

A meeting of the Finance and Policy Committee was held at the Sports Pavilion on Thursday 20 October 2005 at 7.30 PM.

Present: Mr I Kiverstein Chairman Mrs H Black
Mrs J Botting Mr B Vincent
Mrs C Barnett Mr M Foster
Mrs N Hompstead Mr L Ampstead

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

Mrs Black as Chairman of the Village Hall Trustees, Mr Foster & Mr Kiverstein as Trustees of the Village Hall respectively.

3 MINUTES

ACTION

The minutes of the meeting held on 22 September 2005 were agreed and signed as a correct record.

Matters Arising

3.1 Pulborough Community Partnership

HB

After much discussion Mrs Black volunteered to update the Memorandum of Understanding between the Partnership and the Parish Council. Her recommendations will be presented to the Partnership before the next Full Council meeting (8 December 2005).

3.2 Airs

Mr Ampstead explains the background to the contributions made to this association in previous years. As WSCC have taken over payment for the Co-Ordinator role Mrs Black proposed that £500 should be made towards the administration costs of the Pulborough Partnership. Mr Kiverstein seconded this. It was also noted that the Parish Council provides meetings rooms available at the sports Pavilion free of charge, and also the services of the Parish Council's bookkeeper at no cost to the Partnership.

The Clerk is to check the Audit regulations to see if the payment could be made by way of a grant in future.

CLERK

4 Precept

This item was brought forward on the agenda to allow Mr Ampstead to attend a meeting in Petworth.

Mr Kiverstein reported that there was money 'in hand' due to savings made in salaries and office efficiency, however the Parish Council had not included any major expenditure i.e. Sports Pavilion. The Committee agreed that essential maintenance works to the Sports Pavilion should go ahead immediately. The items required

were the toilets facilities must be upgraded to comply with Health & Safety legislation, the funds will be found from any available money from the Recreation & Open Spaces budget. It was agreed that Mr Boulton would obtain three quotes in order for this work to go ahead.

Mr Kiverstein agreed to provide financial recommendations ahead of the next Finance & Policy meeting, which will set the Precept.

IK

Mr Ampstead leaves the meeting at 8.45pm

5 Wish List

The Finance Committee members produced the following items for inclusion on the list:

Acquisition of an additional green space to be used for recreation, this would include sundry items such as:

Tractor, shed and contractor/employee to maintain the space.

Fencing. Benches X 2, Goal Posts.

Remove play equipment from the Masons Way Play Areas and move it to the Main Recreation Ground.

To purchase 4 new benches for the village, these are to be sited at:
Glebelands X2

Outside the Mary Howe Shop (Lower St)

Mare Hill

More hanging baskets for the Station end of the village.

Footpath at Sopers – to widen and improve.

Access to 'upline' rail services at Pulborough Train Station

Resurface the car park of the main recreation ground.

To purchase an additional street light for the car park – This item was identified as one, which should be actioned immediately.

CLERK

Mrs Hompstead leaves the meeting at 9.20pm

6 Expenditure Against Budget

The members reviewed the document and Mr Kiverstein agreed to make any alterations as required.

IK

7 Payments

Nat West		£ 20.69
Stocker & Sons	Pavilion	£ 374.82
Arun Mowers	Tractor	£ 92.06
CPRE	Subscription	£ 25.00
Airs	Conference	£ 31.00
DJ Flynn	Maintenance	£950.57

8 CORRESPONDENCE

None

9 URGENT MATTERS RAISED BY COUNCILLORS

The meeting closed at 9.55 PM

.....Chairman

..... Date