re-siting of the bins in the memorial gardens and asked why the Parish Council had not been consulted on the proposed Order.
- (d) Mr B Donnelly reminded the Council that an item on the enforcement of the disc parking should be included in the Newsletter and that Colwaltham had asked for a 2 hour parking restriction on their car park adjacent to the bridge, He also mentioned that mini-bikes had been causing a problem in Lower Street and that the police were investigating.
- (e) Mr I Kiverstein reported that he had contacted Horsham District Council about the Parish Council's objection to the reduced funding awarded for the electronic cricket boards and agreed that he would continue with his representation.
- (f) Mrs H Black reported that the Tree Wardens' 15<sup>th</sup> Birthday was being celebrated this Saturday (8<sup>th</sup> May) with a planting of a tree in the village and agreed to attend the ceremony.

**The meeting closed at 8.53 pm**

.....Chairman

.....Date