

PULBOROUGH PARISH COUNCIL

A meeting of the Planning & Services Committee was held at the Sports Pavilion on Thursday 3 February 2005 at 7.30 pm.

Present: Mr N Bransden (in the Chair) Mrs C Barnett
Mrs J Botting Mrs A Lawson
Mr D Boulton Mr J Denison
Mr M Foster Mr M Longridge

District Councillor

Mr B Donnelly

In attendance for item 3: Mr L Ampstead

1 APOLOGIES FOR ABSENCE

Mrs N Hompstead

2 DECLARATIONS OF INTEREST

There were no declarations of interest

3 LOWER STREET

Mr Ampstead explained that he was in attendance on behalf of the West Sussex Rural Towns Development Partnership to present proposals for Mr Alistair Smith of Pulborough Community Partnership. Mr Smith had written a paper on planning for a sustainable future for Lower Street, which he had discussed with the County Council. The latter had welcomed the paper but suggested that it would be helpful for the Partnership to work with the Parish Council.

Mr Ampstead said that Mrs Hompstead had proposed that the issue should be broadened to include other traffic management problems in Pulborough. However, Mr Ampstead suggested that the economy and traffic of Lower Street needed to be addressed now. The Section 106 payment to offset the effects of the new Tesco store on the economy was particularly relevant to Lower Street.

Mr Ampstead asked whether the Committee was happy to move forward on this matter and whether anyone was willing to join Alistair Smith in his work. A meeting would be held at Swift Cottage in Barn House Lane at 7.30 pm on 7 February.

Mr Bransden suggested that the next edition of the Newsletter should provide an opportunity for residents to express their views. It was agreed that a questionnaire should be compiled to enable people in the Village to have their say.

Mr Denison said that he would be happy to work with Mr Smith but that he was not free on 7 February. He undertook to invite the President of the Pulborough Society to attend. Mrs Botting said that she would attend the meeting on 7 February.

ACTION

**JD
JD
JB**

PULBOROUGH PARISH COUNCIL

Mr Bransden thanked Mr Ampstead for his contribution and Mr Ampstead left the meeting.

ACTION

4 MINUTES

The minutes of the meeting held on 6 January 2005 were agreed and signed as a correct record.

4.1 Matters Arising

(i) **DC/04/2763 Riverside Concrete Works**

Members considered a short paper containing suggestions in relation to a footpath from the proposed development. It was agreed to thank the author for a really helpful contribution to the current debate and to explore the suggestion that the footpath in front of Sopers Cottages should be continued as a newly constructed footbridge.

**Asst
Clerk**

(ii) **Control of Rural Parking**

Members noted a letter from the Pulborough Society to Councillor Jenkins. The views expressed were similar to those of the Parish Council. Mrs Botting and Mr Boulton commented that additional parking to the west of the railway was not viable.

Mr Donnelly suggested that the Parish Council should press for a specific allocation of the warden resource. Mrs Botting said that she received frequent emails from Sussex Police. Members noted that the police were now much more visible in the Village.

5 LOCAL DEVELOPMENT FRAMEWORK TO 2016 PREFERRED OPTIONS

Mr Bransden invited Members to consider a Parish Council response to the two development plan documents: the Core Strategy and Site Specific Allocations of Land: Preferred Options. Members were pleased to note that the only site mentioned for Pulborough was Riverside Concrete. It was reported that comments were due by 18 March on a comments form and that there would be a surgery on the draft documents from 3.00 pm to 8.00 pm on Thursday 10 February at Pulborough Village Hall.

Mrs Botting expressed concern about the erection of another piece of picket fencing at Swan Corner. It was agreed to inform the Enforcement Officer.

Clerk

6 PLANNING APPLICATIONS

DC/04/2554 (Amended) Lane Top, Nutbourne Road, Nutbourne – Retrospective application for retention of caravan and ancillary buildings
No objection

DC/05/0043 Coombelands Barn, Coombelands Lane - Car port/store to existing barn conversion
No objection

PULBOROUGH PARISH COUNCIL

DC/05/0053 10 Allfreys Wharf - Surgery to one Alder tree
No objection

ACTION

DC/05/0057 Mare Hill Cottage, Mare Hill Road - Single storey rear and side extensions, dormer and verandah
No objection

DC/05/0063 23 The Spinney - Rear dormer window
No objection

DC/05/0115 Toat House, Toat Lane - Single storey rear extension
No objection

DC/05/0118 Toat House, Toat Lane - As above (Listed Building Consent)
No objection

DC/05/0161 Snape Barn, Blackgate Lane - Conversion of outbuildings to ancillary living accommodation (Library and Studio)
No objection

DC/05/0192 Highbury, Gay Street Lane - Extension
No objection

DC/05/0228 Whitehall Cottage, Pickhurst Lane - Erection of two additional bays to existing garage and office (Listed Building Consent)
No objection

DC/05/0229 Whitehall Cottage, Pickhurst Lane - As above
No objection

DC/05/0232 43 Glebelands - First floor extension and internal alterations
No objection

DC/05/0233 Pocket Park - Tree surgery
No objection

7 **PLANNING APPLICATIONS RESULTS**

The Chairman asked whether the revised register of Planning Applications 2004 was available. The Assistant Clerk said that she would circulate it with the minutes.

Asst Clerk

Members noted that the appeals in respect of the removal of the wall and the development of residential homes on the land to the rear of Church House (DC/04/0353 and DC/04/0356) had been dismissed. . The Inspector had ruled that the proposals would harm the character of the Pulborough Conservation Area, the setting of nearby listed buildings, the special architectural and

PULBOROUGH PARISH COUNCIL

historic interest of the existing wall and the living conditions of the occupiers of No 3 London Road through increased noise and disturbance.

