

PULBOROUGH PARISH COUNCIL

A meeting of the Recreation & Open Spaces Committee was held at the Sports Pavilion on Thursday 26 May 2005 at 8.00 PM

Present: Mrs C Barnett (Chairman) Mrs J Botting
Mr J Denison Mr D Boulton
Mr N Ryan

1 APOLOGIES FOR ABSENCE

Mrs A Lawson Mr B Vincent
Mr M Longridge

2 DECLARATIONS OF INTEREST

Mr Boulton declared an interest in Pulborough Sports & Social Club as Chairman.

3 MINUTES

The minutes of the meeting held on 10 March 2005 were agreed and signed as a correct record.

3.1 EXTERNAL DOOR

Mr Boulton had received quotes for this item, none of which were suitable. He will continue to pursue this matter and report back at the next meeting.

**ACTION
DB**

4) RISK ASSESSMENT

Mr Boulton and Mr Vincent are working towards a draft version, which still requires further work. Mr Boulton reported that the Sports & Social Club have a twice-yearly visit from a Fire Officer and that the fire equipment is tested regularly. Mr Ryan advised that the fire evacuation procedure notices should be displayed in all areas. Mr Boulton agreed to make this a priority.

DB

5) POCKET PARK

Mr Denison reported that he would meet with Rupert Cleaver to discuss the removal of green waste from the park. It was noted that Rupert would use his 'chipper'. Mr Denison also reports that he is continuing to pursue Martin White (Harwoods) regarding the drainage issues at the park. He informed the committee that the group held a successful evening with 19 Beavers who enjoyed a talk on birds, trees and other wildlife in the park. Phil Williams hosted this event. Mr Williams wants to meet with Will Jones (HDC) to discuss what trees need attention in the park. Mr Denison invited everyone to the next working party on Sunday June 12.

JD

6) SKATEBOARD PARK

After a walk around the main recreation ground it was noted that there was no available space to move the skateboard park from Cousins Way Recreation Ground to the main rec. The committee decided that it would remain where it was but there should be an immediate project team formed to revitalise it. The action team will

CLERK

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enlist the help of Trevor Beadle from Horsham District Council and seek his advice as to the best way forward. It is the hope of the committee that if the area is safe, securely fenced with proper safety signage that the youth of the village would seek to protect it and enjoy the environment more. The Clerk was asked to contact Trevor and to set up a meeting with members of the action group before the next Rec. & Open meeting.

CLERK

6) **PLAYGROUND INSPECTION REPORT**

The Committee was pleased to note that generally the playgrounds are in good order and authorised the Clerk to have any priority works recommended in the report carried out.

CLERK

6) **MSF ADVERT**

Approved with changes, this is to be displayed in as many public areas as possible

CLERK

7) **TREE SURVEY**

The Clerk is to ask Rupert Cleaver to recommend a company to produce the survey.

CLERK

8) **LITTER**

Mr Denison reports that he is unhappy with the current lack of reporting and accountability for the Litter Warden. The committee requests that the Clerk rectify this situation. The committee agreed that the area covered is too large for one person and asks the Clerk to investigate the possibility and feasibility of an extra warden. The committee stressed that it is essential that the wardens wear the correct clothing and that they have the tools that they require to do the job efficiently and in compliance with health & safety legislation. The Clerk is to review the situation with the current warden.

CLERK

The seat in Potts Way remains in a poor condition due to graffiti. The Clerk is to ask the Warden to paint this as soon as possible.

Mr Denison would like to see the Glebe footpath made suitable for pushchair access. The Committee requested that the Clerk talk to the Access Ranger concerning this.

9) **PAYMENTS**

Sign Shop	Horsham Pavilion	£ 70.50
RBS Auditing	Audit	£376.00
BT	Telephone	£ 49.00
Mark Weston	Signage	£370.00
SD Engineering	Sports Pavilion	£246.26
BT	Telephone	£ 48.35
Primus	Telephone	£ 44.24

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9 CORRESPONDENCE

1. Quote from A. Rose approved.
2. Amberley Village Party. The committee agreed to allow the loan of some coloured lights for the village event.
3. The Big Lottery Fund. Copies received by all members for consideration.
4. Thankyou letter received.
5. Request form the stoolball club to take cars onto the main recreation ground on Sunday 17 July and Sunday 4th September. The committee are happy for to agree but ask the Clerk to write to the Stoolball club informing them that a family party will also be taking place on the 4th September.
6. Adventure Unlimited. Copies of this information received by all members.
7. DJ Flynn Service. The committee approves the quote provided but ask that the Clerk ensure that the baskets are moved down, remove the basket opposite Barclays Bank and extend the watering season.
8. WG Contracts. The committee decided that in view of the proposed refurbishment of the skateboard ramp that no further work should be carried out. (Excluding any urgent or emergency repairs due to vandalism).
9. Repair of Sports Pavilion Window. The Committee approved this quotation.

NR

THE MEETING CLOSED AT 9.50 PM

..... Chairman

..... Date