

PULBOROUGH PARISH COUNCIL

A meeting of the Recreation & Open Spaces Committee was held at the Sports Pavilion on Thursday 10 March 2005 at 8.00 PM

Present:

Mrs C Barnett (Chairman)	Mrs J Botting
Mrs H Grey	Mr J Denison
Mr M Longridge	Mr D Boulton
Mr B Vincent	Mr N Ryan
Mr N Bransden	Mrs H Black
Mr M Foster	Mr L Ampstead

In Attendance Miss S Clark (reporter The County Times)
Mr C Allen

1 APOLOGIES FOR ABSENCE

None

2 DECLARATIONS OF INTEREST

Mr Boulton and Mr Vincent declared interests in Pulborough Sports & Social Club as Chairman and Treasurer of the Club respectively.

3 MINUTES

The minutes of the meeting held on 27 January 2005 were agreed and signed as a correct record.

3.1 Matters Arising POCKET PARK

ACTION

Mr Denison reported that 3 April would be the day of the 'big bash' and the association were hoping for a good turnout. Interest has been positive in the area and approximately 30 people attended the last clear up day. The hard work of the volunteers has resulted in a lot of green waste which needs to be cleared. The Clerk is to contact Rupert Cleaver and ask if he would like to use his 'chipper' to reduce and clear the waste.

Mrs Barnett asked if the steps had been repaired? Mr Denison reported that Mr Ireland has this in hand. The Clerk agrees to continue to prompt Mr White of Harwoods regarding the drainage problems.

CLERK

CLERK

LEYLANDII AT Field Gates

The Clerk is to contact Horsham District Council about possible enforcement measures as the trees are blocking the street lights.

EXTERNAL DOOR

DB

Mr Boulton had received quotes for this item, none of which were suitable. He will continue to pursue this matter and report back at the next meeting.

4) Risk Assessment

CLERK

Mr Ryan asked if the Sports & Social Club had their own risk assessment? Mr Vincent replied that they do not but do meet statutory health & safety and fire requirements. It was agreed that

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one should be produced for the whole pavilion. The Clerk will enlist the help of The Chanctonbury Leisure Centre at Storrington as well as Horsham District Council Leisure Services Dept.

It was agreed that only the common areas would be assessed by the parish council – Attic, changing rooms, water provision and parish rooms.

Item 4

This item will be resolved with the appointment of a new MSF warden.

5) SKATEBOARD PARK

It was identified that new signage is required for the skateboard park in order to comply with the insurance regulations. The Clerk is to contact Mark Weston to produce a sign stating that helmets, elbow and kneepads are to be worn when using the equipment. It was also identified that we may need to erect a fence to enclose the area. The Clerk is to contact the insurers to ask them to visit and advise.

CLERK

Mrs Barnett reported that the half-pipe had been damaged and turned into a 'camp'. Mrs Barnett and Mr Boulton undertook to inspect on 12/03/05 and report back

It was reported that the parish council had been awarded the sum of £5K from Awards For All. This money is to be used to improve the equipment at the area. It is anticipated that the project should be completed by mid June (weather permitting). Mrs Barnett, Mr Bransden and the Clerk will have a separate meeting to identify the most suitable project team and leader to carry this through to completion.

6) BUSINESS PLAN

This item was delayed until after the extraordinary meeting.

7) CORRESPONDENCE

1) GREENFIELD FAMILY PARTY

A request was received to hold a family party on the main recreation ground on 4th September 2005. The committee had no objection in principle and it was agreed that the Clerk would check with the sports clubs that this date does not conflict with their usage. Mrs Barnett agreed to take this item to the Sports & Social Club meeting scheduled for 14 March and report back to the Clerk.

CLERK

2) ST MARY'S SUMMER FAYRE

Permission was sought for parking to be allowed on the main recreation field and the top field. This was to enable cars to park there during the Summer Fayre on 18 June.

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8) PAYMENTS

NRG	Photocopier	£194.23
Burgess & Randall	Supplies	£ 63.28
SALC	Clerks Course	£ 58.75
SALC	Adv Cllr Course	£199.75
Saunders	Pavilion	£105.75
Jupp	MSF receipt book	£ 2.70

The meeting was suspended at 8.30pm to allow for the Extraordinary meeting of the Full Council to go ahead.

The meeting reconvenes at 9.40pm

THE BUSINESS PLAN

Mr Ryan presented the five-year business plan drawn up by him and Mrs Barnett. The committee discussed the objectives and steps required in order to attain them. Mr Ryan will provide the updated information to the Clerk before the next meeting. **NR**

THE MEETING CLOSED AT 10.35PM

..... Chairman

..... Date