

An ordinary meeting of Pulborough Parish Council was held at the Village Hall on Thursday 23 June 2005 at 7.30 PM

Present: Mrs J Botting (Chairman) Mr I Kiverstein
Mr M Foster Mr D Boulton
Mrs H Black Mrs A Lawson
Mr J Denison Mr L Ampstead

1.Apologies: Mr N Bransden Mr M Longridge
Mrs N Hompstead Mr N Ryan
Mrs H Grey

District Councillors

Mrs P Arculus Mr B Donnelly

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2. DECLARATIONS OF INTEREST

Mrs Black declared an interest in items relating to Pulborough Village Hall in her capacity as Chairman of the Trustees.

Mr M Foster & Mr I Kiverstein declared an interest as Trustees of the Pulborough Village Hall.

3 Minutes

Mrs Botting proposed – and it was agreed that all minutes should be taken as read. She said that the members were welcome to raise matters for clarification.

3.1 Full Council

The minutes of the ordinary meeting held on 21 April 2005 were agreed and signed as a correct record.

Matters Arising

Section 106 Money

The Clerk had been in contact with Hilary Conlon and a meeting date was still to be confirmed.

ACTION

3.2 FINANCE & POLICY COMMITTEE

The minutes of the meetings held on 28 April & 9 June were received.

Mr Kiverstein advised the council that the publishing arrangements for the newsletter had been tightened. It was now clearly understood by all parties that once the final sign off had been given that no **IK** further changes were to be made.

Mr Kiverstein was pleased to report that the internal audit report was good and that a draft response would be sent in due course.

Mr Kiverstein reported that, as the bookkeeper does not always use all of her allocated hours for parish council work, that she is happy to undertake some work on behalf of the Pulborough Partnership.

3.3 PLANNING & SERVICES COMMITTEE

The minutes of the meeting held on 5 May & 2 June were received. Mr Ampstead provided the meeting with an update to item 8 paragraph 2 on the minutes regarding the Arun Valley Rail Partnership. He had met with the new co-ordinator and informed the meeting that the next meeting would be held on 12 July 2005. It was agreed that Mrs Black would accompany Mr Ampstead to this meeting should Mrs Hompstead be unable to do so.

Mr Foster enquired as to the situation with Horsham District Council and the Oddstones site and did the council know if development was likely to be approved. The Clerk is to email Horsham District Planning to ascertain their intentions and report back to the next planning meeting. **CLERK**

License application Sainsbury's

Mr Donnelly informs the meeting that Sainsbury's have been granted an extended license until 11pm.

Mr Donnelly then went on to give an update on planning decisions made by Horsham District Council.

Southside: It was noted that although permission had been given, there would be a condition imposed to prohibit the garage being used as a commercial workshop.

Bus Shelters

The Clerk is to make progress with this item as soon as possible. **CLERK**

Mr Ampstead requested that the minutes be changed to reflect the fact that the Pulborough Partnership had previously asked for the help of the parish council regarding transport issues. No offer of help had been forthcoming. Mr Ampstead went on to explain that an independent trader had met with Highways to discuss transport issues within Pulborough but he was not acting on behalf of the partnership. Mr Ampstead suggested that the planning committee should be more proactive and pick up on transport issues as part of its remit. Mrs Arculus suggested that the Parish Council formulate an action plan of how it would like to see the transport scheme for the village and to then request a meeting with the Highways department to begin discussion of viability. **CLERK**

Mrs Black raised the issue of the children's route to school and could an alternative route be formed? Mrs Botting informed the meeting that the planning committee did indeed include transport issues in it's discussions and suggested that a meeting be arranged with the Pulborough Partnership so that the two groups could work together on the transport plan.

Mr Boulton reported that he had witnessed young people vandalising the bandstand. Mr Donnelly pointed out that if

anyone sees any vandalism being carried out that the person should report it to the police immediately. This was to enable the police to compile information necessary in order to facilitate possible ASBO action. The Council requested that the Clerk should include this telephone number in the next edition of the newsletter.

CLERK

Mr Boulton went on to ask what was the latest position with the plans for the skateboard park at Cousins Way? The Clerk reported that Trevor Beadle from Horsham District Council would be attending the next Recreation & Open spaces committee meeting on 14 July 2005 to discuss the options available.

