

A meeting of the Finance and Policy Committee was held at the Sports Pavilion on Thursday 10 November 2005 at 7.30 PM.

**Present:** Mr I Kiverstein Chairman Mrs H Black  
Mrs J Botting Mr B Vincent  
Mrs C Barnett  
Mrs N Hompstead

**Apologies:** Mr M Foster  
Mr L Ampstead

### 1 DECLARATIONS OF INTEREST

None.

### 3 MINUTES

**ACTION**

The minutes of the meeting held on 20 October 2005 were agreed and signed as a correct record.

### Matters Arising

### 4 Wish List

The Finance Committee members prioritised the items identified on the list into major and secondary items. The purpose was to identify items that the Parish Council could put forward for seeking the allocation of 106 funding. The secondary items would be funded from the Parish Council funds or in partnership with other grants and funding opportunities.

**CLERK**

#### Major

Footbridge over the railway line at riverside Concrete  
New sports Pavilion

Acquisition of an additional recreational space, this would include the necessary ancillary items such as benches, fencing and goal posts.

#### Secondary

Remove play equipment from Masons Way and move to the main recreation ground.

Railings to be provided outside of the co-op store in Lower Street.  
Hatching required to the lay-by outside the butcher's shop.

**CLERK**

Provision of benches: 2 Glebelands, 1 outside the Mary Howe shop and 1 at Mare Hill.

More hanging baskets for the station area of the village.

Footpath for Sopers.

Access to the upline services at Pulborough Railway Station.

New mower for the bowls Club.

Concrete area between the sheds and changing rooms at the main recreation ground.

Drainpipe needed for the Pavilion Building

Line marking machine for the sports clubs  
Resurfacing and hatching required to the car park at the recreation ground.  
Provision of a new street light for the car park at the recreation ground.

**5 Annual Accounts**

It was noted that the auditors had approved the annual accounts for 2004/05. **IK**

The committee agreed the appointment of RBS Auditing Solutions as the internal auditors for 2005/06.

Mrs Botting congratulated Mr Kiverstein and Mrs Hearn for the excellent work in preparing the accounts and budget.

**6 Precept**

Mr Kiverstein suggested that the Precept for 2006 should rise by 4.5%, the committee agree that this should go before the Full Council for consideration and approval.

**Mr Ampstead leaves the meeting at 8.45pm**

**7 Clerk Appraisal**

Members noted that this was overdue. Mrs Botting agreed to arrange a suitable time with the Clerk. Mrs Hompstead and Mr Kiverstein offered to attend if required.

**Mrs Hompstead leaves the meeting at 9.20pm**

**8 Nutbourne Recreation Ground**

Mrs Barnett reported that she had visited this area and that it would require some future expenditure. The committee discussed and requested that the Clerk should contact HDC Parks Department and ask for guidance on a suitable scheme and approach to this area. **CLERK**

**9 Expenditure Against Budget**

The members reviewed the document and Mr Kiverstein agreed to make any alterations as required. **CLERK**

**10 Staff Sickness Payments**

Mr Kiverstein proposed that there should be a change to the staff contracts from 'discretionary' sickness payments to a more formal understanding. The committee agreed and instructed the Clerk to formulate new contract details and report back. **IK**

**11 Payments**

Nat West		£ 20.69
Stocker & Sons	Pavilion	£ 374.82
Arun Mowers	Tractor	£ 92.06
CPRE	Subscription	£ 25.00
Airs	Conference	£ 31.00
DJ Flynn	Maintenance	£950.57

**CLERK**

**12 CORRESPONDENCE**  
None

**CLERK**

**13 URGENT MATTERS RAISED BY COUNCILLORS**

Mrs Black reports that since the resurfacing of the village car park, a number of near misses have taken place due to the 'hatched out areas' which are inadequate. The Clerk is to report this to Horsham District Council.

Mr Kiverstein requested that an annual contract be organised with Dean Smith (PC Doctor) in order to maintain the Parish Council computer equipment.

The meeting closed at 9.55 PM

.....Chairman

..... Date