ACTION

8 REPRESENTATIVES' REPORTS

(1) Pulborough Community Partnership

Mrs Botting said that Mr Aylott was hosting a workshop day at the RSPB for anyone providing tourism.

9 PAYMENTS

		£
J Randall	Bowling Green	405.97
Social Centre	Room Hire	89.50
Viking Direct	Stationery	121.28
HDC	Village Sweeping	342.71
Cleaver Tree	Tree Surgery	329.00
Zurich Municipal	LCAS Renewal	158.63

Mrs Barnett asked why the Parish Council was paying for tree surgery in Potts Lane and Stane Street Close. It was explained that the Assistant Clerk had instructed Cleaver Tree Surgery to undertake the work. Members noted that this work, whilst necessary, was not the responsibility of the Parish Council. The payment was authorised.

January Wages and Salaries

		£
J C Jupp	MSF	146.38
M J Leadbeatter	Groundsman	327.32
G Martin	Caretaker	245.84
B Tee	Village Warden	541.20
S White	Assistant Clerk	582.15
Inland Revenue	Tax and NI	<u>481.00</u>
Total		2,323.89

10 CORRESPONDENCE

1) Street Lights

Mrs Botting proposed that the Parish Council should accept a quotation from EDF Energy of £148 plus VAT to refit a pole bracket on the A29. Mr Foster seconded and the proposal was agreed unanimously. It was also agreed to ask Sussex Police for the insurance details of the motorist who had damaged the pole.

Clerk

2) Christmas Lights

Members noted a letter from Wilmers about the decorations in 2004. It was agreed to check arrangements in Selsey and to respond accordingly.

The Assistant Clerk said that the Clerk at Storrington and Sullington had suggested sharing contractors to save costs. The Clerk said that Pulborough had used the same contractor as Steyning who had previously erected the decorations at Storrington. There were advantages in using qualified electricians and in using the same

Asst Clerk

PULBOROUGH PARISH COUNCIL

contractor for a second year unless the Parish Council was unhappy with the display. It was agreed to ask the current contractor if he could extend the display for 2005.

ACTION

Asst Clerk

Members considered a proposal from Storrington and Sullington Parish Council to share storage facilities for Christmas decorations. It was agreed that Storrington and Sullington Parish Council would be welcome to share Rivermead bus shelter if they fitted shelves and a more secure lock. Mr Boulton said that he could provide pallets.

Asst Clerk

DB

3) Five Year Plan

The Chairman said that Mr Kiverstein had asked the Committee to provide a list of capital and revenue items by the end of March for inclusion in a five year plan for the Parish Council. He suggested – and it was agreed – to include the items proposed previously.

Clerk

It was also agreed to add flower troughs at Swan Bridge and provision to address the drainage problems and trees in Pocket Park. Mr Boulton suggested – and it was agreed - that the plan should include provision for lighting in the pavilion car park, marking spaces and improvements to the drainage.

Clerk

4) Arun Valley Rail Line

Members noted an invitation from the County Council to attend a meeting on 21 February to discuss the feasibility of developing the line. It was reported that Mrs Hompstead was willing to attend.

Asst Clerk

5) South Downs Access Forum

Members noted for information the annual report of the Forum.

6) Criteria for Undertaking a Review of a National Park

Members noted an invitation from the Countryside Agency to comment on the criteria.

7) Catchment Flood Management Plan

Mr Boulton said that he would attend a consultation meeting arranged by the Environment Agency on 18 February to discuss the development of a catchment flood management plan for the River Arun. Mr Longridge said that he would also try to attend.

Asst Clerk

8) Statement of Community Involvement

Members noted an invitation from the County Council to comment on a consultation document in relation to the Minerals and Waste Development Framework.

9) Highways Works Programme

Copies of were circulated of the proposed schemes for Horsham District.

10) Speed Limit Proposals for Nutbourne

Members were pleased to be consulted about measures to manage speed in Nutbourne. They agreed that speed restrictions were necessary in Nutbourne but considered the current proposals unacceptable:

PULBOROUGH PARISH COUNCIL

- (1) the proposed limit of 20 mph was unrealistic and hence unenforceable; a limit of 30 mph was more likely to be self enforcing **ACTION**
- (2) it was not reasonable for the remaining sections of Stream Lane, Nutbourne Lane and Nutbourne Road to remain unrestricted. These narrow country lanes were busy thoroughfares with heavy pedestrian, equestrian and motor vehicle traffic.
- (3) apart from the above, Members suggested that speed limits should be applied to Gay Street and Gay Street Lane. **Clerk**

- 11) **South East Plan**
Copies of a leaflet on the South East Plan were circulated. Members noted that Horsham District Council would organise a seminar during the early part of the consultation period
- 12) **West Sussex Fire and Rescue Service Draft Integrated Risk Management Action Plan 2005-06**
Members noted that the Parish Council had been sent a consultation booklet on the draft Plan.

11 URGENT MATTERS RAISED BY COUNCILLORS

- 1) **Train Horns**
Referring to recent complaints about train horns in Pulborough, Mr Donnelly said that this was a national problem. He undertook to email information to the Parish Council and suggested telephoning Southern Trains and including a piece in the Newsletter. **Asst Clerk**

The meeting closed at 9.45 pm.

..... Chairman
..... Date