

# PULBOROUGH PARISH COUNCIL

A meeting of the Recreation & Open Spaces Committee was held at the Sports Pavilion on Thursday 4 November 2004 at 8.45 pm (following a meeting of the Advisory Committee on Recreation & Open Spaces)

**Present:** Mrs C Barnett (Chairman) Mrs J Botting  
Mr D Boulton Mr J Denison  
Mr M Longridge Mr B Vincent

**1 APOLOGIES FOR ABSENCE**

Mr N Ryan

**2 DECLARATIONS OF INTEREST**

Mr Boulton and Mr Vincent declared interests in Pulborough Sports & Social Club as Chairman and Vice Chairman of the Club respectively.

**3 MINUTES**

The minutes of the meeting held on 16 September 2004 were agreed and signed as a correct record.

**Matters Arising**

**(i) New Lease for Snooker Club**

Copies were circulated of a new draft lease. It was agreed that Members would forward any comments to the Clerk by the end of the following week.

**ACTION**

**Members**

**(ii) Risk Assessment**

It was reported that Mr Longridge had submitted comments on the draft. Mrs Botting said that Mr Ryan had telephoned her with his comments.

**JB**

**(iii) Open Access Seminars**

Mr Denison said that the new arrangements for open access would barely affect Pulborough but that there might be opportunities to make suggestions for inclusion in the rights of way improvement plan. It was agreed to bid for improvements to the footpath from Sainsbury's to the railway in the light of the proposed housing development at Riverside Concrete. It was also agreed that the bridleway at Old Rectory Lane was a priority.

**Clerk**

**4 SPORTS PAVILION**

Mr Vincent said that there were no further developments in respect of long term plans for the replacement of the pavilion. In the meantime, there was a need for a 3 to 5 year maintenance plan. The toilet facilities needed to be upgraded at an estimated cost of between £3,000 and £5,000. For the roof, Mr Boulton suggested that it might be possible to install a pitched plastic surface over the existing roof. He undertook to try to obtain an estimate of the likely cost.

**DB**

**5 POCKET PARK**

Members noted Mr Denison's written report on his meeting with Mr John Garrett and agreed the proposed future action. Mrs Barnett said that she and Mr Ryan were willing to help to maintain the Park.

**CB/JD/  
NR**

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### 6 PLAYGROUND INSPECTIONS

**ACTION**

Members noted the report of the recent bi-annual inspection. Mrs Botting proposed that the Parish Council should accept the quotation from Ash Reid Design for the following repairs:

	£
<u>Rectory Close</u>	
Repair 0.5 m <sup>2</sup> wet pour damage to cantilever swing	55.00
Repair sub base and re rubber 1.0 m <sup>2</sup> at end of arch climber on Rainbow unit	285.00
Re tension loose fixing on seat of Honeycomb Whirl	10.00
Replace 2 sets of chains to Wicksteed cradle swing	121.00
Replace 2 bolts on to Wicksteed flat swing	15.00
<u>Masons Way</u>	
Replace 2 sets of chains to cradle swing seats	121.00
Replace 2 slats to litter bin	45.00
Total Cost	652.00

It was reported that £1,325 had been spent to date out of a total budget for playground equipment repairs of £4,000, leaving a balance available to spend of £2,675.

Mr Vincent seconded and the proposal was agreed unanimously.

**Clerk**

For the fence to the playground in Rectory Close, Mrs Botting proposed that the Parish Council should accept a quotation of £2,000 from W Austen Fencing for the replacement of two gate posts, the reinstatement of existing concrete posts and the replacement of the chain line fence with 4 ft high weld mesh and high tensile wire.

Members noted that there were sufficient funds in the budget to replace the fence but that the cost exceeded the Committee's level of authority to approve expenditure. Mr Longridge seconded the proposal subject to Full Council's confirmation and the proposal was agreed unanimously..

**Clerk**

Members also considered a report on an inspection of the skateboard ramp. Mrs Botting proposed that the Parish Council should engage Mr Lee Whitlock of W G Contracts to undertake the recommended repairs. Mrs Barnett seconded and the proposal was agreed unanimously.

**Clerk**

It was reported that some of the residents of Masons Way had requested equipment for older children. It was agreed to give them a copy of an AIRs leaflet on grants available to voluntary groups.

**Clerk**

### 7 FUTURE PLANS

Mrs Barnett invited Members to review the Committee's bid for future projects. It was agreed to bid for £5,000 for essential repairs to the sports pavilion during 2005/06 and for the provision of basketball equipment at Masons Way.

**Clerk**

**PULBOROUGH PARISH COUNCIL**

<b>8</b>	<b>PAYMENTS</b>		<b>£</b>	<b>ACTION</b>
	HDC	Council Tax	378.00	
	Ash Reid Design	Skateboard Inspection	129.25	
	W F Electrical	Xmas Lamps	549.92	
	CPRE	Annual Subscription	25.00	
	SALC	New Councillors Course	564.00	

**9 CORRESPONDENCE**  
There was no correspondence.

**10 URGENT MATTERS RAISED BY COUNCILLORS**

There were no urgent matters raised.

The meeting closed at 10.30 pm.

.....Chairman

.....Date