Mrs Barnett requested that the Clerk should conclude the outstanding matter of the new lease for the Snooker Club

CLERK

Pulborough Community Partnership

Mr Denison explained that the environmental focus group had received funding to produce leaflets and as a result wanted to consult with the parish council regarding the branding image of the leaflets. A local design company had been appointed to produce suitable designs, which represented the vitality and diversity of the village. The Traders would like a Swan in the design. Once the design has been approved it would be passed on to the parish council for safekeeping and control. Mr Denison went on to say that the parish council would have the opportunity to make comments before it goes to print. Mr Donnelly asked if the Pulborough Society had been consulted and Mr Denison agreed that they should. It was reported that Mr R Aylott would be attending the next Full Council meeting to show the final design.

Mr Ampstead reported that representatives from Tourism South East would be visiting the village on 24 June 2005.

3.4 Recreation & Open Spaces

MSF Booking Position

The Clerk reported that that a person had been recruited for the above position on a one-month trial basis. It is hoped that the person will wish to take the position on a permanent basis. If that is the case then a contract will be issued. The booking system will also be reviewed. The council requested that the clerk include an item on the MSF to go into the next edition of the newsletter in order to encourage greater use of the facility.

CLERK

It was agreed by full council to raise the hire charges for the facility, as they are no longer competitive. The agreed charges will be introduced in the Spring of 2006 and will be:

£2.50 for children

£5.00 per hour for tennis

£10.00 per hour for group use

The lighting charge will be increased to £5.50 per hour.

Additional Litter Warden

Mr Ampstead requested that the rota should include the East Glebe

area and the footpath down Church Hill. Mr Ampstead went on to say that more direct action should be insisted upon regarding the cleaning of Sopers Hill by Horsham district Council. The council requested that the clerk should email Horsham District Council (cc Mr Donnelly and Mr Paterson) and point out that they are in breach of their contractual agreement with us. Mr Ampstead requests that the new information from Defra should be included as part of the litter wardens job descriptions. Mrs Barnett and Mr Denison will consider the proposed rota and report back. **CLERK**

4 Annual Accounts

Mr Kiverstein explained the process to the meeting. Mr Ampstead requests that the items be typed rather than hand written to allow for easier understanding. Mr Kiverstein agrees and goes on to verbally identify the contents. Mr Ampstead proposed and Mr Boulton seconded that Full Council should approve the annual accounts. Mr Kiverstein, Mrs Botting and Miss White will sign the papers on 29.06.05. The public notice will be displayed on the parish council noticeboards. **IK, JB, CLERK**

5 Nutbourne Speed Limit

After much debate the council agreed that a 30mph speed limit was more realistic. Mrs Aruclus pointed out that if you do not have a speed limit at all then it would be perfectly legal for cars to travel through the village at 60mph, which was definitely not suitable for Nutbourne.

6 Email Communication

It was agreed that there should be no change to the current procedure as only two members had expressed a desire to receive their council papers via email.

7 Newsletter Item

The council requested that the Clerk should include an item regarding the possible closure of Cordens in the next newsletter.

8 Representatives Reports

CLERK

Mr Boulton reported that the Sports & Social Club had been unsuccessful in recruiting a new Steward for the club.

9 Correspondence

1) Shaw's Forms Books & Records

The Clerk is to order a copy of the Parish Council Guide. **CLERK**

2) Improvements to rail services

Mr Donnelly and Mr foster will respond to this by sending their comments through to the Clerk to forward on. **BD & MF**

3) Bowls Club Fence

The council approved the quotation to mend the fence surrounding the Bowls Club. This was proposed by Mrs Barnett and seconded by Mr Ampstead. **CLERK**

Mrs Botting informed the meeting that some of the councillors had enjoyed a lovely evening with the bowls club and requested that the Clerk should send a thank you card to them.

CLERK

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PAYMENTS

Allianz & Cornhill	Insurance	£109.36
Mayfield Nursery	Hanging Baskets	£260.00
Primus	Telephone	£ 32.42
Mark Weston	Signs	£140.00
Academy Sports	MSF Clean	£528.75
Viking Direct	Stationary	£ 70.53
Horsham DC	Village Sweep	£342.71
Candela Consulting	Accounts	£302.56
Horsham DC	Rates for sports ground (DD)	£416.00
EDF Energy	Gas	£118.31 (DD)
Wey & Arun Canal	Subscription	£15.00 (DD)

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URGENT MATTERS RAISED BY COUNCILLORS

Local road resurfacing

CLERK

The council requested that the Clerk should report the following as being of an unacceptable standard following the recent work.

Blackgate Lane

Toat Lane

Masons Way

Lower Street

Mrs Arculus requested that she be copied in on the email.

CLERK

The council requested that the Clerk should include the contact number for highways in the next newsletter.

CLERK

Mrs Barnett expressed her disgust at the lack of priority given to the emptying of the dog bins.

The meeting closed at 10.15 PM.

..... Chairman

..... Date